



# Neighborhood and Community Services Human Services Commission

Wednesday, April 11, 2018 6:00 pm  
Tacoma Municipal Building, 747 Market Street, Room 148

## Meeting Minutes

### Members:

Jovan Dumas, Chair

Kelly McDonald,  
Secretary

Rahn Clayton

Zach Dillon

Kashmir Gavronski

Jason Grube

Indira Hubble

Brian Humphreys

Dana Owens-  
Cheatham

Elizabeth Pebley

Valentine Smith

Janet Thiessen

Sean Waite

Naomi Wilson

### Staff:

Linda Stewart, NCS  
Director

Pam Duncan, HS  
Division Manager

Glenda Duldulao, HS  
Program Technician

Those Present: Jovan, Brian, Elizabeth, Rahn, Zach, Jason, Janet, Kelly, Naomi, Sean

Those Absent: Kashmir, Indira, Dana, Valentine

Staff Present: Pam, Vicky, Erica, Christopher W, Chris B., Glenda

### 1. Welcome/Call to Order

Jovan called the meeting to order at 6:02pm.

### 2. Approval & Signing of January Meeting Minutes

Zach moved to approve the January meeting minutes at 6:02, Jason seconded, and the motion passed unanimously by all ten commissioners

Jovan will be presenting to the Community Vitality and Safety (CVS) Committee about the Human Services Commission and would like the Commission's take on SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis for the Commission. Went around the table to share thoughts and share what each commissioner does for work:

#### Zach

Pierce County Prosecutor's office in sexual assault

Strengths: analysis

Weakness: getting a quorum due to the busyness of the group

Opportunity: more training lately and engaging

Threat:

Jason works for a medical diagnostics organization

Strength: everyone has gone through a funding cycle

Weakness: attendance, lack of regular quorum

Opportunity: Younger member, someone who has experienced homelessness

#### Janet

Retired educator

Strength: training process before the funding process

Weakness: attendance

Opportunity: gaining increased understanding about how things work in the city, ensuring that funding goes to the right organizations

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## Neighborhood and Community Services Human Services Commission

Kelly

Nonprofit development professional

Strength: improvement in quality of onboarding for HSC commissioners and overall training opportunities

Weakness: attendance

Opportunity: enhanced diversity

Threat: the lack of diversity that is not representative of our community

Jovan

Case manager for in home care

Strengths: passion of Commissioners

Weakness: not having people who walk the walk, presumably

Opportunity: help improve the city of Tacoma

Threat: Housing prices have gone up dramatically, how can we mitigate that threat

Brian

Project Child Success

Strengths: diversity of backgrounds and questions

Weakness: it's unclear what we can do, what authority do we have as a commission, we haven't acknowledged the huge shift in scope with the focus on homelessness, and there was something lost in the articulation of what is being done

Opportunity: staff to perform to the current goals

Elizabeth

Chief Leschi High School

Strength: the diversity of the Commission

Weakness: Attendance is challenging, and having members who have experienced what we address

Opportunity: Understanding processes

Rahn

Photographer

Strength: broader knowledge base among Commissioners

Weakness: lack of diversity reflecting the population in the city, staff attrition

Opportunity: For all commissioners to see how the city operates, and to attend council meetings to see the end product of our decisions coming to fruition

Threat: lack of diversity, lack of communication

Naomi

Dropped out of high school and spent time as a person experiencing homelessness on the

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## Neighborhood and Community Services Human Services Commission

streets  
Strength

Weakness: there was supposed to be a retreat that did not occur, lack of cohesion in the group where we feel beholden to one another

Sean

Assistant Attorney General

Strength: Pam's leadership

Weakness: staff attrition has been an impact

### 3. Human Services Commission Updates

Vote on new vice chair due to Korbett's resignation.

Role: Fill in when the chair is unavailable, 10% more work

Zach nominated Jason, Jason nominates Zach, Rahn nominated himself and Jason seconded Sean gave his verbal vote for Rahn over the phone, 8 paper votes submitted for Rahn

Naomi moved at 6:59 pm to make Rahn Vice Chair and Zach seconded, Rahn was approved as the new Vice Chair.

### 4. Summer Jobs 253 Update (Christopher Wright)

Summer Youth Employment program in partnership with Tacoma Public Schools.

Mayor Strickland answered the "my brother's keeper" challenge.

The REACH Center and Tacoma Community House manage the process, and TPS recruits students, Tacoma Community College has offered credits and classroom space, WorkForce Central has withdrawn from the process and is just a funding partner.

Program overview:

- 96 hours of work experience
- 24 classroom hours
- Financial literacy training—connect to banks
- Essential skills/work-readiness
- Academics—up to 2 general or elective credits

Demographics are reflective of the student population

Employer participation began at 13 employers in 2013 and 75 employers in 2017.

Budget has increased due to the increase in numbers served and the increase in minimum wage.

There is a kickoff event and an end of program event that many city council members attend, but we have not had participants speak at a city council.

This year received over 500 applications for 150 positions.

Challenges:

36% more students are employed during the school year.

Fewer credit deficient students/increase in graduation rate.

Better economy.

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Competing programs.  
Increase in employer contribution.  
Optimize program at 150 attributed to case management load 1:45

### 5. Allocations Process Updates

#### a. CDBG/ESG Council Recommendations Update (Erica Azcueta)

There were questions from applicants who were not funded and by the new mayor and council. 4/17/18 will be an opportunity for public comment, and approval from city council will be 4/24/18.

#### b. 2019-2020 Funding Process Preliminary Timeline (Vicky McLaurin)

Will begin in August—the second and the third week.

### 6. Emergency Temporary Aid & Sheltering Update (Erica Azcueta)

There have been improved activities for residents: art activities, a gym, and several will compete in the Spartan race this weekend.

### 7. DV Assessment & Gang Assessment Update (Vicky McLaurin)

This information is being presented tomorrow to CVS.

Needs assessment in 2016 identified that 28% of people who were homeless experienced domestic violence.

The new mayor and council are currently identifying their priorities and we will address those priorities with regards to how and who we fund once those priorities are made.

### 8. Human Services Manager Update (Pam Duncan)

#### a. Equity, Part II (SPARC Initiative)

In 2016 the City of Tacoma became part of a 6 city-cohort across the nation for this initiative.

Carolyn Weisz from UPS was traveling through the country investigating equity issues from providers.

The City of Tacoma identified it was important that leadership from provider organizations need to reflect the populations being served.

Convening with service providers began.

What are specific and tactical strategies to take to address the disproportionate representation of leadership at providers versus the population served.

#### b. 2017 NCS Accomplishments

A document of NCS accomplishments was distributed to commissioners.

One highlight: Anyone experiencing a mental health crisis can text HEAL and a mental health specialist will respond and if a fatal safety crisis moment is identified, they will send a team to retrieve them. 217 people were saved. The therapist will talk with the individual to move from a "hot" mental health moment to a "cool" mental health moment.

#### c. NCS Quarterly Activities Report (Q4, 2017)

Commissioners can read through the report and a further conversation can occur to

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address the critical issues in the community.

d. NCS Goals

Report was handed out to commissioners.

9. Other Business & Public Comment

Saturday, April 28th there is a conference on homelessness.

10. Adjournment

Jovan called the meeting to adjourn at 8:00 pm

### Upcoming Events

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HSC Chair Signature:

Date: 6/13/18

Jovan D. [Signature]

City of Tacoma Staff Signature:

Date: 6/13/18

Daniel J. [Signature]