



City of Tacoma Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

August 30, 2017

4:30 PM

Chair Joe Lonergan, Vice Chair Marty Campbell,
Anders Ibsen, Lauren Walker Lee, Marilyn Strickland (alternate)

REVISED

Call To Order

Chair Lonergan called the meeting to order at 4:32 p.m.

Present: 3 - Lonergan, Campbell and Walker Lee

Absent: 1 - Ibsen

Approval of Minutes

1. 17-0845 Approval of the minutes of the meeting of August 16, 2017

MOTION: Council Member Campbell moved to approve the minutes of the August 16, 2017 meeting.

SECONDED BY: Council Member Walker Lee.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Lonergan, Campbell and Walker Lee

Absent: 1 - Ibsen

Briefing Items

2. 17-0848 Workforce Central Line of Credit
[Linda Nguyen, CEO, Workforce Central]

At approximately 4:33 p.m., Linda Nguyen, Chief Executive Officer, WorkForce Central, made opening remarks and provided information relative

to the WorkForce Central Line of Credit, including the background, history, distribution of funding, and who they serve. She then provided information on the Pierce County Workforce Development Council (WDC) and its composition and obligations, noting that Mayor Strickland and Council Member Lonergan are members of the WDC. She concluded by stating the recommendation.

Discussion ensued throughout the presentation regarding the history, federal law changes, provision of City services, obligation to contracted partners, funding timeline, the county’s involvement, and source of the City funding.

MOTION: Council Member Walker Lee moved to recommend the Workforce Central Line of Credit to the full City Council.

SECONDED BY: Council Member Campbell.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Lonergan, Campbell and Walker Lee

Absent: 1 - Ibsen

3. 17-0846

Telecom Franchise Agreement

[Jeff Lueders, Information Technology Supervisor, Media and Communications Office]

At approximately 4:43 p.m., Jeff Lueders, Supervisor, Information Technology, made brief opening remarks and provided information relative to the Telecommunications Franchise Agreement, including the history, process, ordinance, next steps, actions upon Council’s approval, and staff recommendations.

Discussion ensued regarding the infrastructure of cellular wireless network devices, the plan and process, fees and rates, the need for Tacoma Power to work closely with the Public Works Department, and meter readings.

MOTION: Council Member Campbell moved to recommend the Telecom Franchise Agreement to the full City Council.

SECONDED BY: Council Member Walker Lee.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Lonergan, Campbell and Walker Lee

Absent: 1 - Ibsen

4. 17-0847 Tacoma's Records Management System Implementation Efforts
[Jack Kelanic, Director, Information Technology]

At approximately 5:02 p.m., Jack Kelanic, Director, Information Technology, made opening remarks and provided information relative to the Tacoma Information Management System (TIMS) project, including background, the importance of managing business records, business drivers, TIMS 1.0 project history and obstacles, and lessons learned. He then provided information related to the TIMS 2.0 project, including the objectives, scope, solutions, key changes, recommended solution, security and compliance, implementation approach, fiscal impacts, recommended services, and next steps.

Discussion ensued regarding the City's current system, the need for looking into Microsoft Office 365 compatibility, budget, vendors' references, and clarification on the recommendations.

MOTION: Council Member Campbell moved to recommend the Tacoma's Records Management System Implementation Plan to the full City Council.

SECONDED BY: Council Member Walker Lee.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Lonergan, Campbell and Walker Lee

Absent: 1 - Ibsen

Topics for Upcoming Meetings

5. 17-0901 September 6, 2017- TBD
September 20, 2017- 2016 CAFR Review

Chris Bell, Committee Liaison, stated the topics for the next meeting on September 6, 2017 are still being determined and the September 20, 2017 meeting will include the 2016 Comprehensive Annual Financial Report.

Discussion ensued regarding the Council Members' availabilities, the need for checking on the alternate member's availability, rearranging the schedule, and cancelling the September 6 and September 20, 2017 meetings.

Other Items of Interest

There were no other items of interest.

Public Comment

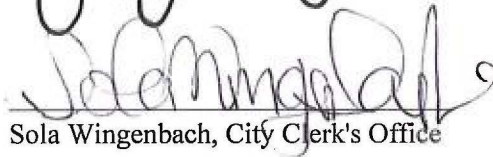
There was no public comment.

Adjournment

There being no further business, the meeting adjourned at 5:41 p.m.



Joe Lonergan, Chair



Sola Wingenbach, City Clerk's Office