



To: Elizabeth Pauli, City Manager
From: Katie Johnston, Budget Officer
Date: April 30, 2024
Subject: Fiscal Impact - PROTEC17 LOA – PCFIT TPD Forensics Services Supervisor

Overview

The City of Tacoma and the PROTEC17 bargaining unit have reached a tentative agreement for a letter of agreement (LOA) related to compensation for a Forensics Services Supervisors who becomes Pierce County Force Investigation Team (PCFIT) certified.

The agreement includes the following stipulations:

1. Retroactive to January 1, 2024, upon PCFIT certification during a calendar year, a Forensics Services Supervisor who becomes PCFIT certified will receive a lump-sum payment of seven-hundred and fifty dollars (\$750.00) for recognition of that certification (the “PCFIT Certification Payment”). At the start of a new calendar year beginning January 1, 2025, a PCFIT certified Forensics Services Supervisor will receive another PCFIT Certification Payment of seven-hundred and fifty dollars (\$750.00) if they have remained continuously certified from the previous calendar year’s PCFIT Certification Payment.
2. Retroactive to November 1, 2023, a PCFIT certified Forensics Services Supervisor will receive a five percent (5.0%) application of rate (AOR), for all hours assigned to and worked when performing Forensics Services Supervisor duties as part of a PCFIT investigation.
3. As of the effective date of the LOA, when a certified Forensics Services Supervisor is not available, and the external PCFIT Commander has approved a waiver of PCFIT certification, a non-certified Forensics Services Supervisor may be assigned to a PCFIT investigation, and if so assigned, will receive a five percent (5.0%) AOR for all hours performing Forensics Services Supervisor duties as part of a PCFIT investigation.

Financial Impact

If the number of full-time employees who qualify for PCFIT certification remains at three individuals in 2024, the financial impact for the PCFIT Certification payment is \$2,250. The continuous certification ongoing cost per year beginning 2025 is \$2,250.

The financial impact for the five percent (5.0%) AOR for PCFIT certified and non-certified Forensics Services Supervisors cannot be estimated due to the unforeseen instances in which personnel will be asked to participate in PCFIT. PCFIT assignments cannot be predicted, therefore, it is difficult to estimate. However, we expect the impact to be minimal since it will apply to a portion of hours on an irregular basis.

Funding for 2023-2024

The cost of the proposed PCFIT certification payments and AORs is not budgeted in the Adopted 2023-2024 Budget but will be included in the 2025-2026 Proposed Biennial Budget. The department will be responsible for adhering to its overall level of appropriation.



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