



**City of Tacoma
Sustainable Tacoma Commission
Meeting Minutes**

Date: August 8, 2017

Commission Members Present: Alexandra Brewer, Josh Jorgensen, Chris Karnes, Sheree Cooks, Chrissy Cooley, Philip Coughlan, Colin McMann, Todd Hay, Jaclyn Layton

Commission Members Absent: Theda Braddock

Others Present: Kristin Lynett, Jim Parvey, Emily Campbell, Erika Tucci, Jessica Knickerbocker, Steve Atkinson, Mike Slevin, Shane Pettit

Call to Order

The meeting was called to order by Lexi Brewer at 3:30 p.m.

Approval of Minutes

MOTION: Commissioner Hay motioned to approve the minutes of the July 11, 2017 meeting with the following changes:

Add Jaclyn Layton to the list of Commissioners on the Outreach Sub Committee.

Change the notes for the EAP Council Engagement discussion: N-4 in relation to Green Roads implementation.

SECONDED BY: Lexi Brewer

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: Brewer, Jorgenson, Karnes, Cooks, Cooley, McMann, Hay, Layton

Abstained: Coughlan (arrived late to meeting)

Briefing Items

Environmental Services Strategic Plan – Jessica Knickerbocker, City of Tacoma

Mike Slevin gave some history and background of the Environmental Services Department, including his writing of the first ES Strategic Plan adopted in 2013. The ES Department was created in 2012.

Jessica Knickerbocker gave an overview of the background, goals, planning process, external and internal research, and what's next for the new 2018-2025 ES Strategic Plan development process. Shane Pettit briefed Commissioners on the outreach effort including workshops, the employee word cloud, SWOT analysis, and stakeholder interviews. Commissioners gave feedback in response to a few questions to inform the development of the Strategic Plan.

Interim Tideflats Regulations Process – Steven Atkinson, City of Tacoma

Steven Atkinson gave a briefing on the interim Tideflats regulations including the current status, upcoming critical decisions and upcoming meetings. Steven provided background information, explaining that it was a City Council Resolution that initiated the Tideflats Subarea Planning process. The Planning Commission had initial review in June of the proposed regulations and determined that there is a need for interim regulations. The Planning Commission is accepting written comments on the interim regulations and will release a packet with draft interim regulations next week.

The tentative schedule for moving forward with the interim regulations includes a review of the draft ordinance in August, a public hearing on Sept. 20th, a recommendation in October, and then Council consideration in November. Alternatively, the Planning Commission may decide to not hold the public hearing in order to have a recommendation ready in September.

Commissioners requested follow-up including the packet of draft interim regulations and the date of the potential public hearing.

Commissioners Todd, Chrissy, Chris and Lexi will draft a letter regarding the interim regulations, considering omissions, broadening the focus past just fossil fuels, high risk and high impact, ties to the EAP and green economy, and noting the Walmart situation.

Environmental Action Plan Council Engagement – Lexi Brewer

Staff needs to schedule 30 minute meetings with all Council Members to introduce CMs to the STC, the Environmental Action Plan (EAP), and the Commissioners' priority EAP actions. The meetings will be attended by at least one Commissioner and a staff member. In preparation for these meetings, Kristi gave an overview of the EAP and led a discussion on how to best prepare for these meetings. Kristi also provided handouts included talking points for Commissioner meetings with Council Members and an annotated version of the EAP year one Progress Report.

Subcommittee Discussion

Commissioners discussed subcommittee roles and made the following role assignments:

- Air and Healthy Food (Lexi & Todd)
- Building & Energy (Phil, Josh & Chris)
- Climate Resiliency (Phil, Lexi & Todd)
- Education & Outreach (Sheree & Jaclyn)
 - Sheree requested flyers for recruiting a youth STC member.
- Materials Management (Phil & Chrissy)
- Natural Systems (Jaclyn & Chrissy)

Transportation (Josh, Chris & Colin)

Commissioners will also serve as liaisons to the following Commissions:

Planning Commission (Chris & Sheree)

Transportation Commission (Chris & TBD)

Staff Updates

Commissioners should have received an email about the Committees, Boards and Commissions (CBC) survey. Kristi will resend the link. Responses are due by August 12th.

Commissioners had a brief discussion to determine a new STC meeting date and time. Future meetings will be held on the third Tuesdays from 4:30-6:30pm at the Tacoma Municipal Building, Room 243.

Kristi will send information for joining the Planning Commission email distribution list, especially to Jaclyn and Sheree.

There will be a CBC mixer at 7-Seas on September 5th at 6pm.

The Infrastructure, Planning and Sustainability Committee are receiving a presentation about the Safe Routes to School program tomorrow.

Commissioners are interested in revisiting their attendance policy at a future meeting.


Public Comment

Erica Tucci with Tacoma Public Utilities commented about the revamp of TPU's Evergreen Options program and expanded grant opportunities.

Adjournment

There being no further business, the meeting adjourned at 5:38 p.m.

The next meeting of the Sustainable Tacoma Commission will be Tuesday September 19th from 4:30 to 6:30 p.m., Tacoma Municipal Building, 747 Market Street, Room 243.



Lexi Brewer, Chair



Kristin Lynett, Staff