



**Contract and Award Letter
Purchase Resolution – Exhibit “A”**

TO: Board of Contracts and Awards
FROM: Allyson Griffith, Director, Neighborhood & Community Services
 Jason McKenzie, Business Services Manager, Resource Management
COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and
 Sara Bird, Senior Buyer, Finance/Procurement
SUBJECT: 2025-2026 Community and Human Services
 Request for Proposals Specification No. NC24-0136F – December 10, 2024 City
 Council
DATE: November 8, 2024

RECOMMENDATION SUMMARY: Neighborhood and Community Services (NCS) recommends that contracts be awarded to multiple agencies as listed in Appendix A (below) for a cumulative total of \$1,699,152.50, plus applicable taxes, budgeted from the General Fund, Mental Health & Substance Use Disorder sales tax, and House Bill 1590 funds, for contracts providing community and human services. The total contracted amount represents two contracted agencies and six programs. The agencies and programs listed in Appendix A represent the contracts that exceed \$500,000.00 and require governing body approval. All contracts are subject to Council approval of the 2025-26 budget.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Encourage thriving residents with abundant opportunities for life-long learning.

BACKGROUND: NCS contracts with local providers who align with Tacoma 2025, City Council Priorities, and NCS department goals and priorities to provide services to various populations in the community.

Due to factors such as ongoing commitments, critical nature of services, and alignment with City Council priorities, NCS did not require currently funded programs in the following areas to compete for 2025-2026 funding:

- City initiatives and interlocal agreements
- Aging & Disability
- Sheltering

Three other programs were identified during Request for Proposals (RFP) NC24-0136F that will be awarded as a result of direct negotiation. These programs are being funded due to the critical nature of services and current lack of services in a specific area or to a specific population.

All other 2025-2026 NCS-funded programs were required to apply for funding for the 2025-2026 biennium.

ISSUE: NCS utilizes service providers in the community to provide human services related to areas such as homelessness, housing, violence reduction and prevention, seniors, and equitable food access. As stated above, the process for awarding contract funding happens via



both competitive funding processes and directly negotiated contracts. It is critical to award and execute contracts prior to the start of the year to ensure that community services will continue to be provided without a gap in services.

ALTERNATIVES: City Council may request NCS staff to reevaluate these contracts and/or amounts. This may result in a delay in services for 2025.

COMPETITIVE SOLICITATION: RFP Specification No. NC24-0136F was opened June 5, 2024. Notification went out to approximately 1,300 contacts, in addition to normal advertising of the project. One-hundred-two submittals were received. Programs submitted applications answering questions on how their programs meet the critical needs of the community and how they meet the NCS department goals. In addition, they identified how they could provide culturally competent services, collect and report data, as well as provide answers regarding qualifications and experience of key personnel and budget, and how the program aligns with City Council priorities and NCS department priorities.

The Human Services Commission (HSC) reviewed all eligible applications under RFP NC24-0136F and presented funding recommendations based on whether programs are appropriately aligned with Tacoma 2025, City Council priorities, and department priorities and goals. All funding recommendations are contingent on City Council approval of the 2025-2026 budget and City Council’s approval of NCS contracts over \$500,000.00. Funding was recommended for programs that support complementary services, encampment response, equitable food access, health and health care, housing, and violence reduction and prevention.

Programs were invited to participate in virtual oral presentations in front of the HSC. The HSC rated each program individually and made recommendations during a consensus meeting for funding based on each program’s merits and ability to achieve funding priorities which include complementary services, encampment response, equitable food access, health and health care, housing, and violence reduction and prevention. Funding recommendations were also impacted by a program’s eligibility for different funding sources and minimum amounts requested by applicants. The HSC selection advisory committee has been trained on the RFP process and application, mitigating bias, providing consistent scoring according to grading criteria, and providing resource information to assist with making data-informed decisions.

NCS presented the funding recommendations for NC24-0136F at the September 26, 2024, Community Vitality & Safety (CVS) Committee meeting. The breakdown of all applicants and their scores are included in the tables below. Programs that were recommended for funding are in bold in the tables below.

Applicants who were recommended for funding and whose total agency contract amount for 2025-2026 exceeded \$500,000.00 are included in the table in Appendix A.

The consensus scores are shown below.



