



WEEKLY REPORT TO THE CITY COUNCIL

June 7, 2018

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. First Quarter 2018 Department Performance Measures have been updated. The **City has been enhancing its performance management system by moving to a set of online dashboards supported by available data on Results253.** A number of department goals from Fire, Police, Community & Economic Development, Neighborhood & Community Services, Public Works, Finance, Environmental Services, Office of Equity & Human Rights, and Permitting have been moved to the dashboard. Those goals can be view at www.cityoftacoma.org and clicking on Results253 at the top. Attached for your information is the rest of the City's performance goals.
2. **Economic Development Update Report** – Please see the attached update report on projects and initiatives from the Community and Economic Development Department for the week of June 4, 2018.
3. Attached for your information is a list of **important themes** that staff **identified while attending recent Neighborhood Council meetings.** This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.
4. Attached for your review is the **list of 2018 City Council Priorities and Components** discussed at the February 23rd Council Strategic Planning Work Session. At Special Committee of the Whole meetings, Staff has provided information on the top four priorities: Homelessness, Affordable Housing, Economic Development, and Public Safety. As staff moves forward with strategies and next steps on the priorities' associated components, we will be updating the Council.
5. The **June 13, 2018 Public Utility Board meeting agenda** is attached for your information. Please note the following item will be on the June 26th Council agenda for your consideration:
 - U-11014 – Authorizing the sale of approximately 2.16 acres of Tacoma Water Property located at 8002 Golden Given Road East for \$200,000

STUDY SESSION/WORK SESSION

6. The **City Council Study Session** of Tuesday, June 12, 2018, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Pierce Transit Bus Rapid Transit Project Update**; (2) **Update on the Affordable Housing Action Strategy Process**; (3) **2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code**; (4) **Other Items of Interest - Council Consideration Request for Infill Housing Program Direction**; (5) **Committee Reports**; and, (6) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, **Pierce Transit will present the preferred option for the Bus Rapid Transit (BRT) proposal** and will be seeking the City Council's input before the Pierce Transit Board makes their final decision on July 9th.

As a second item on Tuesday's Study Session, City staff and consultants from Enterprise Community Partners will provide an **update on the Affordable Housing Action Strategy and the work that has been accomplished to date**. The presentation will include a discussion of key market conditions and need, components necessary for successful implementation, and strategy areas and action necessary to achieve them. The City Council will have the opportunity to ask questions and have a discussion that will help facilitate the final report scheduled for completion in late July.

On June 5th, the City Council conducted a Study Session and held a Public Hearing on the Planning Commission's Findings of Fact and Recommendations for the 2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code. As a third item on Tuesday's Study Session, **Planning and Development Services (PDS) staff will be presenting a summary of public testimony, responding to questions the Council had raised, and seeking Council direction on potential amendments to the Planning Commission's recommendation**. PDS Director Peter Huffman and Principal Planner Stephen Atkinson provide the attached memorandum with a summary of the public comments and public outreach, notification, and engagement conducted as part of the amendment process. First reading of ordinance is scheduled for June 19th. For further information, please contact Stephen Atkinson, Principal Planner, at (253) 591-5531 or satkinson@cityoftacoma.org.

Under Other Items of Interest, Council Member Beale will share a **Council Consideration Request**. The request is for a **resolution to direct the City Manager to review past actions related to the Infill Housing Pilot Program** with the goal of assisting the Council with a plan for policy, code and public outreach and engagement necessary to develop permanent allowances for various infill housing on an expedited timeline in order to be responsive to the affordable housing and alternative housing needs.

7. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

8. You have been invited to the following events:
- **City of Tacoma's Annual City of Destiny Awards on Friday, June 22nd, 5:00 to 8:00 p.m.**, at the STAR Center, located at 3873 South 66th Street.
 - **University of Washington Tacoma's Annual Summer Soiree on Saturday, July 21st, 6:30 p.m.**, on the Prairie Line Trail at UWT.
 - Puyallup Tribe will be hosting the **Landing of the Canoes for the Canoe Journey "Power Paddle to Puyallup" 2018 from July 28th through August 4th**. On Saturday, July 28th, from approximately 11:00 a.m. to 5:00 p.m., canoes will be arriving at the canoe landing located at 4224 Marine View Drive.

Sincerely,

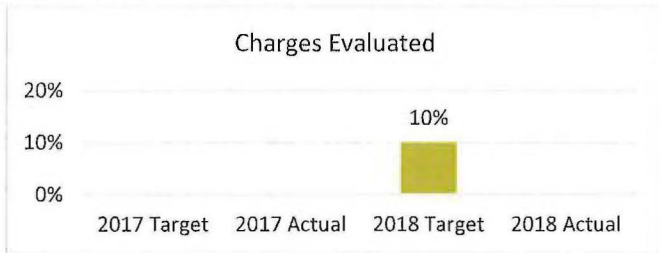


Elizabeth A. Pauli
City Manager

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Attachments

Goal 1: Fair and Equitable Charging and Prosecution

In order to minimize the influence of unconscious bias in charging and prosecution, the City Attorney's Office will develop and implement an evaluative tool for 10% of identified charges by 2018.



The City Attorney's Office and University of Washington Livable Cities Program are working on a project to examine disparities in the prosecution of misdemeanors in the City of Tacoma. Consultants are conducting a literature review, creating a project scope and research questions, collecting data and conducting data analyses where applicable, and will provide recommendations in June 2018. Project work is ongoing.

Why is this goal important?

By developing a tool to evaluate unconscious bias, the City Attorney's Office will be better able to implement practices to minimize the influence of unconscious bias in charging and prosecution. Achieving this goal will contribute to the City's goal of realizing equity in the provision of City services and improve the lives of the community by increasing public trust and ensuring equitable impacts for victims and offenders.

What will we do?

The City Attorney's Office will develop and implement a pilot evaluative tool for 10% of identified charges. The tool will show marked and continuous improvements in any identified areas where bias is impacting charges or prosecution practices.



Goal 2: Transparency through Automated Records Management System

In order to increase transparency of City government and access to public records, the City Attorney's Office will support the implementation of the Tacoma Information Management System (TIMS).



The City Attorney's Office implemented TIMS on April 30, 2018.

Why is this goal important?

The City wants to enhance the management and tracking records. The community will benefit from more timely and complete access to public records. City staff will benefit through increased efficiency in record searching and retention compliance.

What will we do?

The City Attorney's Office will complete departmental inventories, build system information architecture, develop retention schedules, and begin metadata mapping with the assistance and support of other City departments.

Goal 3: Equitable, Effective, and Efficient Service Delivery to City Departments

In order to reduce legal risk and provide equitable, effective, and efficient services, the City Attorney's Office will develop and implement proactive outreach policies and increase City Attorney's Office trainings by 5% by 2018.



Why is this goal important?

The City Attorney's Office desires to increase proactive legal services, including opportunities for training, in order to better incorporate best practices in City services and improve the accuracy and efficiency of service delivery.

What will we do?

The City Attorney's Office will evaluate training gaps and develop and implement proactive outreach policies for internal staff.

Goal 1: Confidence in City Government

In order to build confidence, the City Manager's Office will communicate and engage with the Tacoma residents so that at least 70% of residents of Tacoma express trust in the City by 2018.



Why is this goal important?

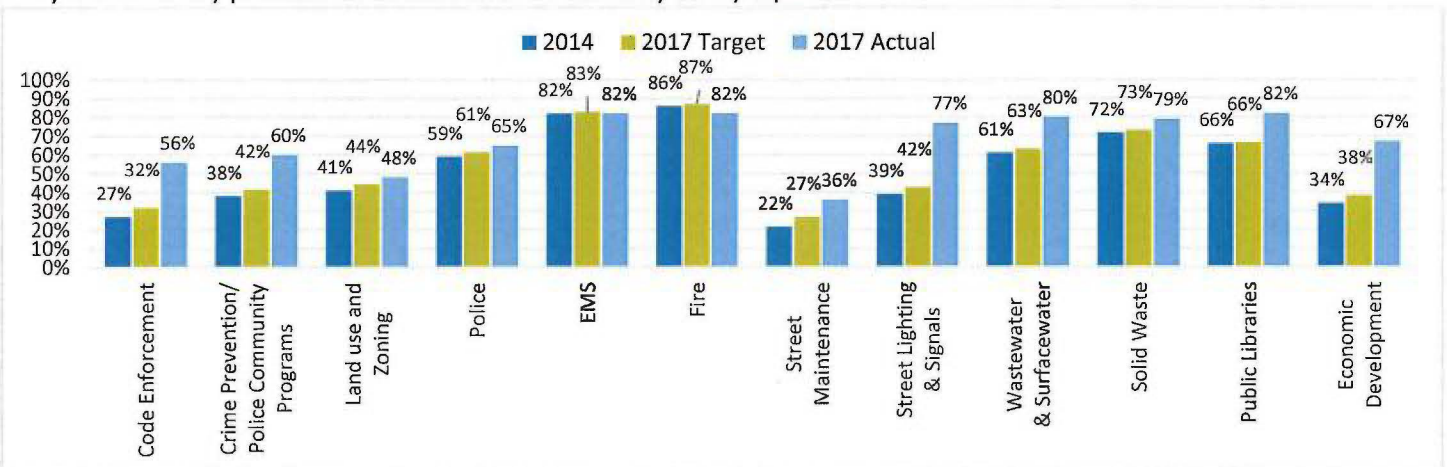
In the last National Citizen Survey in 2014, only 32% of respondents stated they had confidence in the City. This result was lower than benchmark cities and demonstrated that residents have low levels of confidence in the City of Tacoma. As the City works to improve relationships and trust, residents wellbeing will improve as people feel more represented by the City.

What will we do?

The City Manager's Office will coordinate with, support, and empower City departments to improve their relationships and engagement with the community. This metric will be measured annually.

Goal 2: Service Quality

In order to ensure service quality, the City Manager's Office will coordinate, support, and empower City departments so that satisfaction with every service the City provides that is measured in the Community Survey improves in 2018.

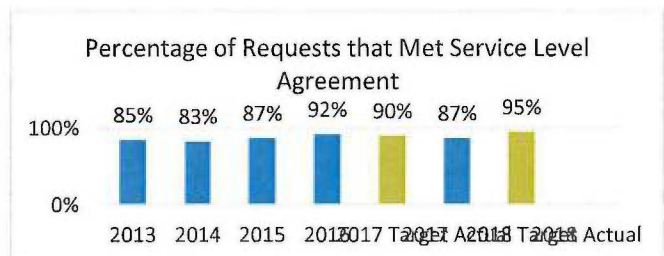


Why is this goal important?

The Community Survey indicates that there are low levels of resident satisfaction with City services. In order to achieve this goal, the City will operate in a more customer-centric fashion resulting in a higher quality of life for Tacoma residents.

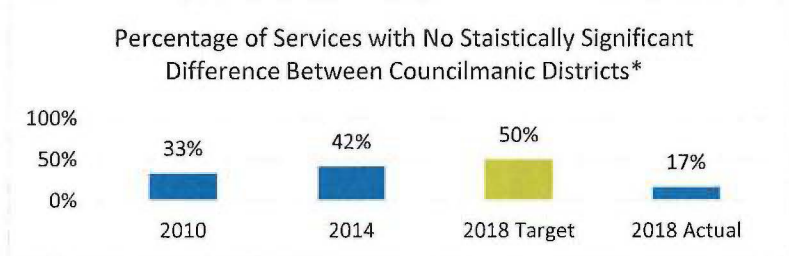
What will we do?

The City Manager's Office will coordinate, support, and empower the City Manager's Office divisions and City departments to improve service quality. In addition, the Customer Support Center will continue to provide quality service and monitor customer satisfaction levels and the timeliness of responses to requests.



Goal 3: Equity, Empowerment, and Engagement

In order to improve the equity of City services, the City Manager's Office will coordinate with and empower its divisions and all City departments to ensure equitable access to City services as indicated by increasing to 6 the number of City-provided services with no statistically significant differences between satisfaction of respondents of different councilmanic districts as reflected in the National Citizen Survey.



*Police, Fire, Ambulance/EMS, Crime Prevention, Street Repair, Street Lighting, Traffic Signal Timing, Solid Waste, Storm Drainage, Sewer Services, Land Use/Planning/Zoning, Code Enforcement, and Economic Development

Why is this goal important?

The City Manager's Office is working to address inequitable access to services, a workforce that is not reflective of the community, and inequitable engagement and empowerment in local decision-making. Residents will have access to the opportunities necessary to satisfy their essential needs, advance their well-being, and achieve their full potential.

What will we do?

The City Manager's Office will continue to support the Office of Equity and Human Rights, Customer Support Center's Tacoma311 service, the Media and Communications Office, and Tacoma 2025 strategic plan.

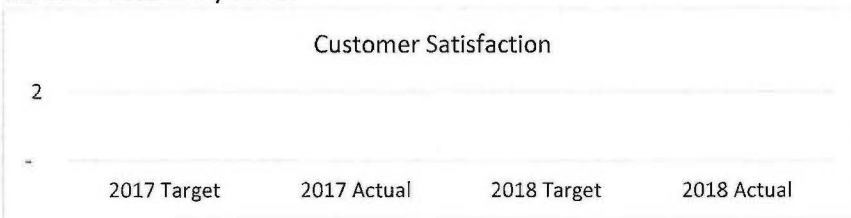
Goal 1: Waste Diversion from Landfills

In order to support a sustainable community, Environmental Services will educate citizens, provide customer incentives, and provide outreach programs to increase waste diversion from landfilling 4% by 2018.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 2: Customer Satisfaction

In order to ensure service excellence, Environmental Services will increase customer satisfaction with Environmental Services utilities 2% over the 2016 baseline by 2018.



