



**TO:** T.C. Broadnax, City Manager

**FROM:** Joy St. Germain, Director, Human Resources  
Karen Short, Human Resources Senior Analyst

**COPY:** City Council and City Clerk

**SUBJECT:** Resolution authorizing execution of Amendment No. 3 to the Professional Services Contract with Summit Law Group – December 13, 2016

**DATE:** November 28, 2016

**SUMMARY:**

A resolution authorizing execution of Amendment No. 3 to the Professional Services Contract with Summit Law Group, increasing the contract by \$300,000, for a total of \$700,000, for the term ending December 31, 2018.

**STRATEGIC POLICY PRIORITY:**

The Resolution aligns with the City Council’s Strategic Policy Priority to encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents, by providing collective bargaining negotiations, mediation and other services related to labor union contracts with the City of Tacoma.

**BACKGROUND:**

This resolution will authorize the execution of Amendment No. 3 to the Professional Services Contract with Summit Law Group, increasing the contract by \$300,000 for a total of \$700,000, to provide for professional services, as Labor Negotiator for the City of Tacoma on behalf of the Human Resources Director, to bargain and complete contract negotiations or mediation, and advise on labor negotiation matters as directed by the City.

**ISSUE:**

Authorization is needed in order to execute the Amendment to the contract with Summit Law Group.

**RECOMMENDATION:**

It is recommended that the City Council take the necessary action to approve the execution of this Amendment.

**FISCAL IMPACT:**

**EXPENDITURES:**

| FUND NUMBER & FUND NAME * | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT     |
|---------------------------|----------------------------|--------------|------------------|
| 0010 General Fund – HR/LR | 60110                      | 5310100      | \$700,000        |
|                           |                            |              |                  |
| <b>TOTAL</b>              |                            |              | <b>\$700,000</b> |

\* General Fund: Include Department



**REVENUES:**

| FUNDING SOURCE | COST OBJECT<br>(CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|----------------|-------------------------------|--------------|--------------|
|                |                               |              |              |
|                |                               |              |              |
|                |                               |              |              |
| <b>TOTAL</b>   |                               |              |              |

**POTENTIAL POSITION IMPACT:**

| POSITION TITLE | PERMANENT/<br>PROJECT<br>TEMPORARY<br>POSITION | FTE IMPACT | POSITION END DATE |
|----------------|--|------------|-------------------|
|                |  |            |                   |
|                |  |            |                   |
|                |  |            |                   |
| <b>TOTAL</b>   |  |            |                   |

*This section should only be completed if a subsequent request will be made to increase or decrease the current position count.*

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$700,000**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

Costs will be covered with position vacancy savings within the cost center this biennium and is included in the budget in 2017-2018.