Building Resilience Against Youth Violence & Exploitation (BRAYVE)

Respondent	Program	Location (City and State)	Score
Boys & Girls Clubs of South Puget Sound	Social-Emotional Learning Programs in Hilltop, Eastside, North End, and South Tacoma	Tacoma, WA	90.80
Tacoma Housing Development Group (Tacoma Housing Authority)	Salishan Community Builder	Tacoma, WA	90.80
Imagine Justice Project	Youth Violence Prevention AmeriCorps Program	Tacoma, WA	90.00
Hilltop Artists in Residence	Hilltop Artists Out-of-School-Time Glass Arts and Outreach for At-Risk Youth	Tacoma, WA	89.60
Asia Pacific Cultural Center	Promised Leaders of Tomorrow (PLOT) Youth Program	Tacoma, WA	88.50
Tacoma Arts Live	LENS Project (Learn Empathy, Negotiation, and Self) - A Violence Prevention Program	Tacoma, WA	87.60
Big Brothers Big Sisters of Puget Sound	Big Brothers Big Sisters of Puget Sound’s BRAVE Program	Tacoma, WA	87.20
Tacoma Community Boat Builders DBA Tacoma Boat Builders	Opportunities for Court Connected Youth	Tacoma, WA	86.30
YMCA of Pierce and Kitsap Counties	Youth Violence Prevention Initiative	Tacoma, WA	85.40
Greater Destiny 253	Creative Healing - Integrating Music and Art Therapy	Tacoma, WA	84.80
BYTM Building Youth Through Music DBA WayOut Kids	WayOut Kids Violence Prevention Program	Tacoma, WA	83.40
Communities In Schools of Tacoma	FREE 253	Tacoma, WA	82.80
Metropolitan Development Council	CHOOSE 180 School-Based Diversion	Tacoma, WA	82.40
Safe Streets	Health is Wealth	Tacoma, WA	82.40



Consejo Counseling and Referral Services	Youth & Young Adult Violence Prevention & Intervention Services	Tacoma, WA	81.40
TeamChild	TeamChild	Seattle, WA	81.00
Youth Advocate Programs (YAP®), Inc.	YAP Pursuing Excellence™	Harrisburg, PA	80.60
Mi Chiantla	Violence and Substance Use Prevention for BIPOC Middle and High School students at Eastside Tacoma	Olympia, WA	80.60
Krownless Kings	The 253 Cease Fire Project	Tacoma, WA	80.20
Tacoma Urban League	Male Involvement Program (MIP)/Innovative Change Makes (ICM) Young Kings After School Program	Tacoma, WA	80.20
Build 2 Lead	Civic Champions	Tacoma, WA	79.40
Pearl Foundation of Puget Sound	Passport to Manhood	Lacey, WA	76.80
Children of Light Community Center	Girls Hearts on Fire: T.R.U.E. Essence	Tacoma, WA	75.00
Build 2 Lead	“Closing the G.A.P”	Tacoma, WA	72.40
Journeymen Institute	Circles in Schools	Vashon, WA	71.60
Tacoma Special Education PTA	Equity and Inclusion Bullying Prevention Program	Tacoma, WA	71.00
Brotherhood R.I.S.E Center of Hilltop	Raise A Child Project	Tacoma, WA	70.80
Swan Creek Art Academy	Swan Creek Mobile Art & Music Studio	Tacoma, WA	64.00

Complementary Services

Respondent	Program	Location (City and State)	Score
St Vincent de Paul Tacoma, Pierce County	Community Resource Center	Tacoma, WA	84.50
Comprehensive Life Resources	Making Connections	Tacoma, WA	83.50
Tacoma Community House/The Reach Center	Career Pathways	Tacoma, WA	81.50
Arms Around You	Community Resource Navigation Program	Tacoma, WA	80.00



Valeo Vocation	Transitional Employment Pathways	Tacoma, WA	78.50
South End Neighborhood Council	Healthy Hosmer Initiative	Tacoma, WA	78.25
Lutheran Community Services Northwest	LCSNW Employment and Housing Program	SeaTac, WA	76.50
Brotherhood R.I.S.E Center of Hilltop	The Hilltop Hope Project: A Pathway to Ending Homelessness	Tacoma, WA	73.50