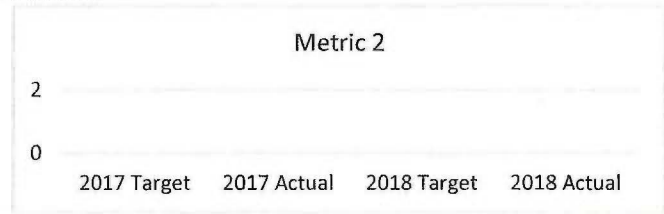
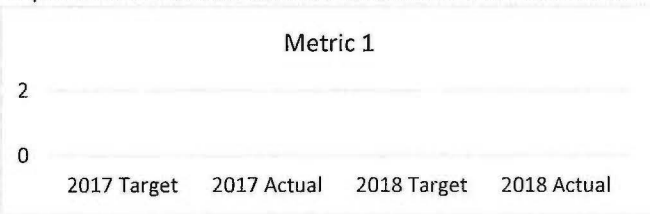
Baseline goal data were developed in Q1. ES is currently establishing a strategic plan and metrics (anticipated for Q2 2018).

Why is this goal important?

Environmental Services customers rate the Department's services as fair to good. The goal is for customers to rate utility services as excellent.

What will we do?

Environmental Services will strengthen and maintain service quality control mechanisms. Staff will conduct a baseline customer survey to determine areas that need improvement, develop a coordinated customer service process, and continuously improve the culture of the department to increase customer satisfaction with Environmental Services utilities.



Goal 3: Asset Management Planning

In order to accurately plan for replacement of sewer pipes, Environmental Services will perform a condition assessment (video inspection) on 95% of all stormwater sewer pipes and sanitary sewer pipes by 2018.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 1: Financial Health

In order to increase the financial health of the City of Tacoma, the Finance Department will receive good ratings from independent reviewing agencies by increasing the City's bond rating to AA by 2018 and continuing to receive no audit findings.

General Obligation Bond Rating	2012	2013	2014	2015	2016	2017 Target	2017 Actual	2018 Target	2018 Actual
Fitch	A+	A+	A+	A+	A+	A+	AA	AA	
Moody's	Aa2	Aa3	Aa3	Aa3	Aa3	Aa3	Aa3	Aa2	
Standard & Poor's	AA	AA	AA	AA	AA	AA	AA	AA	
Audit Findings	0	0	0	0	0	0		0	

Why is this goal important?

It is necessary to watch reserve levels, follow sound financial policy, and regularly review financial processes in order to be a well-run, innovative City. Failure to follow these practices could lead to long-term instability and create new financial emergencies for the City. Good financial practices, indicated by high bond-ratings, allow the City to spend less money on financing expenditures and more money providing goods and services to residents.

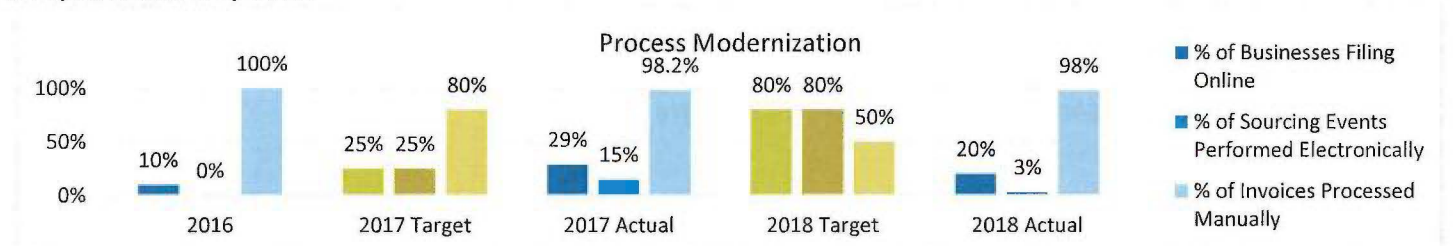
What will we do?

To maintain good bond ratings, the Finance Department will perform a variety of best practices such as regularly maintaining reserve levels and financial performance. The department will also produce timely and accurate reports in a transparent manner, meet legal deadlines, and avoid audit findings.



Goal 2a: Financial Operations

In order to improve financial operations, the Finance Department will focus on modernizing major processes in Tax & License and Procurement & Payables division by 2018.

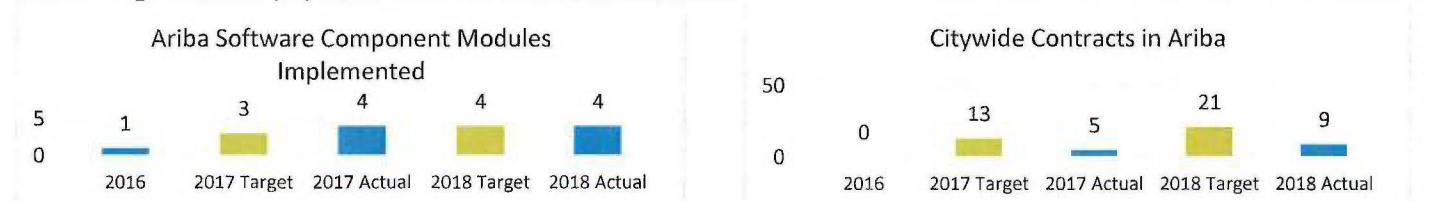


Why is this goal important?

Many of the City's financial processes are inefficient, manual, and paper-based, which cause them to be slower and prone to errors. Improving these processes will increase access to critical information, improve processing times, and reduce the number of errors.

What will we do?

During the 2017-2018 biennium, the Finance Department will implement new purchasing software (SAP Ariba), build new citywide contracts, and encourage citizens to pay taxes and renew business licenses online.



Goal 2b: Financial Operations

In order to increase the equity and quality of the work environment for workers in Tacoma, the Tax & License Division will increase the number of businesses self-reporting as in compliance with employment standards on their business renewals to 100% by 2018. This will be measured on an annual basis.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 3: Financial Materials

In order to improve the readability of financial materials to increase financial transparency, the Finance Department will create a more appealing, visual, and readable document based on the information found in the CAFR in 2018.



CAFR has not been completed yet. Finance will be able to provide days to completion in the Q3 2018.

Why is this goal important?

The CAFR and other financial documents have a wealth of information that is not easily accessible to citizens. Improving the readability and accessibility of these reports will increase citizen understanding of the City's financial operations and build trust in its financial management.

What will we do?

In order to increase public consumption of the CAFR, the Finance Department will make the documents publicly available, create a fun and visual CAFR document, and explore additions to the document such as "Top 10 Things You Should Know about Tacoma."

Goal 1: Efficient Hearing Examiner Operations

In order to increase the efficiency of the process, the Hearing Examiner's Office will increase the timeliness of hearings scheduled and timeliness of decisions issued through the hearing process by 2% by 2018.

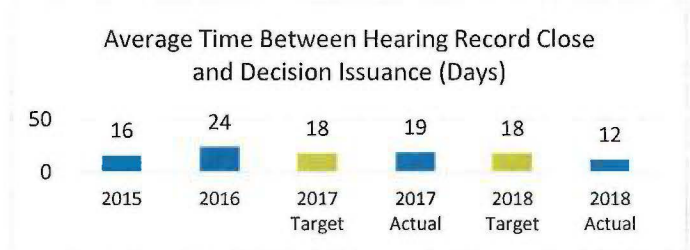
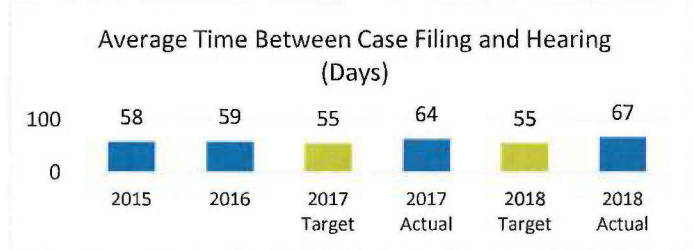


Why is this goal important?

Delays in holding a hearing or in issuing a decision after hearing inhibit peoples' ability to move forward with their business. In some cases, delays could result in increased costs. Increasing efficiency in processing cases will improve the timeline for resolving disputes. In some types of cases, this will enable projects to move forward toward completion more quickly. In other cases, citizens will promptly receive information that is needed to plan for necessary improvements to their property or modifications to their activities.

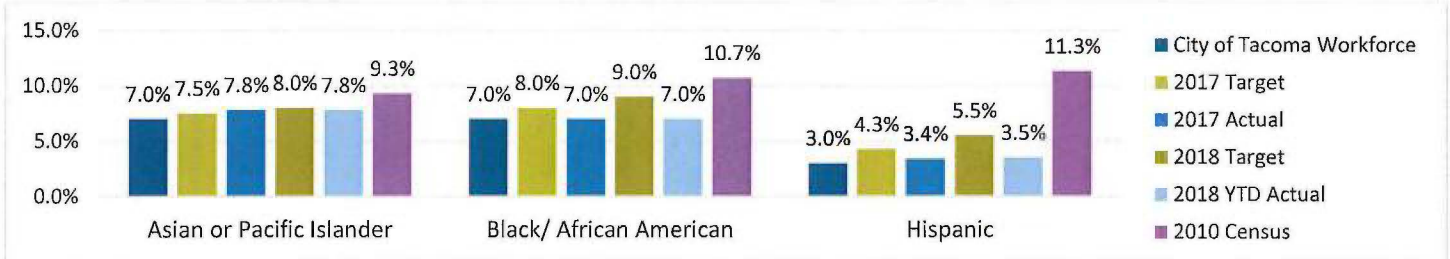
What will we do?

The Hearing Examiner's Office will begin monitoring times for setting hearings and issuing decisions in 2016 and develop strategies to reduce time in each category over the following 2 year period.



Goal 1: Staff Representative of Tacoma's Demographics

In order to attract and retain staff that reflects the racial demographics of the City of Tacoma residents, the Human Resources department will develop and implement recruitment, outreach and hiring strategies to communities of color to achieve the equity target by EEO category that will reduce the diversity gap across City's current workforce by 2018.



Why is this goal important?

The Human Resource Department will work to eliminate structural and institutional barriers in the City's hiring and promotional processes. By creating employment pathways, the City of Tacoma can improve the economic stability for the Tacoman community and residents. Promotional opportunities produce an engaged workforce that increases productivity and public service.

What will we do?

The Human Resources Department will implement a competency model for hard-to-recruit positions to assist in succession planning and future workforce training and development. In order to gain additional information on the City's hiring and recruitment processes, the Human Resources Department will collect and report on the diversity of the City's applicant pool.

Goal 2: Workforce Planning and Retention

In order to improve workforce planning and retention, the Human Resources Department will define a data driven decision-making model to identify, collect and interpret workforce attrition trends and recruitment strategies.



Human Resources department is currently developing a model to support workforce planning and retention.

Why is this goal important?

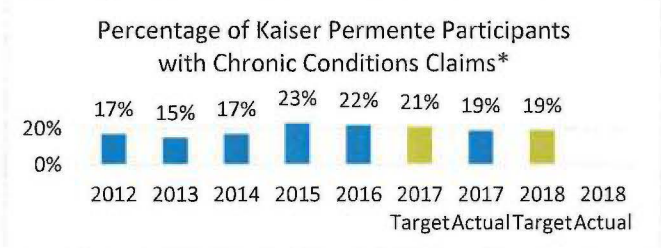
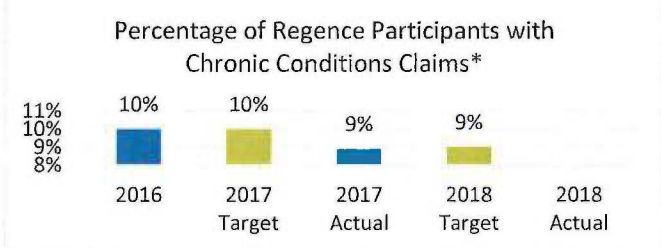
The goal will increase transparency and accessibility to communities of color in the recruitment and hiring process to support a workforce that reflects the communities the City serves. We will develop a talent pipeline that largely includes current Tacoma residents who are also customers of the services the City provides. Additionally, the City will be positioned to develop the current workforce for promotional opportunities within the City, thus decreasing the cost incurred from vacancy rates for positions that are hard-to-fill and/or unique positions requiring knowledge of the City of Tacoma organization, history, and culture.

What will we do?

The Human Resources department will develop a data model for workforce planning, analysis, and desired reports (separations, retirements, promotions, transfers, etc.) to assist the City with workforce planning tied to strategic business plans.

Goal 3: Healthy Workforce

In order to improve City employees' health outcomes, the percentage of claims paid for active participants with chronic disease conditions will remain even or be reduced through the use of the Tacoma Employee Wellness Program.

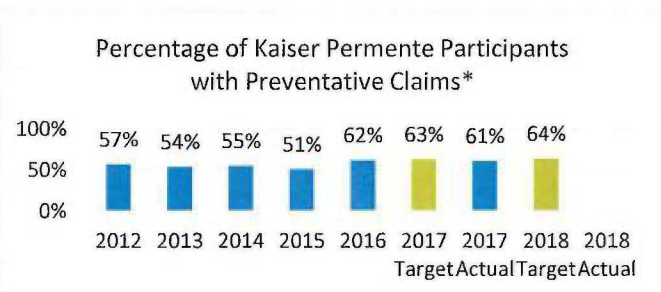
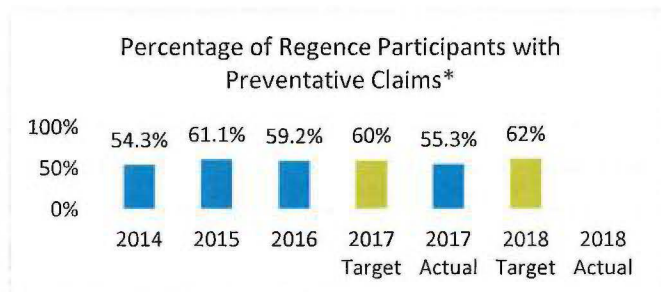
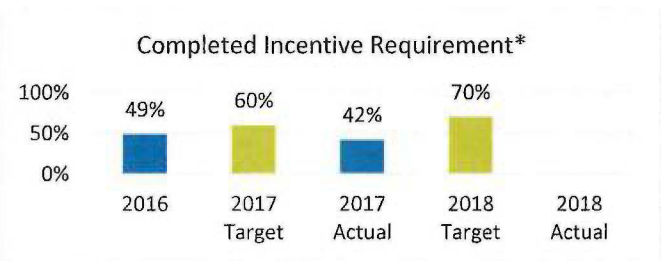
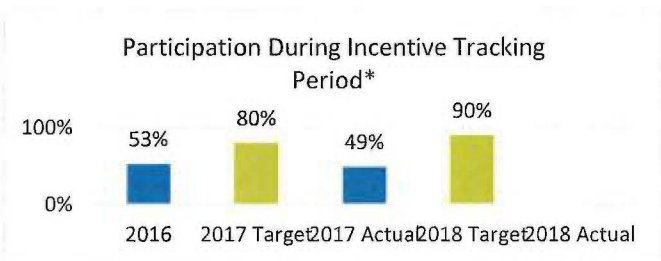


Why is this goal important?

