



City of Tacoma

Resolution No.: _____

Meeting Date: January 10, 2023

**Contract and Award Letter
Purchase Resolution —Exhibit "A"**

TO: Board of Contracts and Awards
FROM: Allyson Griffith, Director, Neighborhood & Community Services
COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and Erica Pierce, Finance/Purchasing
SUBJECT: Neighborhood & Community Services 2023-2024 Contracts Request for Proposals (RFP) Specification No. NC22-0106F and Direct Negotiation Waiver Contracts SR3744864826 – January 10, 2023 City Council
DATE: December 5, 2022

RECOMMENDATION SUMMARY:

Neighborhood and Community Services (NCS) requests approval for the award of 11 contracts to multiple agencies as listed in Appendix A for contracts providing community and human services for a cumulative total amount of \$14,576,540.18, plus applicable taxes. The total contracted amounts represent 11 contracted agencies operating 27 programs. These contracts are budgeted from the Mental Health & Substance Use Disorder (MHSUD) sales tax, General Fund, and the Credible Messenger grant and include a combination of programs that both competed and did not compete for funding.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Encourage thriving residents with abundant opportunities for life-long learning.

BACKGROUND:

NCS contracts with local providers who align with Tacoma 2025, Council Priorities, and the Department Goals to provide resources to various populations in the community.

Due to factors such as ongoing projects/commitments, the critical nature of services, alignment with Council priorities, and/or programs that recently competed for funding, NCS did not require currently funded programs in the following areas to compete for 2023-2024 funding:

- City initiatives and inter-local agreements (Crystal Judson Family Justice Center, Health Department, Mental Health Co-Responder, TACID)
- Food Insecurity
- Senior Centers
- Shelters, including set-aside funding for temporary and inclement weather shelter operations
- Youth and Young Adult Violence Reduction (specifically programs that were funded as part of a recent funding process)

All other programs were required to apply for funding for the 2023-2024 biennium. An RFP for 2023-2024 Mental Health and Substance Use Disorder (MHSUD) funding (NC22-0106F) was conducted in Q2 and Q3 of 2022 (details in the Competitive Solicitation section below). An RFP for 2023-2024 General Fund contracts (NC22-0333F) was released on September 29, 2022, and closed on November 1, 2022. Contracts from NC22-0333F will be awarded and completed in Q1 of 2023.



ISSUE: NCS utilizes service providers in the community to provide human services related to areas such as homelessness, housing, domestic violence, education, seniors, youth development, and youth and young adult violence reduction. As stated above, the process for awarding contract funding happens via both competitive funding processes and directly negotiated contracts. Awarding and executing contracts prior to the start of the year is critical for ensuring that services continue to be provided in the community without a gap in services.

ALTERNATIVES: City Council may request Staff and the Human Services Commission conduct a secondary review of the recommendations or provide further guidance on funding allocations, should the proposed funding recommendations not be approved. This may result in a delay in services to start 2023.

COMPETITIVE SOLICITATION:

Request for Proposals Specification No. NC22-0106F was opened July 5, 2022. Seven hundred and thirty-two organizations were invited to bid, in addition to normal advertising of the project. Forty-eight submittals were received. Programs submitted applications answering questions on how their programs met the critical needs of the community, cultural responsiveness, effective practices, system impact, accessibility, and how the program aligns with Tacoma 2025, Council Priorities, and Department Goals.

The Human Services Commission (HSC) reviewed all eligible applications under RFP NC22-0106F and presented funding recommendations based on whether programs are appropriately aligned with Tacoma 2025, Council Priorities, and Department Goals. All funding recommendations are contingent on City Council approval of the 2023--2024 budget and City Council's approval of NCS contracts over \$500K. Funding was recommended for programs that support complementary services, health and health care, housing, homeless prevention, youth development, and youth and young adult violence reduction.

