



**TO:** Board of Contracts and Awards  
**FROM:** Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer, *KDK*  
Mazedur Hossain, P.E., Project Manager, Public Works Engineering  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Doreen Klaaskate, Finance/Purchasing  
**SUBJECT:** Increase to Consultant Services Agreement for the East Portland Avenue Safety  
Improvements Project, Request for Qualifications Specification No. PW17-0391F,  
Contract No. 4600013308 – October 23, 2018  
**DATE:** October 1, 2018

**RECOMMENDATION SUMMARY:**

The Public Works Department requests approval to increase Contract No. 4600013308 to Transpo Group USA Inc, Kirkland, WA, by \$23,534.72, to conduct a Right-of-Way survey and create As-Built plans for the location between Puyallup Avenue and East 72<sup>nd</sup> Street on Portland Avenue. This increase will bring the contract to a cumulative total of \$204,981.72, plus applicable sales tax.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

This project will improve signal infrastructure by providing a variety of safety improvements including signal system upgrades and flashing yellow arrow signal heads; countdown pedestrian signals and audible pedestrian push buttons; and improved signal timing, communication and coordination.

**BACKGROUND:**

On December 22, 2016, the City of Tacoma was awarded 2016 Federal Highway Safety Improvement Program funding to construct safety improvements along the Portland Avenue corridor between Puyallup Avenue and East 72<sup>nd</sup> Street. On April 17, 2018, the City of Tacoma awarded Contract No. 4600013308 to Transpo Group USA Inc, Kirkland, WA, to complete the Preliminary Engineering phase for the project. The design team identified several locations with signal infrastructure that could be located outside of the existing right-of-way.

**ISSUE:** The second contract increase is needed to conduct a Right-of-Way survey and prepare plans to verify the existing right-of-way lines and ensure signal infrastructure is located within City right-of-way.

**ALTERNATIVES:** The City could resolicit for bids to conduct the additional Right-of-Way survey and plan preparation. The resulting bid solicitation would likely result in more cost and delayed project delivery.



**COMPETITIVE SOLICITATION:**

RFQ Specification No. PW17-0391F was opened November 7, 2017. A contract in the amount of \$142,124.00 was awarded to Transpo Group USA Inc on May 7, 2018. Supplement No. 1 to the contract was issued on May 7, 2018, in the amount of \$39,323.00, bringing the new total contract value to \$181,447.00. Nine companies were invited to bid in addition to normal advertising of the project. Six submittals were received. Of those six companies, three were selected for interviews. The scoring for the three companies that were interviewed is listed below. The companies listed after the first three were not interviewed, but are shown in order of their scores on the Statement of Qualifications (SOQs):

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Score</u>
<b>Transpo Group USA Inc</b>	<b>Kirkland, WA</b>	<b>930</b>
DKS Associates	Seattle, WA	911
Transportation Solutions Inc	Redmond, WA	857
SCJ Alliance	Lacey, WA	N/A
Concord Engineering Inc	Seattle, WA	N/A
KPG, Inc	Seattle, WA	N/A

**CONTRACT HISTORY:** This contract was originally awarded to Transpo Group USA Inc as a result of RFQ Specification No. PW17-0391F which opened in November 2017.

**SUSTAINABILITY:** Each firm was required to describe their firm’s general commitment to sustainable business practices, if awarded the project. The responses factored into the final scoring and ranking of the submitted SOQs. The selected consultant identified design that would mitigate economic, social and environmental risks, and generate economic, social, and environmental co-benefits. They also identified cloud-based document review, shared screens/video conferencing meetings/review sessions, and the use of recycled material specifications as sustainable measures to be utilized during the project.

**SBE/LEAP COMPLIANCE:** Not applicable.

**FISCAL IMPACT:**

**EXPENDITURES:**

<b>FUND NUMBER &amp; FUND NAME *</b>	<b>COST OBJECT (CC/WBS/ORDER)</b>	<b>COST ELEMENT</b>	<b>TOTAL AMOUNT</b>
1060 Transportation Capital Fund	PWK-G0022	5330100	\$23,534.72
<b>TOTAL</b>			<b>\$23,534.72</b>

\* General Fund: Include Department



**REVENUES:**

<b>FUNDING SOURCE</b>	<b>COST OBJECT (CC/WBS/ORDER)</b>	<b>COST ELEMENT</b>	<b>TOTAL AMOUNT</b>
Federal Hwy. Safety Imp. Program (HSIP)	PWK-G0022-FS-AD-04	4333240	\$23,534.72
<b>TOTAL</b>			<b>\$23,534.72</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$23,534.72**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

Expenditures and revenues are planned and budgeted.