Chronic diseases are ongoing, often preventable, and frequently manageable through early detection, improved diet, exercise, and treatment therapy. A more engaged, healthy and productive workforce serving the Tacoma community would also incur lower healthcare costs as well as reduced costs associated with absenteeism.

What will we do?

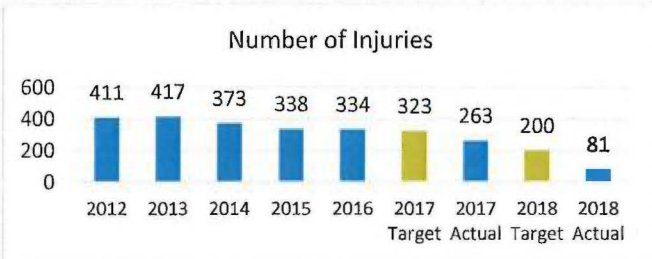
The Human Resources department will implement wellness program enhancements and deliver health and wellness education to employees.



*Measure is annually reported.

Goal 4: Safe Workplace

In order to improve the safety of City employment, the Human Resources Department will implement practices and policies in Risk Management to reduce financial loss of the City due to claims by 6% by 2018.

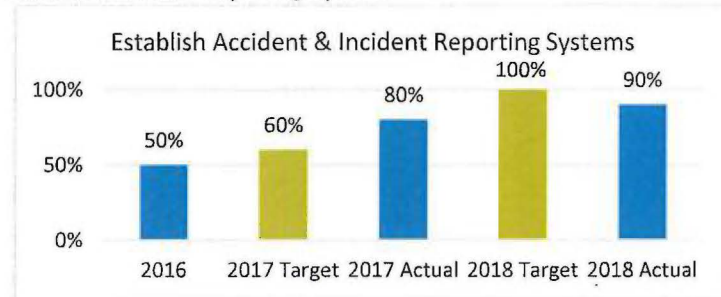


Why is this goal important?

The City experiences a high number of unsafe acts, unsafe conditions, accidents, and injuries. Lowering injuries will reduce cost of work and improve morale of the workforce, which results in satisfied customers and lower operating costs.

What will we do?

Implement key elements of a world-class Safety Management System to improve the safety culture. To begin the department will establish an Accident & Incident Reporting System.



Goals and Performance Metrics

Human Resources

Goal 1: Digital Citizen Engagement

In an effort to enhance civic engagement, the Information Technology Department will partner with City business units and technology service providers to deliver innovative technology applications that enable citizen engagement, services growth, and business efficiency.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 2: Digital Equity

In order to reduce the digital divide in the community, the Information Technology department will establish the City's Digital Equity Program by identifying goals, resources, and strategies designed to address digital divide issues in the community.

Why is this goal important?

The Information Technology Department is working to address the fact that approximately 20% of Tacoma households citywide do not have access to the Internet. Additionally, the Department is trying to identify and resolve disparity issues for certain neighborhoods within Tacoma where 40% or more of households do not have access to the Internet. Access to the Internet is essential for education and employment opportunities, healthcare, government services, and community involvement. By achieving this goal the City can expect benefits such as decreased unemployment rates, increased per capita income, higher graduation rates, and potentially lower crime rates.

What will we do?

The City's first action is to establish the City's Digital Equity Program by identifying goals, resources, and strategies designed to address digital divide issues in the community. The department will collect and report on data pertaining to the percentage of Tacoma census tracks above 80% fixed broadband and mobile penetration as well as the affordability of internet services.



ITD has deployed Wi-Fi services and public access computers at the homeless transitional centers in 2017. Plan is being developed for future work on this program.

Goal 3: Digital Workplace

In order to become a digital workplace, the Information Technology department will deliver major technology infrastructure services and business application projects that enable mobility, sustainability, and resiliency of City business and services.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 4: Smart Technology in City Operations

In order to improve the efficiency of operations, the Information Technology department will establish a Smart City program and governance for City of Tacoma to facilitate the enablement of Smart Technologies.



ITD is currently in the early planning phases of this project.

Why is this goal important?

The City has no overarching Smart City strategy and an incomplete governance structure to support synergistic efforts to advance Smart City programs. By establishing Smart City technology platforms, the Information Technology department will help improve services for citizens (examples include reduced traffic congestion, improved commute times, improved neighborhood safety), increase the efficiency of City government (lowered cost of meter reading, improved response times for repairs to City infrastructure, reduced damage claims against the City), and support collaborative and informed business processes (automated dispatch of resources, improved situational awareness for first responders).

What will we do?

The Information Technology Department will develop a Smart City strategy for Tacoma in 2017-2018 and prioritize programs and activities for 2019 and beyond.

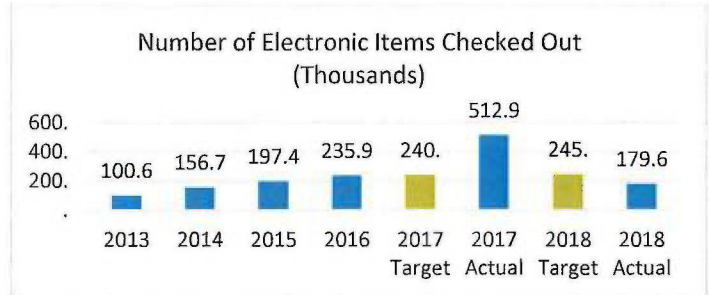
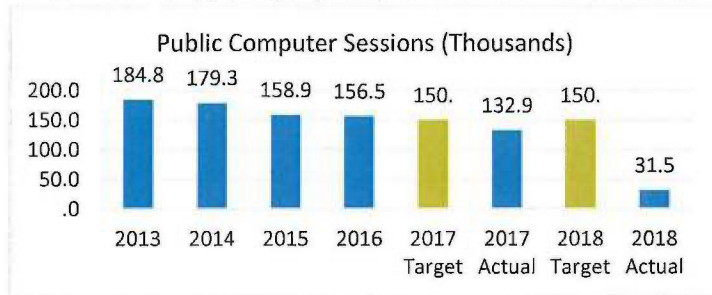
Goal 3: Cybersecurity and Resiliency

In order to ensure protection of citizen information and resiliency in government and utility services, the Information Technology department will improve cybersecurity boundary defenses through a 30% reduction of malware successfully introduced through email and malicious or compromised websites and reduce the time to resolve external network vulnerabilities by 50% by 2018.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 1: Digital Equity and Digital Access

In order to improve and increase digital access across the City, the Tacoma Public Library will maintain and expand the wireless technology infrastructure to support high speed Internet access and connectivity.



Why is this goal important?

Not all citizens of Tacoma have a means of accessing reliable Internet.

What will we do?

The Tacoma Public Library will work to increase internet access through Wireless Access Points, improved bandwidth, mobile hotspot programs, and tablet check out programs.

Goal 2: Access to the Library

In order to support livability, the Tacoma Public Library will increase access to library services and facilities.

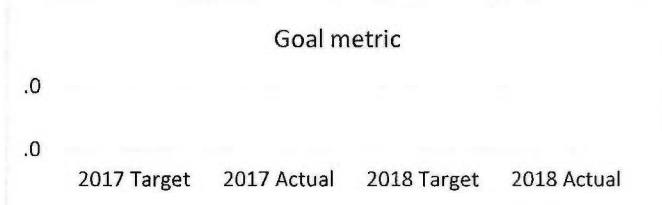


What will we do?

The Library will rearrange the first and second floors of the Main Library in response to the changes in the use of resources and formats. The Library will also work to continue to expand the Homeward Bound program and Digital Media Lab.

Goal 3: Education and Workforce Development

In order to advance education and workforce development goals, the Library will support students of all ages in structured and/or self-directed study to graduate on time and seek post-secondary training and certifications.



What will we do?

In partnership with Bates Technical College, the Library will work to integrate programs and resources with Bates’ audio/visual technology and communication programs and the Library’s Digital Media Lab. In partnership with the Tacoma-Pierce County Health, the Library will expand the “games” programs to promote healthy brain activity for all ages. In partnership with Tacoma Public Schools, the Library and the School district will create the Pathway Card Standing Committee to leverage the Pathway Card program to assist teachers, students, and their families as well as to create a cooperative working plan for the next two years. Support Hilltop Elementary School students and parents by providing additional after-hours service by assigning two (contracted) Library employees at the McCarver Elementary School Library.

Goal 4: Community Needs

In order to better meet community needs, the Tacoma Public Libraries will collect, interpret, and apply data to learn about community needs and interests.



What will we do?

Using the Berger Trust Fund, Library data will be analyzed to create a geographic picture of Tacoma residents using consumer behavior models in order for the Library to better meet the needs of each community in Tacoma. In order to maximize the Library’s materials, the Library will centralize all ordering of content and continue to use data from Collection HQ and the Interlibrary Loan System (ILS) to shape the materials collection for maximum effectiveness.

Goal 5: Equitable Service Delivery

In order to improve the equity of service delivery, the Tacoma Public Libraries will improve and increase library services to people whose first language is not English.

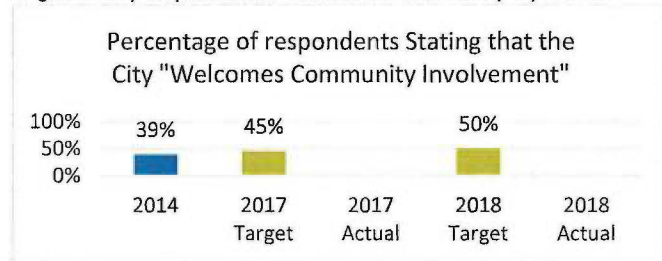


What will we do?

To support children and parents whose first language is Spanish, the Library will select a curriculum and make available sets of early childhood literacy resources. To support children and parents whose first language is Spanish, the Library will present programs in Spanish that take into consideration different traditions that are a result of the diverse countries that are represented in this community.

Goal 1: Civic Engagement with City Government

In order to improve civic engagement, the Media & Communications Office will implement an organization-wide civic engagement framework to guide City departments' work in the community by 2018.



Why is this goal important?

In the 2025 Strategic Plan, community members rated engagement highly; however, they expressed a desire for transparency and accessible information, noting that many "public documents and plans are large, complex, and difficult to read." In addition, residents stated they "wanted more partnerships," noting that the "City has its own role," and there is a need to "strengthen neighborhood organizations," and have "more City/community partnerships." Through improved civic engagement strategies, more citizens will have the opportunity to be a part of their City government process.

What will we do?

Media and Communications Office will contract with a firm to conduct a community-wide study to gather baseline data to support the development of an organizational civic engagement strategy that integrates all departments. 50% of City departments will implement the strategies in 2018. The Office will also work to develop standards for multilingual communication.

Goal 2: Enhanced Multimedia

In order to enhance communications and further develop a high-performing and innovative office, the Media and Communications Office will develop a strategic plan to stay current with the rapidly evolving multimedia landscape by 2025.



MCO is currently developing a strategic plan based off of a contractor's survey results and an audit of processes to be complete by the end of 2018

Why is this goal important?

community knowledge and understanding of City services, programs, and initiatives. By developing a strategic plan, the Media and Communications Office will be able to strategically apply resources and focus on communications initiatives that have the greatest impact on the widest audience possible.

What will we do?

The Media & Communications Office will:

- Conduct audit of current MCO mass and multimedia communications tools to determine effectiveness.

- Create creative standards to ensure all General Government departments use similar templates for collateral materials.

- Develop and implement MCO staff training action plans that align with MCO's current and future business needs and build on MCO's 2025 goals.

- Review use of media monitoring tools and develop a strategy to improve proactive media relations.

- Rebrand TV Tacoma station including revamping some current programming and exploring new editing and production techniques to set the station apart from traditional government access channels.

Goal 1: Improve Court Technology

In order to enhance government performance, the Court will begin the planning stages of automation research.



The Court will be putting together a RFP for court technology vendors to assist in moving toward a paperless environment.

Why is this goal important?

Currently, the Municipal Court spends a large amount of staff time to manage paper processes. By becoming fully automated, the Municipal Court will increase the efficiency in the way the Court operates and serves the public. Processes will be more user friendly and timely.

What will we do?

The Municipal Court will research all available forms of case management and storage and work with the Washington State Administrative Office of the Courts on pending projects to provide Courts of Limited Jurisdiction with new Case Management Systems.



*Q1 Data currently does not include March due to delays in data provision. The data will be provided next quarter.

