



# City of Tacoma

## Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

October 15, 2014

4:30 PM

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Chair Joe Lonergan, Vice Chair Marty Campbell,  
Mayor Marilyn Strickland, Robert Thoms, Anders Ibsen (alternate)

### Call To Order

Chair Lonergan called the meeting to order at 4:32 p.m.

**Present:** 3 - Campbell, Lonergan and Thoms

**Absent:** 1 - Strickland

### Approval of Minutes

- 1. 14-0930** Approval of the minutes of the special meeting of September 17, 2014  
**MOTION:** Council Member Campbell moved to approve the minutes of the September 17, 2014 meeting.  
**SECONDED BY:** Council Member Thoms.  
**ACTION:** Voice vote was taken and carried. The minutes were approved.  
**Ayes:** 3 - Campbell, Lonergan and Thoms  
**Absent:** 1 - Strickland

### Briefing Items

- 2. 14-0931** August 2014 Monthly Report [Susan Ramirez, Assistant Finance Director/Controller]  
  
At approximately 4:32 p.m., Susan Ramirez, Assistant Finance Director/Controller, provided a General Fund revenue update through August 2014, including funding sources, plan versus actual, and tax variances. Ebony Peebles, Finance, provided a review of the General Fund expenditures, including sources, plan versus actual, and variances. Ms. Ramirez then reviewed the forecast conditions. Discussion ensued regarding variances, projections, licensing trends, car tabs, variances in tax collection, and third

quarter General Fund numbers. Council Member Thoms requested information from the last two years regarding tax revenue, including business, sales, and property taxes in actuals.

**3. 14-0938 File Local Update [Danielle Larson, Tax & License Manager]**

At approximately 4:51 p.m., Danielle Larson, Finance, provided an overview on the FileLocal portal collaboration, including completed components, items in progress, testing, and the timeline. Discussion ensued regarding testing, portal functions, creating a one-stop shop, and state payments.

### **Topics for Upcoming Meetings**

**4. 14-0939 October 29 - Board of Ethics and Audit Advisory Board Interviews**

Christina Watts, City Manager's Office, stated the next meeting is October 29, 2014 with interviews for the Audit Advisory Board and Board of Ethics. Discussion ensued regarding the interview process, and presentations related to Local Improvement Districts, municipal health clinics, and monthly financial reports. Chair Lonergan stated the meeting of November 5, 2014 is tentatively cancelled.

### **Other Items of Interest**

There were no other items of interest.

### **Public Comment**


There was no public comment.

### **Adjournment**

On proper motion, the meeting was adjourned at 5:11 p.m.



Joe Lonergan, Chair



Nicole Emery, City Clerk's Office