



TO: Board of Contracts and Awards
FROM: James P. Duggan, Fire Chief *D*
Michael Fitzgerald, Assistant to the Chief, Budget & Finance *M.F.*
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
Richelle Krienke, Finance/Purchasing
SUBJECT: HealthConnect Consulting Contract Extension
SAP Contract No. 4600008328 – February 21, 2017
DATE: February 7, 2017

SUMMARY:

Amending the agreement with HealthConnect Consulting to extend the contract term through December 31, 2018.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The proposed contract extension will assist the Tacoma Fire Department (TFD) to better ensure that emergency services are available to be provided to those who truly need them. It also will help TFD provide referrals for frequent utilizers of emergency services to agencies and programs that may better meet their long-term needs.

BACKGROUND:

Following a one-year pilot program, the City Council approved a negotiated three-year contract with HealthConnect Consulting totaling \$1,371,970 to assist TFD to identify the needs of frequent users of emergency services and to help direct them to agencies and programs that better provide for their long-term needs. Based upon that experience, in 2017 TFD staff assumed part of the formerly contracted work while proposing to retain HealthConnect in a reduced role for an additional two-year period. This proposed contract amendment reduces the scope of work and extends the contract for an additional two-year term. No increase in purchase authority is needed.

ISSUE: Resolution No. 38738, approving the contract with HealthConnect Consulting, explicitly identified December 31, 2016, as the contract ending date. TMC 1.06.269 C requires that contract terms authorized by the City Council be amended by the City Council.

ALTERNATIVES: Even in a reduced role, the HealthConnect Consulting contract is still a key component of the FD CARES program, by which TFD reviews the needs of recurrent users of emergency services and assists them to obtain referrals to agencies and programs that may better meet their long-term needs. The contractor is uniquely qualified and experienced in providing assistance to TFD staff. The extension ensures that FD CARES continues uninterrupted for an additional two years.

COMPETITIVE ANALYSIS: A waiver of competitive bidding was authorized based upon the qualifications and experience of the contractor and TFD’s experience during an initial pilot.

CONTRACT HISTORY: This contract was originally awarded to HealthConnect Consulting as an authorized negotiated agreement totaling \$50,000 for a pilot project August 30, 2012. Following the



initial pilot, Amendment No. 1, effective June 6, 2013, increased the contract by an additional \$140,000 to a cumulative total of \$190,000. Amendment No. 2, effective October 10, 2013, and approved by Resolution 38738 on September 24, 2013, increased the contract to a cumulative maximum of \$1,371,970 and extended the contract through December 31, 2016.

SUSTAINABILITY: The HealthConnect Consulting contract provides key services in support of TFD’s FD CARES program. One of the goals of FD CARES is that patients are provided access to the most appropriate medical and non-medical care. The program also seeks to preserve emergency service capacity by working to ensure that emergency services are not repeatedly provided for non-emergent care, thus helping to ensure the long-term sustainability of emergency services.

SBE/LEAP COMPLIANCE: Not Applicable

RECOMMENDATION:

TFD recommends that the contract with HealthConnect Consulting be extended through December 31, 2018.

FISCAL IMPACT:

Previously committed funds are sufficient for the proposed contract extension. No additional purchase authority is required.

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1155 EMS Special Revenue Fund	609100	5310100	\$188,000
TOTAL			\$188,000

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			



POTENTIAL POSITION IMPACT: (N/A)

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$188,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