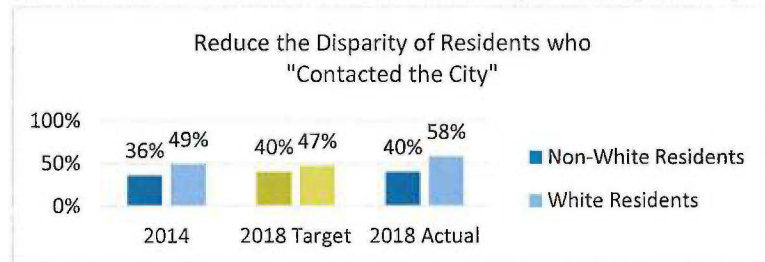
Goal 1: Sense of Safety in Community

In order to increase the feeling of safety for individuals and neighborhoods, the Neighborhood and Community Service department will reduce substandard and derelict building cases by 25% levels and eliminate 16 chronic encampment locations by 2018.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 2: Utilization of City Services by Underrepresented Communities

In order to increase the equity of service delivery and increase accessibility, the Neighborhood and Community Services department will establish baseline data on the utilization of existing services by underrepresented communities by 2018.



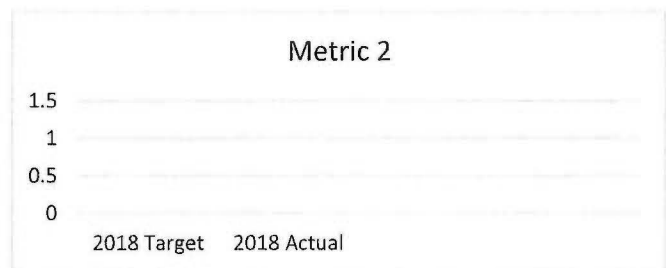
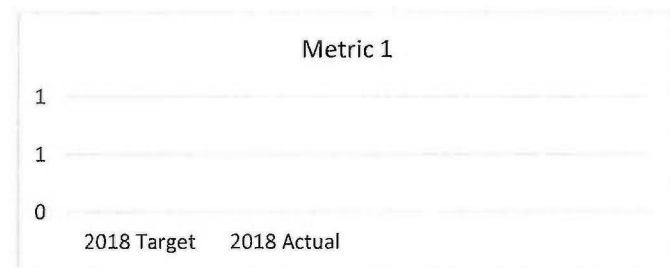
The Department will use the results of the 2014 Citizen survey as a benchmark for measuring this goal. By 2018, the department will have no statistical difference between non-white residents and white residents when contacting the City. Additionally, the Department will have all Council Districts indicate they are contacting the City at a rate at or above 44%.

Why is this goal important?

City services seem to overwhelmingly benefit particular user groups and have higher rates of utilization by certain demographics. Further, some community members seem unaware of services they could be using. Achieving this goal will ensure that the community is able to engage the City to meet its needs, regardless of geographic location, age, race, gender, or other protected category. Additionally, achieving this goal will allow the City to consider its service delivery practices and engagement efforts and ensure a more equitable approach.

What will we do?

The department will work to establish baseline data through community indicators, community needs assessment, trends in code violations/notifications and utilization of existing services. Additionally, the department will use this data to establish goals for utilization, analyze divergent engagement approaches, and make programmatic changes to increase utilization.



Goal 3: Length of Shelter Stay and Returns to Homelessness

In order to decrease the length of time individuals experience homelessness, the City of Tacoma will reduce the average shelter stay by 10 days and reduce the number of returns to homelessness by 10% by 2018.

For more information about this goal, please visit data.cityoftacoma.org

Goal 4: Access to Affordable Housing Services

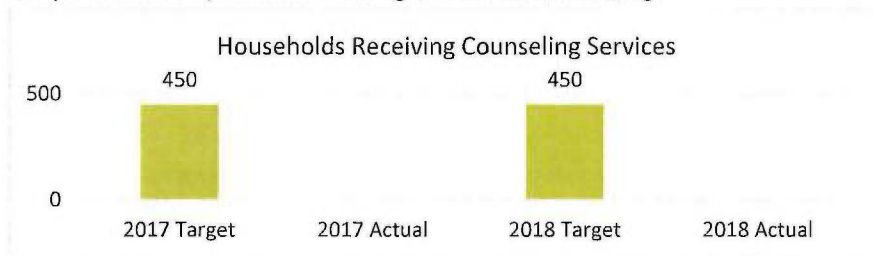
In order to improve housing stability, the Neighborhood & Community Services Department will work with social service providers to increase the availability and accessibility of safe and affordable housing.

Why is this goal important?

The City of Tacoma recognizes household instability as an individual or household's inability to obtain or maintain affordable housing, and insufficient resources to prevent involuntary relocation that would result in loss of housing and ultimately homelessness. Those facing the highest barriers to obtain affordable housing are those with criminal records, low credit score, little to no verifiable rental histories, and inability to afford move-in deposit. These individuals and households often live paycheck-to-paycheck so that a single short-term emergency, such as an increase in rent, an illness, an injury, damage to their house that needs immediate repairs, and/or the loss of a job, risks destabilizing their households and leaving them homeless. With housing stability, people can afford to live and feel safe in any neighborhood of their choosing. Households can then take root, thrive and contribute to building their community. Children will do better in school when they don't have to change schools so often. As an organization, achieving this goal means collaborating across City departments and with community organizations.

What will we do?

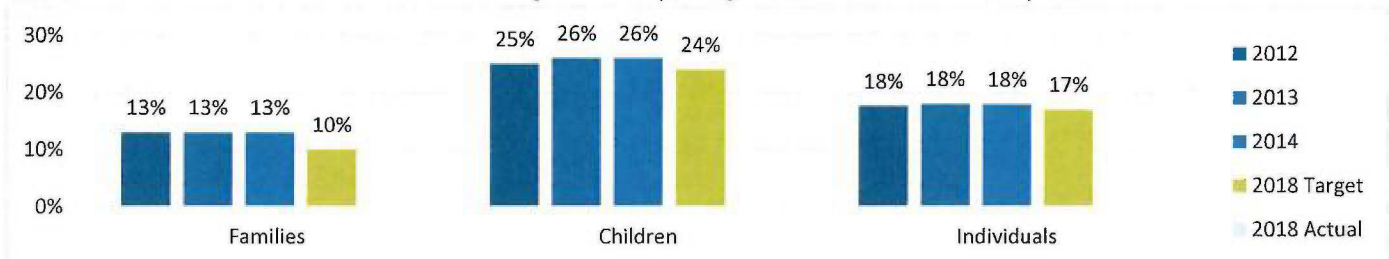
Neighborhood & Community Services will establish baseline data and define affordable housing options to include multi-family property tax exemption incentives, subsidized housing and low-income housing.



NCS is currently working on collecting this data from service providers.

Goal 5: Families in Poverty

In order to increase income levels, the Neighborhood and Community Services department will develop partnerships and funding priorities to decrease the number of families and individuals living below the poverty line to no more than 12% by 2018.



Why is this goal important?

Median household income in Tacoma trails behind Pierce County and Washington State. In Tacoma, household income is constrained by individual earning potential, not workforce participation. By increasing the median household income in Tacoma, fewer children will be impacted by persistent poverty, thereby improving their educational and behavioral outcomes.

What will we do?

The City can increase the earning potential of individuals by supporting education, training, and employment-supporting activities to decrease the number of families living in poverty.

Performance Tracking

Establish baseline and forecast data for jobs (include wage data)

2017 2018

Having baseline and forecast data will help determine the types of education and job training activities that will be relevant in Tacoma and will help refine the City's funding priorities.

X

Convene Workforce Development and Education System Operators to Map Current and Future States

Envisioning the preferred future state will enable the system operators to begin aligning and forming partnerships that will enhance and strengthen the workforce development and education systems.

X

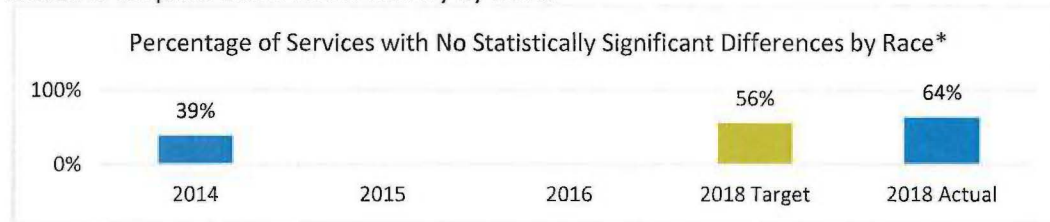
Goal 1: City Staff, Boards, and Commissions are Representative

To ensure decision-making and engagement is responsive to the community, the Office of Equity & Human Rights will increase participation of under-represented populations serving on committees, boards, and commissions to 30% by 2018.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 2: Equitable Service Delivery

In order to improve equity and accessibility of City services, the Office of Equity and Human Rights will work with City Departments and community partners to identify disproportionate impacts of complaint based City services, and reduce the identified disproportionate impacts related to complaint-based service delivery by 2018.

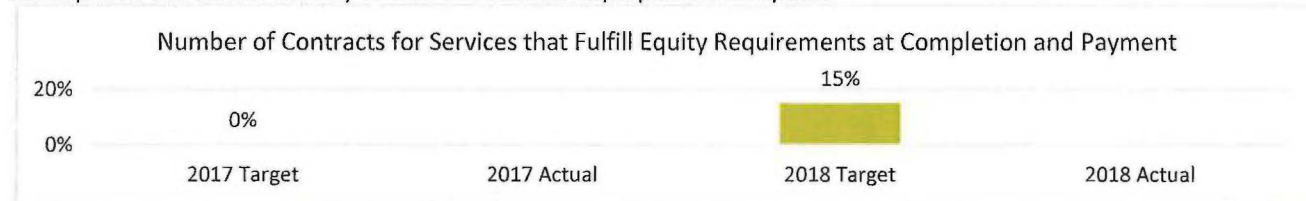


Why is this goal important?

Race and ethnicity shouldn't predict service access or outcomes. A service delivery system that directs services and resources to those who know how to access service may inadvertently create disproportionate impacts on historically under-represented and under-resourced communities.

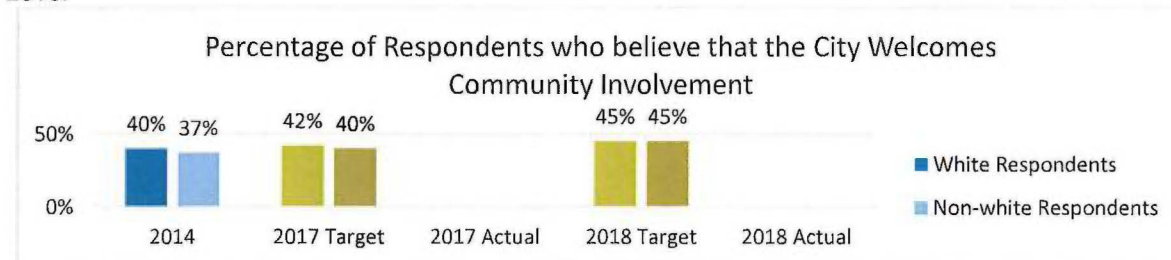
What will we do?

The Office of Equity and Human Rights will work with departments to analyze complaint based-services for equitable service delivery; and develop tools and service delivery models that address disproportionate impacts.



Goal 3: Perception of Tacoma City Government

In order to improve the relationship between the City of Tacoma and community members, the Office of Equity and Human Rights will increase the percentage of respondents in the National Citizen Survey who believe Tacoma government welcomes community involvement to 45% by 2018.

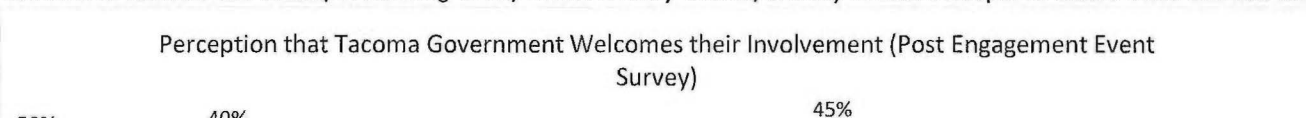


Why is this goal important?

The 2014 National Citizen Survey results indicated that 40% of white respondents and 37% of non-white respondents rated the Tacoma government as doing a good or excellent job at welcoming community involvement. Progress will indicate that all communities feel both visible and valued as community members.

What will we do?

The Office of Equity and Human Rights will increase the number of activities focused on under-represented populations, such as Project PEACE, outreach at festivals and events, Welcoming Cities, Youth Advisory Council, and My Brother's Keeper to ensure white and non-white community



Goals and Performance Metrics

Office of Equity and Human Rights



Goal 4: Enforcement of Anti-Discrimination Laws

In order to protect human rights, the Office of Equity and Human Rights will improve enforcement of anti-discrimination laws in the areas of housing, employment, and public accommodation by increasing the number of cases investigated and closed to at least 40 per year by 2018.

For more information about this goal, please visit data.cityoftacoma.org.

Budget Book Goals and Performance Metrics Office of Management and Budget

Goal 1: Fiscal Sustainability

In order to support fiscal sustainability, the Office of Management & Budget (OMB) will work to reduce cost drivers to ensure that the growth in ongoing expenses does not outpace the growth in ongoing revenues.

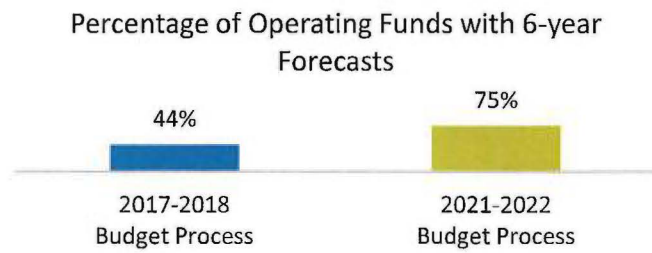


Why is this goal important?

In the past, the City has struggled to manage its expenditure growth. The City is limited in its ability to raise tax rates or generate new revenue. Therefore, the City has faced a structural deficit when ongoing revenues are unable to cover ongoing expenses.

What will we do?

