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BOARD OF TRUSTEES:

**John R. (Jack) Connelly, Jr., President**  
**Wayne Williams, Vice President**  
**Sara Irish, Trustee**  
**Donna LaFrance, Trustee**  
**John Hines, Trustee**

MINUTES  
October 28, 2017

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**CALL TO ORDER**

The special meeting was held at the Main Library (Olympic Room) located at 1102 Tacoma Avenue S., Tacoma. President Jack Connelly called the meeting to order at 9:10 a.m.

**ATTENDANCE**

**Library Board:** President Jack Connelly; Vice President Wayne Williams; Donna LaFrance; Sara Irish; and John Hines were present.

**Library Staff:** Business Manager Sue Calhoun; HR Manager Kathleen Earl; Main Manager Beverly Choltco-Devlin; Facilities Manager Phil Torgerson; Fern Hill and Mottet Branch Manager Susan Marihugh; South Tacoma and Swasey Branch Manager Cheryl Towne; Collection Development Manager Kelda Vath; Main Supervisor Shannon Rich; Reference Librarian Rhonda Kristoff; Children's Librarian Michelle Massero; Library Associate Laura Hutchins; Library Associate Marla Klein-Tafoya; Library Associate Tracy Cornelius; Senior Accounting Technician DeeLayne Faraca; and Confidential Assistant Karen Meyer were present.

**Public:** Jean Gilmore was present

**PLEDGE OF ALLEGIANCE** – President Jack Connelly

**WELCOME**

**INSTRUCTIONS TO THE AUDIENCE** – HR Manager Kathleen Earl

**EXECUTIVE SESSION** – HR Manager Kathleen Earl (Interview guidelines) (9:20-9:40 a.m.)

**INTERVIEW THREE CANDIDATES FOR LIBRARY DIRECTOR POSITION**

(Approximately 10 minute break between each candidate and tape recorder was turned off during that time.)

**EXECUTIVE SESSION** (to discuss the qualifications of the candidates) (1:40 - 3:00 p.m.)

**EXECUTIVE SESSION was extended to 3:10 p.m.**

**EXECUTIVE SESSION was extended to 3:15 p.m.**

**OPEN SESSION RESUMED**

**NEW BUSINESS**

**RESOLUTION 17070:** The Board directs Library HR Manager Kathleen Earl to make a conditional offer to Kate Larsen for the Library Director position.

**RESOLVED:** That the Board directs Library HR Manager Kathleen Earl to make a conditional offer to Kate Larsen for the Library Director position.

**The motion was moved, seconded, and passed.**

**The next two resolutions were not needed and not used.**

**RESOLUTION 17071:** The Board directs Library HR Manager Kathleen Earl to make a conditional offer to \_\_\_\_\_ for the Library Director position.

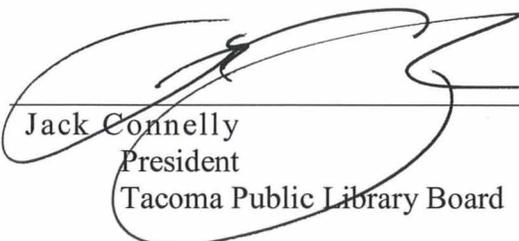
**RESOLVED:** That the Board directs Library HR Manager Kathleen Earl to make a conditional offer to \_\_\_\_\_ for the Library Director position.

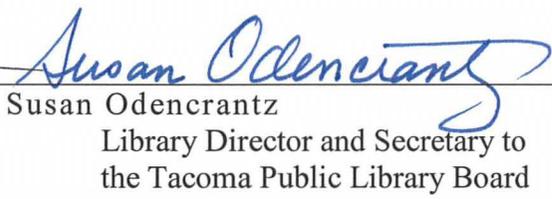
**RESOLUTION 17072:** The Board directs Library HR Manager Kathleen Earl to make a conditional offer to \_\_\_\_\_ for the Library Director position.

**RESOLVED:** That the Board directs Library HR Manager Kathleen Earl to make a conditional offer to \_\_\_\_\_ for the Library Director position.

**ADJOURNMENT**

The meeting adjourned at 3:37 p.m.

  
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Jack Connelly  
President  
Tacoma Public Library Board

  
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Susan Odencrantz  
Library Director and Secretary to  
the Tacoma Public Library Board