Domestic Violence

Respondent	Program	Location (City and State)	Score
Rebuilding Hope Sexual Assault Center	Comprehensive Continuum of Prevention and Intervention against Sexual Violence in Tacoma	Tacoma, WA	84.80
Our Sisters’ House	Sisters Seeking Change	Tacoma, WA	83.60
YWCA Pierce County	Relationship Violence Prevention	Tacoma, WA	83.20
Pierce County Alliance	Domestic Violence Intervention Treatment	Tacoma, WA	82.00
bEWell Consulting/Harvest Intervention Services	Safe Space	Mill Creek, WA	75.80
Take Charge Credit Consulting	Financial Flows	Olympia, WA	72.80

Encampment Response

Respondent	Program	Location (City and State)	Score
Pacific NW Bio LLC	Encampment Response	Auburn, WA	84.00
The Rescue Mission	Street Outreach	Tacoma, WA	76.50
Making A Difference Foundation	Transitions Backpack Program	Tacoma, WA	76.25
Skoolie Foundation	Skoolie Hygiene Havens Program	Puyallup, WA	75.75
FOB Hope	Homeless Outreach Program	Puyallup, WA	74.50
The Brotherhood R.I.S.E. Center	The Harvest Project	Tacoma, WA	71.00



Equitable Food Access

Respondent	Program	Location (City and State)	Score
Emergency Food Network of Tacoma & Pierce County	Food Distribution	Lakewood, WA	90.00
St Leo's Food Connection	Food Bank	Tacoma, WA	87.60
St Leo's Food Connection	Children's Feeding Program	Tacoma, WA	86.80
Food is Free Washington	FIG Food Independence Garden	Tacoma, WA	86.20
Greater Destiny 253	Compassion Community Food Pantry and Beyond the Walls	Tacoma, WA	86.20
Making A Difference Foundation	Eloise's Cooking Pot Food Bank	Tacoma, WA	85.00
Nourish Pierce County	Funding for Nourish Southeast Tacoma	Tacoma, WA	84.60
Making A Difference Foundation	Eloise's Cooking Pot Food Bank Delivery Program	Tacoma, WA	83.60
My Sister's Pantry	My Sister's Pantry	Tacoma, WA	83.00
Urban Grace	Community Breakfast Program	Tacoma, WA	81.00
The Brotherhood R.I.S.E. Center	Creating Access to Food Equity in Hilltop (The C.A.F.E. Project)	Tacoma, WA	79.20

Health & Health Care

Respondent	Program	Location (City and State)	Score
Consejo Counseling and Referral Services	Integrated Whole Person Care Program	Tacoma, WA	90.80
Children's International Health Relief	Free Dental Services for Low-Income BIPOC in the City of Tacoma	Tacoma, WA	90.80
Multicultural Child & Family Hope Center	The Tacoma Recovery Center	Tacoma, WA	90.50
Seneca Family of Agencies	Mental Health Services for Tacoma Public Schools	Oakland, CA	90.20
First Five Fundamentals	Family Connects Pierce County	Tacoma, WA	90.00



Friends of the Children-Tacoma (Friends-Tacoma)	Professional Mentoring for Improved Long-Term Health Outcomes	Tacoma, WA	89.80
YWCA Pierce County	Therapeutic Services for Survivors of Domestic Violence	Tacoma, WA	89.40
Sea Mar Community Health Centers	Sea Mar Tacoma Adult Treatment Center	Seattle, WA	89.40
Pediatric Interim Care Center	Infant Withdrawal Program	Kent, WA	89.40
Progress House Association	PHA Clubhouse	Tacoma, WA	88.60
Comprehensive Life Resources	Get Connected	Tacoma, WA	87.40
Tacoma Area Coalition of Individuals with Disabilities (TACID)	Wellness and Recovery Program	Tacoma, WA	87.40
Metropolitan Development Council	Withdrawal Management	Tacoma, WA	87.25
Korean Women's Association	Healthcare Navigation	Lakewood, WA	86.70
Metropolitan Development Council	Youth and Young Adult Substance Use Disorder Services	Tacoma, WA	86.00
Asia Pacific Cultural Center	Mental Health Program	Tacoma, WA	85.80
Asia Pacific Cultural Center	Asian American and Native Hawaiian/Pacific Islander (AANHPI) Senior Services Programming	Tacoma, WA	84.80
Oasis Youth Center	LGBTQ+ Holistic Care and Access	Tacoma, WA	84.20
New Phoebe House Association	Phoebe Family Recovery, Reunification, and Resiliency Program	Tacoma, WA	84.00
United Way of Pierce County	South Sound 211	Tacoma, WA	82.80
Positive One Connections Company	Positive One Connections Company Work Ethic Internship	Tacoma, WA	80.20
Tacoma Housing Authority	Community Wellness Program (Community Builder for Health and Wellbeing)	Tacoma, WA	78.80