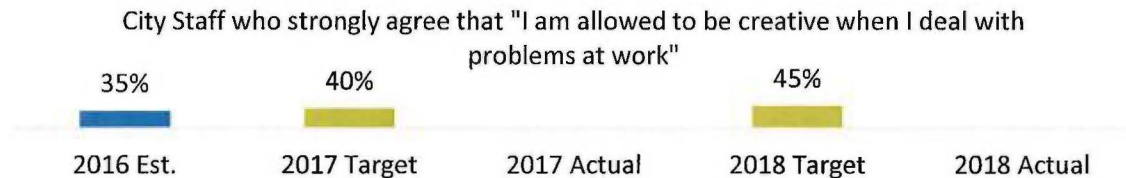
OMB will develop six year forecasts for the General Fund and supported funds, monitor and manage cost drivers, ongoing monitoring through monthly financial reporting. OMB will strive to increase the number of funds forecasted to ensure fiscal sustainability beyond the City's General Fund.



Coverage of General Fund Recurring Revenues for Recurring Expenditures	
	2017-18 Budget
Ongoing Revenues	\$441.8 M
Ongoing Expenditures	\$440.6 M
Difference	\$1.2 M
Target	> 0

Goal 2: Continuous Improvement

In order to promote a continuously improving organization, the Office of Management & Budget will improve the use of data-informed decision making and quality service delivery.

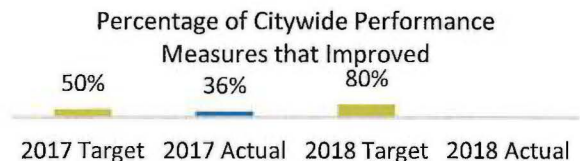


Why is this goal important?

In some cases, the City organization is unable to make informed decisions due to a lack of verifiable data. Effective analysis and interpretation of information is also key to the success of data-driven decision making. When informed by reliable data, analysis, and interpretation, better decisions will be made in areas that positively impact the community and its residents.

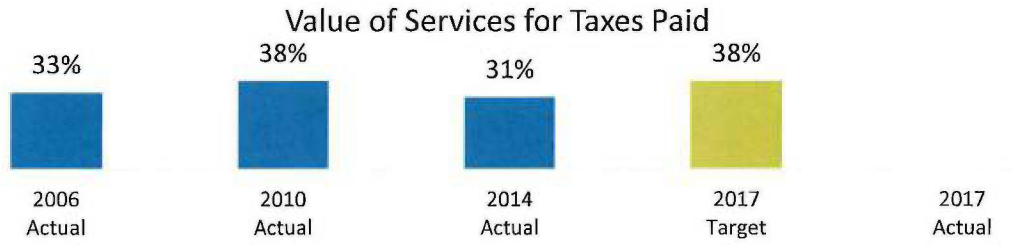
What will we do?

OMB will enhance training for staff on data analysis, critical thinking, and process improvement techniques as well as increase involvement and engagement with projects citywide requiring data analysis and process improvement.



Goal 3: Public Trust

In order to improve community trust in financial decisions, the Office of Management and Budget will increase the percentage of residents who state that the value of services for taxes is good or excellent by 15% by 2018.

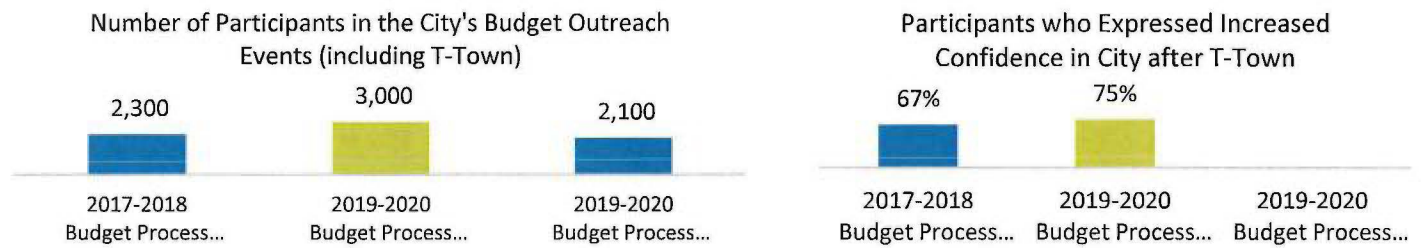


Why is this goal important?

The public is generally pessimistic about government spending and its effectiveness in providing services. By informing citizens about what their tax dollars pay for and how they can be involved in the budget development process, residents will trust that their input is taken seriously and impact spending decisions.

What will we do?

Implement new and different ways of informing the public about what their tax dollars pay for and how they can get involved in the budget process; increase community feedback/input regarding budget priorities for the 2017-18 budget process. In 2017-2018, OMB will work to increase the number of views online of financial and performance reporting. Staff will add additional questions to the Citizen Survey to better evaluate the community perception of how the City is managing its financial resources.



Goal 4: Provide Excellent Customer Services to Departments

In the spirit of excellence, the Office of Management and Budget will increase the percentage of staff members who state that they were satisfied with services OMB provided services by OMB 92% by 2025.



Why is this goal important?

In order for departments to be most effective in providing valued services to the public, the Office of Management and Budget needs to be informed about department operations and the needed funding levels to provide priority services. Excellent service provided to departments instills trust and a willingness to help keep the office better informed about departmental operations. When funding decisions are being made regarding key service areas and community priorities, the Office of Management and Budget will better be informed and trust will be established between departments, thus resulting in better decision making.

What will we do?

OMB will encourage relationship building by embedding analysts in departments for periods of time, respond quickly to requests for information, communicate effectively, develop skills amongst staff to ensure competence, analysts meet with assigned departments monthly to stay informed and updated, and offer analytical services to departments in need.

Goal 1: Acceptance of New Growth and Development

To promote the livability and vitality of Tacoma's neighborhoods, the Planning & Development Services Department will establish an Urban Design Studio by 2018 to facilitate the development and implementation of the city-wide urban design program and individual urban design plans.

Why is this goal important?

consistent with the vision. The lack of flexible design guidelines that fully implement the design policies of the One Tacoma Comprehensive Plan, encourage citizen participation, and provide predictable and responsive administration. A well-executed urban design program will result in functional, attractive, and sustainable urban areas, and induce context-sensitive and compatible development projects and patterns. An urban design program will enhance the City's design capabilities; increase the level of service, predictability, and consistency in the design

What will we do?

Performance Tracking

Program Start

Secure necessary staffing and other resources to support program development in the next two years. Hire an urban designer/senior planner. Implement an urban design internship program. Create a partnership with UWT and employ consultant/professional services to assist in program development.

2017 2018 2019

X

Program Engagement

Conduct effective community conversations to support development of the program during the next two years. Implement a substantial public involvement process to engage community activists, neighborhood representatives, stakeholders, and citizens in early and continuous conversations about the development of the urban design program.

X

Program Adoption

Planning and Development Services will establish an Urban Design Studio, develop the city-wide urban design program and individual urban design plans, develop regulatory and administrative guidelines to implement the program and the plans, and fully engage the community in the process.

X

Goal 2: Compact, Complete, and Connected Development

In order to promote the livability and vitality of Tacoma's neighborhoods, the Planning and Development Services (PDS) department will develop strategies to realize and support growth centers and 20-minute neighborhoods, using the One Tacoma Plan's policy framework and focusing on area-wide rezones, baseline analysis, regulatory tools and investment incentives.

Why is this goal important?

PDS is working to mitigate uneven community access to jobs, housing, recreation and daily services; auto-dependency to meet daily needs. Achieving this goal will support more walkable, affordable neighborhoods where residents can meet more of their daily needs in close proximity to home. Additionally, focusing growth within 20-minute neighborhoods will help the City achieve its goals for greenhouse gas reduction and efficient provision of public facilities and services.

What will we do?

In collaboration with other departments, Planning and Development Services will develop strategies to realize and support growth centers and 20-minute neighborhoods, focusing on area-wide rezones, baseline analysis, regulatory tools, and investment incentives.

Performance Tracking

2017 2018

Complete a Baseline Analysis of Urban Growth

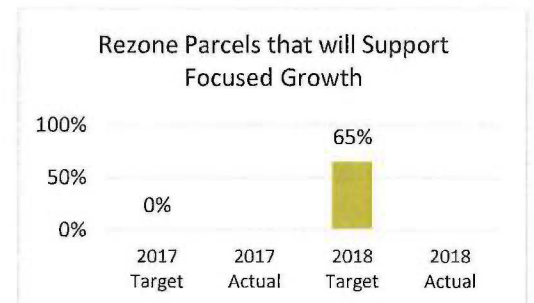
Create an Evaluation and Action Plan which contains a consistent and clear methodology for identifying baseline growth figures over the past 25 years, assessing and establishing a profile for each identified 20-min neighborhood, assessing infrastructure deficiencies, and developing strategies to support development.

X

Expand Tools & Incentives that Support Growth

Create flexible, equitable funding tools to support development in growth centers. Apply tools to identify infrastructure deficiencies to support 20-minute neighborhoods.

X



Goal 3: Conservation and Protection of Environmental and Cultural Assets

In order to preserve historical and cultural assets, the Planning and Development Services department will develop strategies to support the protection and conservation of significant cultural resources and expand community understanding and appreciation of the City's unique features.

Why is this goal important?

PDS is working to mitigate the loss of valuable historic and cultural resources and landmarks that provide a sense of community and continuity for residents of Tacoma and visitors alike. Achieving this goal will improve the lives of the community by contributing to a more resilient, healthy, and equitable built environment. It will encourage residents to be proactive stewards of the resources that define the city's history, culture, and identity. It will also encourage residents and tourists to engage with the city's heritage and culture, which promotes the local economy through tourism and skilled trades. Additionally, this goal will improve the way the City operates as an organization by ensuring a more unified development and permit review process and closing gaps in the City's regulations.

What will we do?

The Planning and Development Services Department will work to strengthen the planning and administration of the historic preservation program and the open space program and apply best management practices and innovative initiatives.

Performance Tracking

2017 2018

Develop and Adopt a Demolition Review Process and Standards for Historic Resources

Complete the historic inventory, adopt a demolition review ordinance, proactively propose landmarks for protection, and increase engagement with heritage program and adaptive reuse projects and landmark nominations.

X

Expand the Historic Preservation Program

Continue to provide programming and outreach that encourages residents to value and maintain historic and cultural resources. Programs such as residential and commercial rehabilitation loans and grants, the Heritage Project Grant, and other financial resources provide much needed support to members of the community who wish to protect and maintain historic resources.

X

Evaluate and Update Critical Areas Ordinance

Evaluate the Critical Areas Ordinance and update to facilitate environmental stewardship and to implement policies related to critical areas protections and Growth Management Act.

X

Goal 4: Financially Sustainable Permitting System

In order to achieve a predictable and easy to use permitting process, the Planning and Development Services department will implement phased permit fee adjustments over the next two years to achieve 100% cost recovery by 2018.



Why is this goal important?

The permitting system's current operating procedures will be reviewed and evaluated to ensure maximum efficiency and integration with the City of Tacoma permitting platform, financial policies and customer service goals. The City will demonstrate that its operating processes are effective and efficient by establishing committed permitting levels of service and cost recovery policies.

What will we do?

PDS will implement a fee study assessment to evaluate the number of permits, when and where permits are needed, and adjust fees to reflect the cost of work necessary to provide predictable and timely permitting that meets customer needs.

Performance Tracking

2017 2018

Restructure Restricted Enterprise Subfunds

Restructuring existing restricted enterprise subfunds, Strong Motion Instrumentation Fund, Endangered Species Act Fund, and Integrated Permitting Management System Fund, to provide flexibility that meets customer service and business objectives. In addition, create an operational reserve fund.

X

Implement Planning & Development Services Fee Study

Implement phased fee adjustments consistent with completed PDS Fee Study.

X

Goal 5: Performance, Enhancement, & Community Engagement Practices

In order to achieve a predictable, timely, and user-friendly permitting process, the Planning & Development Services department will accelerate current permit issuance timelines and establish committed levels of service which will be achieved 85% of the time by 2018.

For more information about this goal, please visit data.cityoftacoma.org.

Goal 1: Safe Routes to School

To enhance health and safety in Tacoma, the Public Works department will implement a Safe Routes to Schools Program that will improve walking and biking infrastructure at all Tacoma Public Schools and reduce school age pedestrian and bicycle collisions by 2018.

More Information about this goal can be found at data.cityoftacoma.org.

Goal 2: Street Conditions

In order to improve livability, the Public Works department will increase Tacoma's Overall Pavement Condition Index (PCI) from 60 (Marginal) to 62 by 2018.

More Information about this goal can be found at data.cityoftacoma.org.

Goal 3: Streetlight Energy

In order to improve lighting and reduce energy use, the Public Works department will replace and or upgrade 16,400 streetlights to LED technology, reducing streetlight energy consumption by approximately 40% by the end of 2018.



Public Works has received bids on the materials contract for the street light replacement. They are in the process of evaluating and approving that contract.

Why is this goal important?

The Public Works department will replace dated and energy inefficient streetlight fixtures to improve safety while achieving energy reduction goals. Replacing street lights will improve safety by better lighting city streets and will help Public Works address deferred maintenance of the streetlight system.

What will we do?

In 2017, Public Works will develop an implementation plan for streetlight replacements and start replacing fixtures. In 2018, the Department will complete replacement of 16,400 streetlights.



Goal 4: Traffic Flow and Safety on City Streets

To increase health and safety, the Public Works department will upgrade obsolete traffic signal equipment, improve accessibility, and synchronize signalization across the city.



The project is in design, and the Department is finalizing the right of way phase.

Why is this goal important?