Programs were invited to participate in virtual oral presentations in front of the HSC. The HSC rated each program individually and during a consensus meeting made recommendations for funding based on each program's merits and ability to achieve funding priorities (which included complementary services, health and health care, homelessness, housing services, youth and young adult violence reduction, and youth development. HSC raters received equity training, reliability training, and resource information to assist with making data informed decisions).

NCS presented the funding recommendations for NC22-0106F at the September 8, 2022, Community Vitality & Safety (CVS) Committee meeting. The breakdown of all applicants and their scores are included in the Competitive Solicitation section below. Applicants who were recommended for funding - and whose total agency contract amount for 2023-2024 exceeded \$500K - are included in the table in Appendix A with the "RFP" solicitation method.

Shown below are the consensus scores.

Health and Health Care



Respondent	Program	Location (City and State)	Rank or Score
Consejo Counseling	Youth COD Program	Renton, WA	91.86
Pierce County Alliance	Mental Health Therapy	Tacoma, WA	91.57
Tacoma Public Schools	Mental Health Interventions	Tacoma, WA	91.29
Dave Purchase Project	Tacoma Needle Exchange	Tacoma, WA	90.71
Consejo Counseling	Behavioral Health	Tacoma, WA	90.71
Pediatric Interim Care Center	Infant Withdrawal Program	Kent, WA	90.29
The Coffee Oasis	Mental Health & Substance Use Outreach	Tacoma, WA	89.14
First Five Fundamentals	Family Connects Pierce County	Tacoma, WA	89.00
Metropolitan Development Council	Community Based Youth Behavioral Health	Tacoma, WA	88.83
Multicultural Child & Family Hope Center	Tacoma Recovery Center	Tacoma, WA	88.71
Comprehensive Life Resources	New Beginnings	Tacoma, WA	88.57
The Rescue Mission	Counseling Services	Tacoma, WA	88.43
Comprehensive Life Resources	Life Connections	Tacoma, WA	86.14
Catholic Community Services	Shelter COD	Tacoma, WA	85.86
Pierce County AIDS Foundation	Mental Health Case Management	Tacoma, WA	85.43
Catholic Community Services	Mental Health Court	Tacoma, WA	84.86
Asia Pacific Cultural Center	Mental Health Voucher Program	Tacoma, WA	84.71



Metropolitan Development Council	The Center Co-Occurring Disorder	Tacoma, WA	84.00
Metropolitan Development Council	Shelter Co-Occurring Disorder Program	Tacoma, WA	84.00
Answers Counseling	Answers' Brief Intervention for Tacoma Empowered (ABITE) Program	Gig Harbor, WA	83.29
Barbara Jean Brown Foundation	The Change Program	Tacoma, WA	81.00
Community Counseling Institute	Counseling Services	Tacoma, WA	74.00

Complementary Services

Respondent	Program	Location (City and State)	Rank or Score
TeamChild	Legal Services Program	Tacoma, WA	86.71
Tacoma Housing Authority	Two Generation Program	Tacoma, WA	85.57
United Way	South Sound 211	Tacoma, WA	84.00
Filthy Rags Outreach	Gang Prevention & Outreach	Federal Way, WA	72.57

Homelessness

Respondent	Program	Location (City and State)	Rank or Score
Comprehensive Life Resources	Making Connections	Tacoma, WA	86.14
Valeo Vocation	Transitional Employment Pathway (TEP) Program	Tacoma, WA	83.00
Pacific NW Bio	Bio-Hazard Cleaning Services	Kent, WA	81.14
Comprehensive Life Resources	Positive Interactions	Tacoma, WA	70.43
Progress House Association	PHA Clubhouse	Tacoma, WA	67.29