Bailey & Bailey Counseling	School Based Mental Health Counseling in Tacoma Public Schools	Tacoma, WA	75.40
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Housing Services & Interventions

Respondent	Program	Location (City and State)	Score
Exodus Housing	Rapid Re-Housing DV	Puyallup, WA	84.75
Metropolitan Development Council	Avenue Apartments Permanent Supportive Housing	Tacoma, WA	83.75
Tacoma Slavic Association	Rental Assistance and Housing Stability Program	Tacoma, WA	82.75
Associated Ministries	Youth Host Homes	Tacoma, WA	82.00
Korean Women's Association	KWA 15th & Tacoma Senior Housing	Lakewood, WA	81.75
New Phoebe House Association	Phoebe First, Family, Forward, and Forever	Tacoma, WA	81.25
Mercy Housing Northwest	Service-Enriched Housing	Seattle, WA	79.50
Where Do They Go Foundation	Housing and Treatment Combination Program	Tacoma, WA	79.00
Valeo Vocation	Calyx Community Workforce Attainable Housing - Calyx Community @ MLK and Calyx Couple's Community @ Alzheimer	Tacoma, WA	78.50
The Tenants Union of Washington State	Tenant Education Program	Seattle, WA	77.50
CJK Community Homes	Mental Health Services and Peer Supports for At-Risk-For-Homeless Tacoma Residents	Tacoma, WA	76.25
AHAT Homecare	Linkages	Tacoma, WA	75.50
Progress House Association	The CHANGE Program	Tacoma, WA	74.25
Greater Lakes Mental Health Care	Forensic Mental Health	Puyallup, WA	73.50
Metropolitan Development Council	Housing First	Tacoma, WA	73.25
Low Income Housing Institute (LIHI)	Heron Apartments	Seattle, WA	73.00
Shiloh Baptist Church	Shiloh New Life Apartments	Tacoma, WA	72.25



Multicultural Child & Family Hope Center	Multicultural Homelessness Prevention and Housing Navigation Program	Tacoma, WA	72.00
Associated Ministries	Adult Home Sharing	Tacoma, WA	69.50
Low Income Housing Institute (LIHI)	Aspen Court – Services for Asylum Seekers	Seattle, WA	68.75

CONTRACT HISTORY: New contracts.

SUSTAINABILITY: Each applicant was required to respond to a Sustainability question that was 5 percent of their score.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Service contract - EIC Regulations are not yet established

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable to these contracts.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 – General Fund (NCS)	91200	5330100	\$125,685.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859120	5330100	\$920,977.50
1185-MHCD – HRHS Mental Health & Chemical Dependency	859250	5330100	\$90,000.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859310	5330100	\$50,000.00
1195-AHF – Affordable Housing Fund	733001	5330100	\$512,490.00
TOTAL			Up to \$1,699,152.50

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 – General Fund (NCS)	Various	Various	(\$125,685.00)
1185-MHCD – HRHS Mental Health & Chemical Dependency	858200	4313250	(\$1,060,977.50)
1195-AHF – Affordable Housing Fund	733001	4313285	(\$512,490.00)
TOTAL			Up to (\$1,699,152.50)



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$0 (EXPENDITURES AND REVENUES ABOVE ARE FOR 25-26 BIENNIUM)

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



CITY OF
Tacoma

Resolution No.: _____

Meeting Date: December 10, 2024

**Contract and Award Letter
Purchase Resolution – Exhibit “A”**

Appendix A

Agency	Program	Fund Source	Solicitation Method	2025-2026 Amount	Total Contract Amount
Metropolitan Development Council	Avenue Apartments	House Bill 1590/MHSUD	RFP	\$436,217.00	\$932,156.00
	CHOOSE 180 School-Based Diversion	MHSUD	RFP	\$90,000.00	
	Housing First	House Bill 1590	RFP	\$230,254.00	
	Withdrawal Management	General Fund	RFP	\$125,685.00	
	Youth & Young Adult Substance Use Disorder Services	MHSUD	RFP	\$50,000.00	
Where Do They Go Foundation	Housing & Treatment Combination Program	MHSUD	RFP	\$766,996.50	\$766,996.50
TOTAL				\$1,699,152.50	\$1,699,152.50