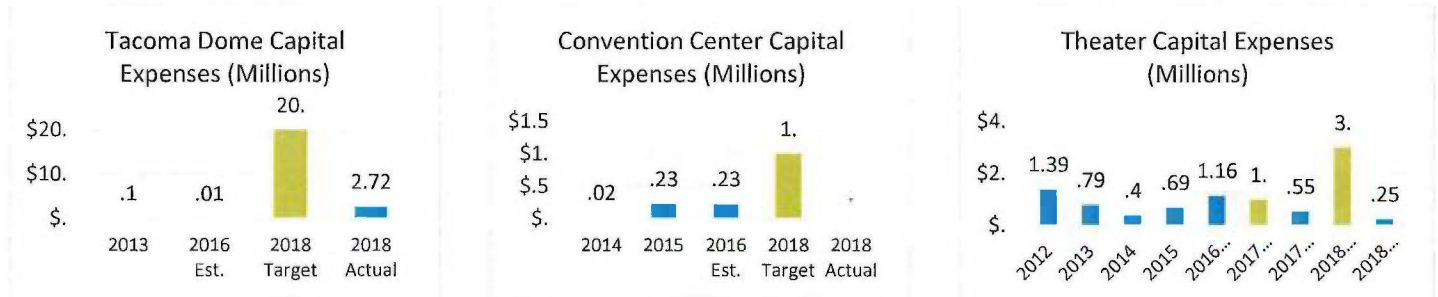
Poor traffic flow and unsynchronized signals lead to wasted time at traffic lights, bad detection, bad timing, and intersections that are not accessible to people with disabilities. By improving intersections, the Public Works Department will reduce the time spent by residents waiting at lights and allow pedestrians, cyclists, and people with disabilities to travel more efficiently and safely. Intersection improvements will also allow for quicker response times for emergency services.

What will we do?

The Public Works department will replace outdated technology and upgrade intersections to current standard specifications.

Goal 1: Capital Infrastructure Investment in Tacoma Venues and Events Facilities

In order to establish and maintain Tacoma Venues as premier facilities, the City will invest \$25 M in capital infrastructure by 2018.



Why is this goal important?

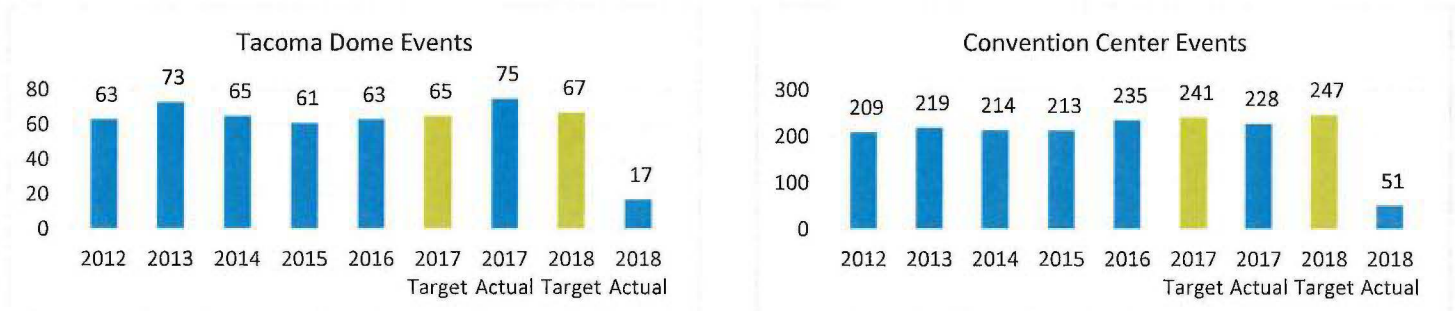
City venues operate in a highly competitive market, have considerable deferred maintenance needs, and a high demand for customer amenities. Capital improvements and investment in City venues will positively impact viability and appeal to users. This will result in continued and new opportunities for cultural, sporting and entertainment programming, associated economic impact, and civic pride.

What will we do?

Tacoma Venues and Events staff will secure and manage funding for capital reserve accounts for the Tacoma Dome, Convention Center and Theaters.

Goal 2: Events in Tacoma Venues and Events Facilities

In order to ensure the provision of a robust variety of entertainment, sporting and cultural events, Tacoma Venues and Events will increase the number of events at City Venues (Tacoma Dome and Convention Center) by 5% by 2018.



Why is this goal important?

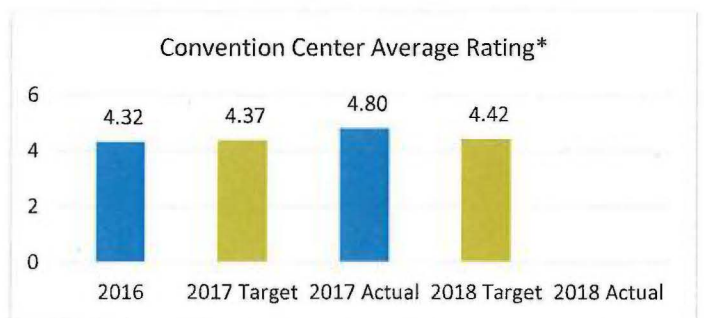
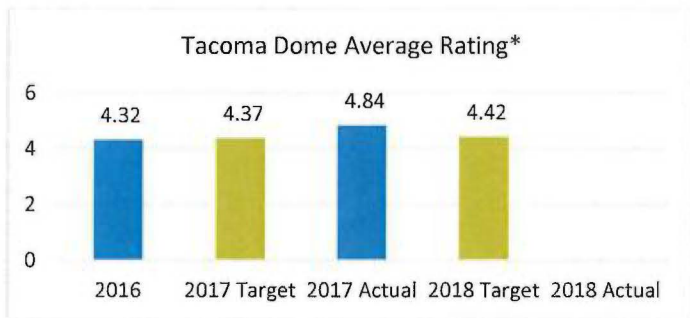
Tacoma Venues are not operating at full capacity; there are available dates in each venue for further programming. Increasing the number of events at Tacoma Venues will result in more and varied entertainment, sporting and cultural event opportunities, thereby enhancing the livability of the region, providing additional operational and tax revenues for the City and delivering funds to continually reinvest in the facilities.

What will we do?

Tacoma Venues and Events staff will devote resources to and invest in proactive venue booking and marketing through key partnerships, participation in industry events and associations, branding and positioning, self-promotion and other creative sales methods.

Goal 3: Customer Satisfaction at Tacoma Venues and Events Facilities

In order to enhance the reputation of venues in across the city, Tacoma Venues & Events will raise the overall customer experience ratings on satisfaction surveys by 2% by 2018.



*Average overall customer satisfaction rating from post-event surveys. Respondents are asked to rate the services and amenities provided by the venues on a scale from 1 (Poor) to 5 (Excellent).

Why is this goal important?

Tacoma Venues and Events must continually strive to elevate customer experience and satisfaction at Tacoma Venues (Tacoma Dome and Convention Center) to remain competitive with other regional venues. Heightened customer satisfaction enhances the reputation of the City and its venues, as well as the City's ability to maintain and increase activity and revenues.

What will we do?

Tacoma Venues and Events staff will devote resources to and invest in customer amenities, customer service training and the cultivation of a customer service-based culture.

ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT

Week of June 4, 2018

Agriculture Transportation Coalition's 30th Annual Meeting in Tacoma

The City of Tacoma's Community and Economic Development Department is sponsoring the Agriculture Transportation Coalition's 30th Annual Meeting from June 12-15, 2018 at the Greater Tacoma Convention Center (see attached flyer). This is the largest annual gathering of agriculture product shippers who source and deliver to foreign markets. 400-450 attendees are expected representing some of the largest agricultural exporters in the country. Companies include local exporters like Anderson Hay and Lamb Weston, as well as national shippers like Tyson and Cargill. Historically, this meeting has occurred in San Francisco or Long Beach, CA. The event is being held in Tacoma for the first time. The City is working closely with the Port of Tacoma, Travel Tacoma and Pierce County to ensure a successful conference and potentially generate new business leads. More information about the Coalition's Annual Meeting can be found at: <https://agtrans.org/events/>.

Upcoming Events:

Saturday, June 9th - Sound to Narrows 2, 5 and 12k runs in the West End and Pt. Defiance

Friday, June 15th, July 27th and August 17th - Hilltop Outdoor Summer Movies at Allen AME Church

Saturday, June 16th - Bark Tacoma starting at Fireman's Park (Downtown on the Go)

Sunday, June 17th - Summer Concert Series on Esplanade, Foss Waterway

Saturday, June 23rd - Matador Hola Summer Block Party

Sunday, June 24th - Tacoma Criterium Bike Race in Proctor

Friday, June 22nd – Sunday, June 23rd - Taste of Tacoma in Pt. Defiance Park

Thursday, June 28th - Special Olympics USA Final Leg Torch Run downtown Tacoma

Wednesday, July 4th - Freedom Fair, Pt Ruston Independence 5k, and various neighborhood block parties



Agriculture Transportation Coalition

The principal voice of agriculture in U.S. transportation policy

30TH ANNUAL MEETING

JUNE 12-15, 2018

TACOMA, WA

SCHEDULE OF EVENTS

JUNE 12 • TUESDAY

- Evening Boat Tour of Puget Sound & NW Seaport Alliance's terminals
- Welcome Reception Hotel Murano

JUNE 13 • WEDNESDAY

- Best Practices Session with Ocean Carrier President
- Premium Sponsor-AgTC Member Luncheon
- Carrier and Shipper Panels
- Reception at LeMay- America's Car Museum
- Annual Dinner
- Ocean Carrier Performance Survey Results
- Post-Dinner Tour of the Museum

JUNE 14 • THURSDAY

- General Session I
- Keynote Luncheon Address
- General Session II
- AgTC Member Wrap Up

JUNE 15 • FRIDAY

- Port Terminal Tours
- Topical Meetings
- Adjourn at Noon

WHERE

Greater Tacoma Convention Center
1320 Broadway
Tacoma, WA 98402

ACCOMMODATIONS

Hotel Murano
1500 Commerce St.
Tacoma, WA 98402
AgTC Rate- \$209/night

[BOOK YOUR ROOM HERE](#)

www.agtrans.org/events

REGISTER HERE

The largest gathering of agriculture and forest products transportation professionals in the U.S.

202-783-3333 | info@agtrans.org | www.agtrans.org/events



Neighborhood Council Districts

May 1-31, 2018

Neighborhood Council Districts in the City of Tacoma are assigned a liaison from the City Manager's Office. City Manager's Office Liaisons report on important issues to the Neighborhood Councils, facilitate communication between Neighborhood Councils and other City staff, and keep the City Manager informed of issues that are important to the Neighborhood Councils. Monthly reports are provided the 2nd Monday of each month during the Weekly Agenda Review Meeting.

Listed below are important themes that were identified while attending recent Neighborhood Council meetings. This list does not include all issues addressed by Neighborhood Councils nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified below were selected as themes that should be brought to the attention of the City Manager and City staff with noteworthy agenda items indicated as such.

Neighborhood Specific Theme

Community Council (*Carol Wolfe, CED*) – *Tadd Wille*

- NUSA Conference
- Participatory Budgeting
- Outreach through Special Events

Cross District Association (CDA) (*Shari Hart, CED*) – *Mike Slevin*

- CM Hunter – \$10k barricade cost support for 5 district events
- Street sweeping in the NBDs
- Questions about Litter Tax (state tax)

Central (*Rebecca Boydston, CMO*) – *Daniel Key*

- Legislative updates from Representatives Laurie Jinkins and Jake Fey
- Request for additional police in vicinity of Walmart and Bellarmine (used needles present nearby)

Eastside (*Rebecca Boydston, CMO*) – *Kurtis Kingsolver*

- Presentation from UWT students on Livable Year City projects
- Alleged “drug house” on the eastside, excess vehicles, homeless activity

New Tacoma (*David Nash-Mendez, CMO*) – *Gary Buchanan*

- Presentations from Rep. Fey, Rep. Jenkins, and CM Camarata.
- Support for quiet zone near Dome
- Questions about siting of 2nd stability site
- Discussion around affordable housing

North End (*Will Suarez, CMO*) – *Bill Fosbre*

- Presentation by State Representative Laurie Jinkins - UWT will get funding for pre-law. Trying to bring a law school back to Tacoma.
- Citizen had concerns about higher education being unaffordable and students graduating with a lot of debt.
- Some concerns about the construction of the building next to Terry's Office tavern being too tall for that area.
- One citizen wanted property tax exemption to be used for construction of affordable housing in areas that are not mixed-used

Northeast Tacoma (*Lynda Foster, CMO*) –
Randy Lewis

- Presentation by State Representative Laurie Jinkins.
 - Citizens appreciated funding for air quality study.
 - Discussion of Clean Air Agency's SEIS related to the LNG plant, and other requests for an SEIS.
 - Concerns raised about transportation and litter on roads.
- Presentation by Pierce Transit on new limited access connections pilot program with Lyft to increase transit access to NE Tacoma.
- Citizens raised concerns about the Tideflat subarea plan extended timeline.
- Citizens raised concerns about traffic in NE Tacoma and asked a speaker on how the city addresses traffic concerns.