Housing Services

Respondent	Program	Location (City and State)	Rank or Score
Pierce County Alliance	Mental Health Treatment Court Housing Services	Tacoma, WA	89.57
Greater Lakes Mental Health	Forensics Program	Lakewood, WA	88.43
Metropolitan Development Council	Young Adult Supportive Housing	Tacoma, WA	86.43
CJK Community Homes	Affordable Housing and Wrap-around Services	Tacoma, WA	82.00
Metropolitan Development Council	Housing First	Tacoma, WA	81.43
Where Do They Go Foundation	10-90 Program	Tacoma, WA	80.57
Associated Ministries	Adult Home Share Program	Tacoma, WA	78.14
New Phoebe House Association	Phoebe Family Recovery, Reunification, and Resiliency Program	Tacoma, WA	75.71
Associated Ministries	Youth Host Home	Tacoma, WA	75.71

Youth and Young Adult Violence Reduction

Respondent	Program	Location (City and State)	Rank or Score
Tacoma Urban League	Male Involvement Program	Tacoma, WA	85.14
Young Business Men of WA	Young Business Men of WA Program	Tacoma, WA	77.57

Youth Development

Respondent	Program	Location (City and State)	Rank or Score
Girls Hearts on Fire	Club Hearts on Fire; Entrepreneurs, Explorers, and	Tacoma, WA	77.00



	Mentorship Programs		
Flystart Foundation	Flystart Youth Art Club	Tacoma, WA	73.79

COMPETITIVE ANALYSIS:

Due to factors such as ongoing projects/commitments, critical nature of services, alignment with Council priorities, and/or programs that recently competed for funding, NCS did not require currently funded programs in the following areas to compete for 23-24 funding:

- City initiatives and inter-local agreements (Crystal Judson Family Justice Center, Health Department, Mental Health Co-Responder, TACID)
- Food Insecurity
- Senior Centers
- Shelters (including funds to support temporary and inclement weather shelter operations)
- Youth and Young Adult Violence Reduction (specifically programs that were funded as part of a recent funding process)

Projects were also identified during the budget development process that will be awarded as a result of direct negotiation.

For the programs that did not compete for funding, NCS obtained approval from City Manager for use of Direct Negotiation method as authorized by TMC 1.06.256.B. These contracts are listed in the table in Appendix A as “Direct Negotiation” solicitation method.

CONTRACT HISTORY: New Contracts

SUSTAINABILITY: Sustainability was not considered in contract award.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 – General Fund	91101 (Sheltering -Emergency Shelters)	5330100	\$1,355,807.54
0010 – General Fund	91130 (Sheltering – Emergency Shelters)	5330100	\$67,770.00
0010 – General Fund	91131 (Sheltering – Domestic Violence)	5330100	\$72,100.00
0010 – General Fund	91132 (Sheltering -Single Adult)	5330100	\$593,330.47



0010 – General Fund	91133 (Sheltering – Family)	5330100	\$190,550.00
0010 – General Fund	91135 – (Sheltering – Temporary Shelters)	5330100	\$67,769.00
0010 – General Fund	91200 (Health and Health Care)	5330100	\$2,673,027.40
0010 – General Fund	91210 (Domestic Violence)	5330100	\$1,016,150.00
0010 – General Fund	91250 (Youth and Young Adult Violence Reduction)	5330100	\$194,670.00
0010 – General Fund	95100 (Senior Wellness)	5330100	\$824,000.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859100 (Homeless Prevention)	5330100	\$310,883.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859101 (Sheltering – Emergency Shelters)	5330100	\$1,734,192.46
1185-MHCD – HRHS Mental Health & Chemical Dependency	859103 (Homelessness Outreach Services)	5330100	\$639,117.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859111 (Sheltering Domestic Violence)	5330100	\$72,100.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859112 (Sheltering – Single Adult)	5330100	\$1,024,439.03
1185-MHCD – HRHS Mental Health & Chemical Dependency	859113 (Sheltering – Family)	5330100	\$190,550.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859120 (Housing Services)	5330100	\$360,000.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859130 (Complementary Services)	5330100	\$500,000.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859300 (Youth Development)	5330100	\$811,069.00
1185-MHCD – HRHS Mental Health & Chemical Dependency	859310 (Health and Health Care)	5330100	\$1,829,015.28
1185-NCS – Misc Grants & Donations	858700 (Misc Grants & Donations)	5330100	\$50,000.00



