



**TO:** Board of Contracts and Awards  
**FROM:** *Sum for* Michael P. Slevin III, P.E., Director, Environmental Services  
Judith Scott, Division Manager, Operations and Maintenance  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator,  
Jill Tibbs, Finance/Purchasing, and Hugh Messer, Assistant Division Manager  
**SUBJECT:** Purchase New CCTV Van, HGACBuy Contract No. SC01-15 – August 2, 2016  
**DATE:** July 18, 2016

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**SUMMARY:**

The Environmental Services Department recommends a contract be awarded to Cues, Inc., Orlando, FL, in the amount of \$205,198, plus applicable sales tax, budgeted from the ES Wastewater Fund 4300, to purchase one Cues CCTV Van for collection system asset inspections.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The purchase of this equipment allows the inspection of sanitary and surface water lines for condition assessment and troubleshooting to prevent or resolve sanitary overflows and or flooding issues. This new van will provide the Transmission section additional capabilities and technology that were not available 14 years ago, which will help the crew be most efficient.

**BACKGROUND:**

ISSUE: This vehicle is used for video inspection of the sanitary and stormwater assets. It is vital in determining the area of responsibility and assessing underground asset conditions. The new truck and equipment will provide additional capabilities in the field such as new LED lighting, steerable cameras, and the ability to broadcast the CCTV signal to cleaning trucks while they are working together to complete a task. The truck is sized to house the equipment, provides a restroom to limit the need for the crew to leave for breaks and provides a work area to perform maintenance and repairs on the camera equipment.

ALTERNATIVES: If this purchase is not approved, it will result in a reduction of service levels which will affect sanitary and stormwater assets. Existing equipment will be subject to higher usage and will result in increased overall operating, maintenance, and repair costs.

COMPETITIVE SOLICITATION: HGACBuy Contract No. SC01-15 was competitively bid and includes the equipment to be purchased. The current contract term is valid through December 31, 2017. Through an interlocal cooperative purchasing agreement, the City will purchase the needed equipment at the prices, term, and conditions of this contract.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: Cues, Inc. is a manufacturer and supplier of environmental protection products to assist in maintaining a functional waste and stormwater distribution systems to protect local and regional watersheds. Cues, Inc. inspection and rehabilitation equipment also helps protect the integrity of municipal and private roads, vaults, lift stations, or any other areas



where visibility is required but cannot be manned. Environmental protection is at the core of Cues, Inc. mission with the products they supply.

SBE/LEAP COMPLIANCE: Not applicable.

**RECOMMENDATION:**

The Environmental Services Department recommends a contract be awarded to Cues, Inc., Orlando, FL, in the amount of \$205,198, plus applicable sales tax, budgeted from the ES Wastewater Fund 4300, to purchase one Cues CCTV Van for collection system asset inspections.

**FISCAL IMPACT:**

**EXPENDITURES:**

| FUND NUMBER & FUND NAME *     | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT     |
|-------------------------------|----------------------------|--------------|------------------|
| ES Wastewater Water Fund 4300 | ENV-00099-01-01            | 5641500      | 205,198          |
| <b>TOTAL</b>                  |                            |              | <b>\$205,198</b> |

\* General Fund: Include Department

**REVENUES:**

| FUNDING SOURCE                | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT     |
|-------------------------------|----------------------------|--------------|------------------|
| ES Wastewater Water Fund 4300 | 523900                     | 4343150      | 205,198          |
| <b>TOTAL</b>                  |                            |              | <b>\$205,198</b> |

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$205,198**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

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FINANCE PURCHASING