South End (*David Nash-Mendez, CMO*) –
Linda Stewart

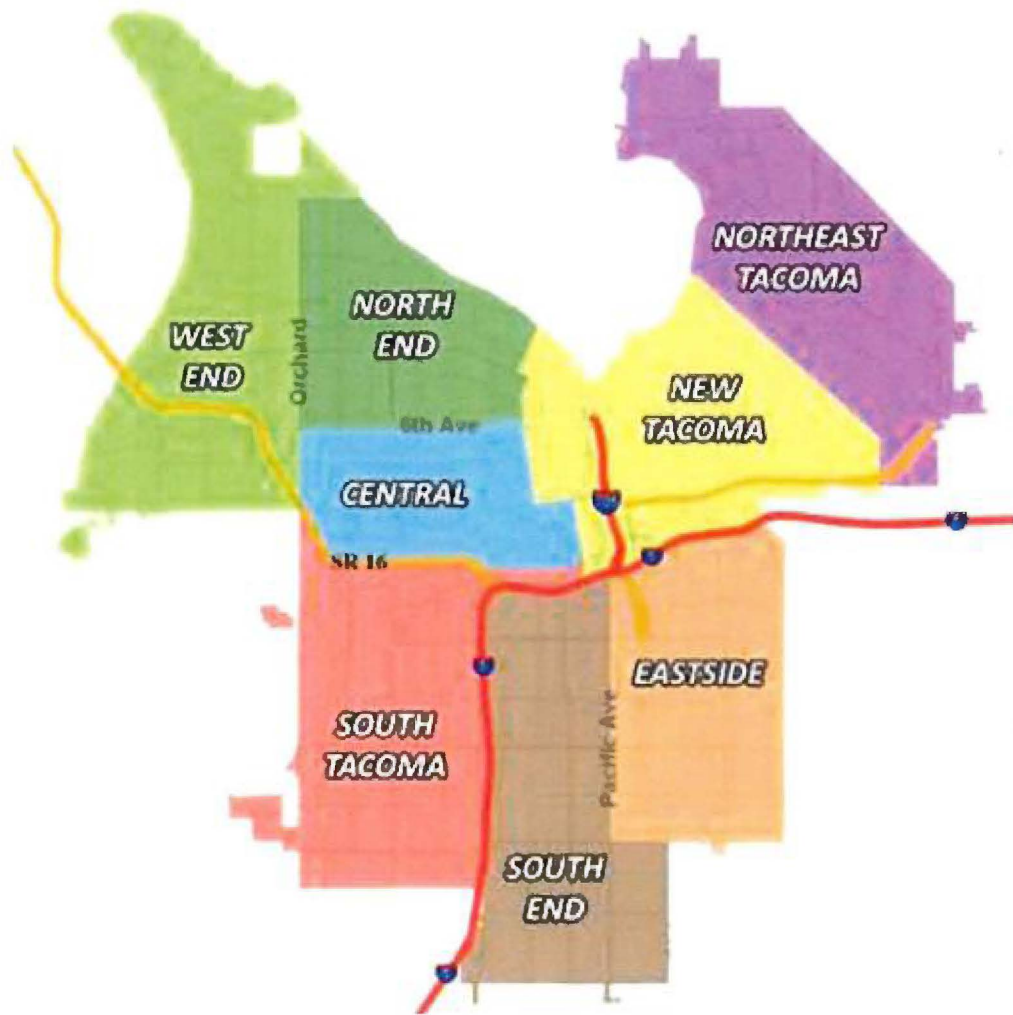
- Port Commissioner McCarthy talking about LNG in the Port
- Request update on LNG, especially as related to permitting
- Presentation from Tacoma Public Libraries and related discussion

South Tacoma (*Lynda Foster, CMO*) –
Andy Cherullo

- Questions for TPD regarding sex offenders and half way houses near schools, house break ins, CLO staffing, and response times to the Manitou neighborhood should it be annexed into Tacoma.
- Citizens had concerns with the new art piece in the South Tacoma Business District.
- Presentation by UW students on the history of South Tacoma

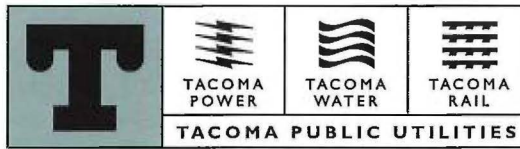
West End (*Will Suarez, CMO*) –
Peter Huffman

- Presentation by Laurie Jinkins:
 - Some citizens had concerns about voter fraud.
 - One citizen had concerns about homeless people coming to Tacoma from other states.
- One citizen would like to see more ash trays in places like parks to make it easier to dispose cigarettes.



2018 Council Priorities and Components

Priorities	Components
Public Safety	Community policing
	Safe Route to School
	Levels of services/ Staffing
	Code enforcement
	Property Crimes Taskforce
	Outcome equity north and south of I-5
	Project Peace (body cam)
	Stabilization of Police Force
Affordable Housing	Infill/ density
	Inclusionary zoning
	Set Public targets/ track cost burden
	Encouraging and Support
Economic Development	Jobs
	Strategic Plan/ Actionable economic development plan
	Filing of Class A office space
	Facilitate Rehab
	Recruitment of tech and small business
	Gender Pay equity
	equalized development opps
	increasing Minority and Women owned business
	Food innovation district
Homelessness	Increase sheltering
	Permanent Support
	Long term strategy
Digital Equity	
Walkability	Safe Routes to School
	Sidewalk inventory
	Vision Zero
	Safe / Complete streets
	Infrastructure
Transit Access	Neighborhood Access
	Bus Rapid Transit
	Apple Pass- ORCA to all middle/ high school youth
Health Equity	Opioid epidemic
	Electric vehicle infrastructure
	Tree Canopy Goal implementation
	Implementation of health in all policies (health and sustainability)
	Activate Lincoln Park
	1/10 of 1%
Regional Cooperation	Undergrounding (TPU)
	Permitting (TPU)
	Organizational development (TPU)
	Leveraging regional partners
Civic Engagement	Participatory Budgeting
	Communication/ Language
	Equity



**City of Tacoma
Public Utility Board Meeting
June 13, 2018; 6:30 p.m.
Tacoma Public Utilities – Ground Floor Auditorium
3628 S 35th Street, Tacoma WA 98409**

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
 - **Recognition of Tacoma Water Haiku Writing Contest Winner**
- C. Consent Agenda**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-11010 – Award contracts and approve purchases:
1. Award contract to GPS Insight, LLC for the purchase of a new automatic vehicle location system (\$1,020,000, plus applicable sales tax);
 2. Award three-year contract to ERMCO for the purchase of 15kV single phase pad-mounted transformers on an as-needed basis (\$1,032,539, plus the option for two additional one-year renewal periods for a cumulative total of \$1,755,316.31, plus sales tax);
 3. Increase contract to Northwest Indian Fisheries Commission for fish health and pathology inspection and testing, and fish tagging operations at the Cushman Hydroelectric Project (\$500,000. Cumulative total \$695,000, plus applicable sales tax)
 4. Increase contract to Utilicast, LLC for post cutover integration support of the Energy Management System (\$336,375. Cumulative total \$4,303,115, plus applicable sales tax);
 5. Award contract to Southworth and Sons, Inc., for the Deep Creek Pipeline Protection Project (\$318,626.69, plus applicable taxes);
 6. Award contract to Pape & Sons Construction, Inc., for the replacement of acquired asbestos-cement and plastic water mains in the vicinity of 161st Street East and 48th Avenue East (\$509,369, plus applicable taxes);
 7. Award contract to Northwest Cascade, Inc., for the replacement of galvanized water mains in the vicinity of North Grant Avenue from Sprague Avenue to North 8th Street (\$426,942, plus applicable taxes).

Tacoma Power

- D-2 Resolution U-11011 – Authorize execution of Task Order #1, Phase 2 Procurement and Construction of the 2016 Task Order Agreement between Tacoma Power and the Port of Tacoma.

Tacoma Water

D-3 Resolution U-11012 – Approve Declaration of Surplus Utility Specific Equipment for a pilot plant trailer and associated equipment no longer needed for Tacoma Water’s current or future needs and authorize the sale of equipment to the highest responsive bidder.

A public hearing will be held on the proposed sale in Resolution U-11004 of this surplus equipment per RCW 35.94.040.

D-4 Resolution U-11013 – Authorize Tacoma Water to participate in the City of Tacoma Department of Environmental Services Bennett Street Pervious Pavement Project.

D-5 Resolution U-11014 – Authorize the sale of approximately 2.16 acres of Tacoma Water Property located at 8002 Golden Given Road East for \$200,000.
(To Council: June 26, 2018)



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director’s Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



TO: Elizabeth Pauli, City Manager

FROM: Peter Huffman, Director, Planning and Development Services
Stephen Atkinson, Principal Planner, Planning and Development Services

SUBJECT: 2018 Amendment to the Comprehensive Plan and Land Use Regulatory Code

DATE: June 7, 2018

On Tuesday, June 5, 2018, the City Council conducted a study session and held a public hearing on the Planning Commission's Findings of Fact and Recommendations for the 2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code.

On Tuesday June 12, 2018, staff will present at the City Council study session a summary of public testimony, responding to questions the Council has raised, and seeking Council direction on potential amendments to the Planning Commission's recommendation. First reading of the related ordinance is tentatively scheduled for June 19, 2018.

The following is a summary of comments and testimony submitted for each of the proposed amendments as well as questions staff has received from the Council, followed by a summary of the public outreach, notification, and engagement that was conducted as part of the amendment process.

A. Summary of Public Comments and Council Questions

1. Car Wash Uses in Neighborhood Centers *(private application)*

Planning Commission Recommendation: Not Recommended for Approval

Summary:

- Two people testified on this proposal: One person spoke in favor of the proposal and one person spoke in opposition to the proposal.
- In addition, there was a question from Council regarding the impacts of the proposal on existing businesses.

2. Vehicle Service and Repair: Outdoor Storage *(private application)*

Planning Commission Recommendation: Approve as Proposed

Summary:

- One person testified at the hearing expressing concerns regarding the definition of "screening" and potential for stormwater and other pollution to be generated by the activity.
- In addition, there was a question from Council regarding the impacts of the proposal on existing businesses.

3. South 80th Street Planned Development Business District Rezone *(private application)*

Planning Commission Recommendation: Approve as Proposed

Summary:

- One comment letter was received on this proposal requesting clarification on the waiver process for the required buffer areas.



- Council requested additional information as to the difference in uses allowed in the PDB and M-1 Zones.

4. C-2 Commercial View Sensitive District Height Methodology (private application)

Planning Commission Recommendation: No Recommendation

Summary: Multiple comments were submitted raising concerns about the need for the amendment, the potential impacts to views, and requesting that Council maintain the existing methodology.

5. Transportation Master Plan – Limited Amendment

Planning Commission Recommendation: Approve as Proposed

Summary: There were no comments on the proposal.

6. Open Space Corridors – Phase 1

Planning Commission Recommendation: Approve as Proposed

Summary: One person spoke in favor of the proposed amendment.

7. Code and Plan Cleanups

Planning Commission Recommendation: Approve as Proposed

Summary: There were no comments on the proposal.

B. Summary of Public Outreach and Engagement

At the study session on June 5, 2018, the Council asked for additional information relating to the public engagement conducted during the amendment process. The following is a summary of the notification and outreach as documented in the Planning Commission’s Findings and Recommendations Report.

1. Planning Commission Public Hearing Notification Process:

- (a) A Planning Commission public hearing was held on April 4, 2018, at 5:30 p.m. Thirteen people testified at the public hearing and an additional 22 written comments were submitted prior to the close of public comments on April 6, 2018.
- (b) An Informational Open House was held on March 28, 2018, to present an overview of each proposed application and the specific proposed amendments. Staff was available to answer questions pertaining to each individual application.
- (c) Planning Commission Public Hearing Notice:
 - **Public Notice** – The public hearing notice was distributed on March 12, 2018. The notice was sent to over 7,000 individuals on the Planning Commission’s e-mail and postal mail distribution lists, as well as taxpayers of record and entities such as the City Council, Neighborhood Councils, business district associations, civic organizations, environmental groups, the development community, the Puyallup Tribal Nation, adjacent jurisdictions, major employers and institutions, City and State departments, and other interested parties. The notice advertised both the public hearing and the related informational session.



The public notice distribution list includes all taxpayers of record that would be directly affected by an area-wide rezone as well as all taxpayers within 1000-feet of the area proposed for a rezone.

- **Library** – The public hearing notice was available for patrons’ review at all branches of the Tacoma Public Library.
- **News Media** – The City of Tacoma issued a news release on March 14, 2018. An online advertisement was placed on The News Tribune to run between March 21 - 28, 2018. A legal notice was published on the Tacoma Daily Index on March 19, 2018. Other media outlets were sent e-mail notifications of the proposed amendments.
- **Social Media:** A Facebook event page for the public hearing was created and was boosted with an informational video on the City’s Facebook Page.
- **Notice to the State**
A “Notice of Intent to Adopt Amendments” was sent to the State Department of Commerce on March 6, 2018.
- **Joint-Base Lewis McChord**
A notice of intent to adopt was sent to Joint Base Lewis-McChord on March 6, 2018.

2. **Project Websites**

Staff maintained project specific websites to provide information pertaining to the individual applications and proposals. All information relating to the process, public hearing, and public review documents, was provided at www.cityoftacoma.org/2018Amendment.

3. **Public Review Document**

The complete text of the proposed amendments, the associated staff analyses, the Preliminary Environmental Determination and the environmental checklist, and relevant background information were compiled into a public review document. The public review document was made available for public review on the Planning Division website and at the office of the Planning and Development Services Department. Its availability was also announced to appropriate entities that received the public hearing notice.

4. **Consultation with the Puyallup Tribe of Indians**

A letter was sent to the Chairman of the Puyallup Tribe of Indians on March 15, 2018, to formally invite the Tribe’s consultation on the proposed amendment.

5. **Open House**

Staff conducted an Open House on January 10, 2018, at 5:30 p.m. to present the applications and potential amendments. Following the presentation, staff was available to answer questions pertaining to each individual application. Over 7,000 notices were sent to interested parties, stakeholder groups, taxpayers of record, and potentially affected parties, to invite participation in the open house as an opportunity to learn more about the proposals.

6. **Other Presentations**

- (a) Community Council – March 22, 2018
- (b) West End Neighborhood Council – November 15, 2017
- (c) Metro Parks Tacoma Nature and Environment Advisory Council – February 8, 2018
- (d) Northeast Tacoma Neighborhood Council – March 15, 2018



- (e) Sustainable Tacoma Commission – January 16, 2018
- (f) Master Builders Association Legislative Committee – February 13, 2018
- (g) South Tacoma Neighborhood Council – January 17, 2018
- (h) Old Town Business District – February 14, 2018
- (i) West End Neighborhood Council – February 21, 2018

7. Planning Manager’s Letter to the Community

The Planning Manager’s Letter to the Community is a twice-yearly informational letter distributed to approximately 80 different civic organizations in the City of Tacoma, including Business Districts, Neighborhood Councils, public agencies, adjacent jurisdictions, and other organizations. The Manager’s Letter provides information on the Planning Commission Work Program, Department accomplishments, grant awards, and notice regarding upcoming meetings and events. The letter was distributed twice during the process for the 2018 Amendment to provide notice and updates on the progress of the Planning Commission process.