Total			Up to \$14,576,540.18
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REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 – General Fund	Various	Various	\$7,055,174.41
1185-MHCD – HRHS Mental Health & Chemical Dependency	Various	4313250	\$7,471,365.77
1185-NCS – Misc Grants & Donations	858700	4334360	\$50,000.00
TOTAL			Up to \$14,576,540.18

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$14,576,540.18 (For 2023/2024 Biennium)

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED N/A



Appendix A

Agency	Program	Fund Source	Solicitation Method	2023-2024 Amount	Total Contract Amount
Catholic Community Services	Family Housing Network	General Fund/MHSUD	Direct Negotiation	\$72,100.00	\$4,308,869.50
	Homeless Adult Services	General Fund/MHSUD	Direct Negotiation	\$896,769.50	
	Mental Health Court	MHSUD	Direct Negotiation	\$250,000.00	
	Stability Site Management	General Fund/MHSUD	Direct Negotiation	\$3,090,000.00	
Comprehensive Life Resources	Life Connections	MHSUD	Direct Negotiation	\$150,000.00	\$1,500,000.00
	Making Connections	MHSUD	RFP	\$310,883.00	
	New Beginnings	MHSUD	RFP	\$400,000.00	
	Positive Interactions	MHSUD	RFP	\$639,117.00	
Consejo Counseling	Behavioral Health	MHSUD	RFP	\$170,000.00	\$715,739.00
	Credible Messenger-Group Intervention	Credible Messenger Grant	Direct Negotiation	\$50,000.00	
	Youth COD Program	MHSUD	RFP	\$301,069.00	
	Youth Violence Reduction	General Fund	Direct Negotiation	\$194,670.00	
Girls Hearts on Fire	Club Hearts on Fire; Entrepreneurs, Explorers, and Mentorship Programs	MHSUD	RFP	\$510,000.00	\$510,000.00
Korean Women's Association	Senior Center (Beacon & Lighthouse)	General Fund	Direct Negotiation	\$824,000.00	\$968,200.00
	We Are Family DV Shelter	General Fund/MHSUD	Direct Negotiation	\$144,200.00	



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MultiCare Behavioral Health	TPD Co Responder	MHSUD	Direct Negotiation	\$615,091.28	\$615,091.28
Pierce County/Crystal Judson Family Justice Center	Essential Expenditures	General Fund	Direct Negotiation	\$1,016,150.00	\$1,016,150.00
Pierce County Alliance	Mental Health Therapy	MHSUD	RFP	\$182,124.00	\$542,124.00
	Mental Health Treatment Court Housing Services	MHSUD	RFP	\$360,000.00	
Tacoma Pierce County Health Department	Black Infant Health	General Fund	Direct Negotiation	\$133,900.00	\$2,734,827.40
	COT Health Pool; Hazardous Substances Program; Communicable Disease; Maternal Child Health; Family Support Partnership	General Fund	Direct Negotiation	\$2,539,127.40	
	Opioid Task Force	MHSUD	Direct Negotiation	\$61,800.00	
The Rescue Mission	Emergency Services	General Fund/MHSUD	Direct Negotiation	\$309,000.00	\$1,030,000.00
	Family Shelter	General Fund/MHSUD	Direct Negotiation	\$309,000.00	
	Women's Shelter	General Fund/MHSUD	Direct Negotiation	\$412,000.00	
Valeo Vocation	Shelter Training Academy	General Fund	Direct Negotiation	\$135,539.00	\$635,539.00
	Transitional Employment Pathway (TEP) Program	MHSUD	RFP	\$500,000.00	
	Total				\$14,576,540.18