8. Work Program Public Notice and Planning Forums

In January 2017 staff distributed a public notice regarding the proposed 2017-2018 Planning Commission Work Program to over 30,000 taxpayers and interested parties throughout the City. The intent of the notice was to raise awareness and invite participation in the Planning Commission process and the proposed projects. Following the notice, Planning and Development Services staff conducted a series of Planning and Development Forums throughout the City to raise awareness of City processes and answer questions about how the City reviews and makes decisions about land use and development issues.

9. City Council Public Hearing

The public notice for the City Council public hearing was distributed to over 7,000 taxpayers of record, interested parties, public agencies and other civic organizations including all taxpayers directly affected by proposed rezones and those within 1000-feet of a proposed rezone.

For more information, please contact Stephen Atkinson, Principal Planner, at (253) 591-5531 or satkinson@cityoftacoma.org.



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST (CCR)**

TO: Mayor & City Council
FROM: Council Member Beale and Council Assistant Lynda Foster
COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File
SUBJECT: **Infill Housing Program direction**
DATE: May 21, 2018

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

I ask for your support for the inclusion of the following item on the agenda at the earliest available meeting of the Study Session:

I respectfully ask for City Council concurrence to direct the City Manager to review past actions related to the Infill Housing Pilot Program with the goal of giving specific direction regarding policy, code and public outreach and engagement to develop permanent allowances for various infill housing on an expedited timeline in order to be responsive to the affordable housing crises and alternative housing needs.

BRIEF BACKGROUND:

Background on our affordable housing crises

- Forty percent of households in Tacoma pay more than one-third of their income on housing each month
- Rents have increased 39% and home values have nearly doubled since 1990, while household income only increased by 20 percent.
- Changing market conditions could price out long-term residents or make it difficult to access homeownership opportunities
- Between 2000 and 2017, the City of Tacoma lost more than \$2 million in federal funding for local community development and housing investments
- Known gaps in housing units:
 - 2,793 units for all low-income (80% of AMI) and below residents
 - 7,263 units for all very low-income (50% of AMI) and below residents
 - 6,399 units for all extremely low-income (30% of AMI) residents

Given the state of the housing market in Tacoma and the lack of housing units to meet the present and growing crisis of affordability in our community, permanent allowances for certain types of infill residential development is needed sooner rather than later. There is a real and pressing need for reform in our residential land use strategy to promote new various types of infill housing to address the growing crisis and unmet need of housing affordability in Tacoma as a permanent strategy.

Infill Housing Program Pilot Background

The Residential Infill Pilot Program purpose is:

- Improve housing choice in Tacoma
- Create smaller footprint options and greater affordability
- Increase innovation

- Provide real projects to evaluate viability of housing types and allowed zoning districts
- Allow us to have continued dialogue with home owners, developers, and neighborhoods
- Create an environment where quality, well-considered projects are expected and can become the norm

December 1, 2015, pursuant to Ordinance No. 28336, the City Council established the Residential Infill Pilot Program (“Program”), as codified in Tacoma Municipal Code (“TMC”) 13.05.115. The Program launched at the end of 2016, and by the application deadline of March 31, 2017, a total of 16 applications were received, consisting of 12 DADU applications, three Cottage Housing applications, and one Two-family application. Following the review process and with the assistance of a special advisory review committee, the Planning Director issued an official determination selecting three DADU projects and one Cottage Housing project to move forward. As of Dec. 1027, only one of the four selected projects had proceeded.

December, 12, 2017, the City Council passed Resolution Number 39886: A resolution relating to zoning; requesting the Planning Commission to consider modifications to Tacoma Municipal Code 13.05.115, the Residential Infill Pilot Program, for the purpose of increasing the number of allowed Detached Accessory Dwelling Units and modifying the design standards and review process pertaining to Two-family, Multi-family, and Cottage Housing developments.

May 15, 2018, Planning and Development Services staff presented to the Planning Commission to receive feedback on three options for changes to the Residential Infill Pilot Program:

- Minor: Option 1 – current pilot program + minor code changes
- Moderate: Option 2 – expanded pilot program (ADUs) + code changes
- Major: Option 3 – ADUs allowed outright + design standards + Pilot Program code changes

Planning and Development Services staff will provide a briefing titled “Infill Housing Development” to the Infrastructure, Planning and Sustainability Committee in the coming weeks that is an update on infill housing projects including DADU pilot program and minimum lot sizes. They will report back on the Planning Commission feedback, and seek greater feedback on what changes to the program would be recommended.

Additional research is in progress, including two Livable City Year projects that will be completed in June 2018:

- Innovative housing options
- Infill housing program development

STRATEGIC POLICY PRIORITY:

State and briefly explain which strategic policy priority is best aligned to this action. Please remove the statements below you are not directly addressing.

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Assure outstanding stewardship of the natural and built environment.

POLICY DEVELOPMENT PATH:

Request for Resolution

In you have a question related to the Council Consideration Request, please contact Lynda Foster at (253) 591.5166 or Lynda.Foster@CityofTacoma.com.

SUBMITTED FOR COUNCIL CONSIDERATION BY: _____



 Council Member

SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1.  _____

POS # _____ 2 _____

2.  _____

POS# _____ 1 _____

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 12, 2018	Study Session (TMBN 16, Noon)	Pierce Transit Bus Rapid Transit Project Update	GRO/PT	Pierce Transit will present the preferred option for the Bus Rapid Transit (BRT) proposal and will be seeking the City Council's input before the Pierce Transit Board makes their final decision on July 9th.
		Update on the Affordable Housing Action Strategy Process	CED/CMO	City staff and consultants from Enterprise Community Partners will provide an update on the Affordable Housing Action Strategy and the work that has been accomplished to date
		2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code	PDS	Review of public input for the Planning Commission's proposed amendments to the Comprehensive Plan and Land Use Regulatory Code.
		Other Items of Interest - Council Consideration Request for Infill Housing Program Direction	Council Member Beale	Request to direct the City Manager to review past actions related to the Infill Housing Pilot Program with the goal of assisting the Council with a plan for policy, code and public outreach and engagement necessary to develop permanent allowances for various infill housing on an expedited timeline in order to be responsive to the affordable and alternative housing needs.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
June 19, 2018	City Council Study Session (TMBN 16, Noon)	Department of Ecology's Tacoma Smelter Plume Update	WSDOE/PDS	WA Department of Ecology will be providing an update on the Tacoma Smelter Plume to include progress of soil samplings, yard cleanups and outreach efforts with TPC Health Dept.
		Executive Session - Review the City Manager's Performance	Mayor and Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code Ordinance First Reading	PDS	

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 26, 2018	City Council Study Session (TMBN 16, Noon)	Joint Public Utility Board Study Session	TPU	Broadband consultant CTC is conducting in-depth inquiry of the information submitted by the 5 proposers for the Click! broadband partnership. These inquiries will result in a recommendation to Council and the Public Utility Board for further negotiations.
		Tacoma Public Utilities Low Income Program Update	TPU	
		Tacoma Public Utilities Proposed Rates and Budget Communication Plan	TPU	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code Ordinance Final Reading	PDS	

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
July 3, 2018	CANCELLED			
July 10, 2018	City Council Study Session (TMBN 16, Noon)	Chronic Nuisance Code and Business License Code Updates	T&L and CAO	Staff will present proposed amendments to the Chronic Nuisance and Business License Codes to better address problems in the City.
		Executive Session - Review the City Manager's Performance	Mayor and Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
July 17, 2018	Study Session (TMBN 16, Noon)	Tacoma Housing Authority's Children's Savings Account Program Within a National Context	THA/Mayor	THA in collaboration with Tacoma Public Schools, Prosperity Now and other partners offers college savings accounts for the children of New Salishan. This CSA program will help students, and their families, aspire to college, prepare for it, pay for it and feel they belong when they go. It will get unbanked families banked, with financial skills . Prosperity Now President, Andrea Levere, will address the City Council and offer a national perspective about the THA program.
		Executive Session - Review the City Manager's Performance	Mayor and Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
July 24, 2018	Study Session (TMBN 16, Noon)	Emerald Queen Casino Project Update	Puyallup Tribe/GRO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
July 31, 2018	City Council Study Session (TMBN 16, Noon)	Local Food Access and Equity Research and Projects	ESD/OEPS	Harvest Pierce Co & Puyallup Watershed Initiative's Just and Healthy Food Community presentation on local food access and equity research, projects, and the community they are growing.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Camarata, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
June 14, 2018	Human Services Commission Interviews	Doris Sorum, City Clerk	Continue interviews from May 10 CVS meeting
	Fire Station #5, Tideflats (informational briefing)	Jim Duggan, Fire Chief, Tacoma Fire Department, and Josh Clarke, Assistant Division Manager, Public Works	Project update regarding Fire Station #5 in the Tideflats
	Chronic Nuisance Code and Business License Code Updates (request for ordinance)	Keith Echterling, Assistant City Attorney, City Attorney's Office, and Danielle Larson, Tax & License Division Manager, Finance Tax and License Division.	City staff will be presenting amendments to the Chronic Nuisance and Business License Codes to better address problems in the City.
FUTURE:			
June 28, 2018	Tenants Rights (informational briefing)	ChiQuata Elder, Landlord Tenant/Crime Free Housing Coordinator, Office of Equity and Human Rights, and Debra Casparian, Deputy City Attorney, City Attorney's Office	A presentation on regulations related to rental agreements.
	Relocation Assistance (informational briefing)	ChiQuata Elder, Landlord Tenant/Crime Free Housing Coordinator, Office of Equity and Human Rights, Andreta Armstrong, Program Manager, Office of Equity and Human Rights, and Pam Duncan, Human Services Division Manager, Neighborhood and Community Services	
July 12, 2018	Human Rights Commission Annual Report (informational briefing)	Rebecca Stith, Chair, Human Rights Commission, and Brad Bates, Commissioner, Human Rights Commission	Presentation about the accomplishments of the Human Rights Commission in 2017 and future projects.

Economic Development Committee		
Committee Members: McCarthy (Chair), Hunter, Ushka, Woodards, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster	2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
June 12, 2018	JBLM Regional Economic Impact	Bill Adamson, SSMCP Program Director
FUTURE:		
June 26, 2018	Advanced Manufacturing Industry Landscape	<ul style="list-style-type: none"> • Linda Nguyen, CEO, Workforce Central • Steve Devlin, General Manager, WestRock • Troy Goodman, President, Targa Sound Terminal • Steve Gear, VP Energy Products and Technology Development, Bradken
	Workforce development	Linda Nguyen, CEO, Workforce Central
July 10, 2018	Port of Tacoma & Seattle SeaPort Alliance Update	Gloria Fletcher
	Traditional fuel eco-system in Tacoma	Cameron Proudfoot, President & CEO of US Oil & Refining Co.

Overview of SSMCP and presentation on JBLM regional impact analysis study done in partnership with UW-Tacoma

Overview of the importance of having a robust Advanced Manufacturing Industry in Tacoma Pierce County.

Present Workforce Development challenges, solutions and opportunities in Pierce County.

John Wolfe, CEO (confirmed)

Presentation on demands of traditional fuels (jet, Gas, Diesel, asphalt) in the state and our county, and how the fuels get to market

Government Performance and Finance Committee

Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Camarata Executive Liaison: Andy Cherullo; Staff Support - Rebecca Boydston		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
June 19, 2018			
FUTURE:			
July 3, 2018	CANCELLED		
July 17, 2018	Citizens' Government Academy	Will Suarez, Management Fellow, City Manager's Office	Presentation on the creation of a Citizen's Government Academy in which participants will learn about the functions of various city departments and about civic engagement opportunities.

Infrastructure, Planning and Sustainability Committee

Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
June 13, 2018	Tacoma Water's Integrated Resource Plan [briefing]	<i>Chris McMeen, Deputy Water Superintendent; Glen George, Sr Principal Engineer, TPU</i>	This presentation will provide an overview of Tacoma Water's Integrated Resource Plan, together with its supporting public engagement process. The plan presents future scenarios of water demand and supply, considering conservation, the portfolio of available water sources, climate change, and environmental responsibility.
	Traffic Light Synchronization [briefing]	<i>Kurtis Kingsolver, Director, Public Works; Leigh Starr, Division Manager, Public Works</i>	Recent media coverage and community surveys have identified traffic synchronization as a growing concern in Tacoma. Public Works staff will provide an overview of traffic signal synchronization and provide information about the City of Tacoma's Traffic Signal infrastructure
	Tacoma Maritime Air Emissions Progress [briefing]	<i>Graham Vanderschelden, Project Manager 1, Air Quality and Sustainable Practices, NW Seaport Alliance</i>	In collaboration with other regional maritime partners, the Port of Tacoma and the Northwest Seaport Alliance (NWSA) updated their air emissions inventory for calendar year 2016. Results demonstrate significant emission reductions for Tacoma based port operations (Port of Tacoma and NWSA South Harbor) as well as Puget Sound wide.
FUTURE:			
June 27, 2018	CANCELLED		
July 11, 2018	Schuster Parkway Promenade	<i>Diane Sheesley, Project Manager, Public Works</i>	Public Works will provide preliminary options and a recommendation to the committee on how to proceed for the Schuster Parkway Promenade Project.
	Planning Commission Work Program	<i>Brian Boudet, Division Manager, Planning and Development Services</i>	Review the Planning Commission's Annual Report for 2017-2018, highlighting accomplishments of the past year and the proposed Planning Work Program for 2018-2020.
	Transportation Master Plan Targets/Measures	<i>Jennifer Kammerzell, Snior Engineer, Public Works</i>	The presentation will be a recap of the Comp Plan amendments adopted by City Council in June, that includes modifying the TMP Performance Measures and establishing a baseline. It will also include a timeline for future amendments and updates, which would coincide with the proposed biennial update of the TMP and Comp Plan.