



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Celia Holderman, Executive Assistant, City Manager’s Office  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Funding to Support the Community Work Force Agreement Task Force – January 22, 2019  
**DATE:** January 16, 2019

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**SUMMARY:**

Resolution authorizing the expenditure of \$35,000 of Council Contingency Funds to support the ongoing efforts of the Community Work Force Agreement Task Force by providing funds for a consultant who will assist in facilitation of meetings.

**COUNCIL SPONSORS:**

Mayor Victoria Woodards, Deputy Mayor McCarthy and Council Member Blocker

**STRATEGIC POLICY PRIORITY:**

The strategic policy priorities best aligned with this action are:

- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

**BACKGROUND:**

The Community Work Force Agreement (CWA) Task Force has been established to convene the necessary stakeholders vested in the program objectives and the class of ‘covered projects’ impacted by the Priority Hire Ordinances (PHO) and CWA. The CWA Task Force will consider the 2018 Tacoma Disparity Study, and work with City staff towards crafting a PHO and CWA which will result in effective workforce development, and promote appropriate use of minority and women owned business enterprise contractors. Subsequently, the Council will take into consideration the recommendations from the CWA Task Force on future legislation to be proposed.

This City Council Contingency Fund request of \$35,000 would provide funding for a consultant to facilitate task force meetings through March and participate in staff team planning sessions in between meetings, including meetings with Task Force leadership. The consultant will also assist in preparing agendas, reviewing and providing input on Task Force meeting materials, drafting the final Task Force report with assistance from staff, and finalizing meeting summaries of each Task Force meeting.

**ISSUE:**

In order to authorize the use of the City Council Contingency Funds for this purpose, a resolution must be adopted.

**ALTERNATIVES:**

The City Council could choose to modify or to not approve the requested expenditure.



**RECOMMENDATION:**

It is recommended that the City Council approve the expenditure of \$35,000 of Council Contingency Funds to support the CWA Task Force in their efforts in forwarding recommendations for effective workforce development, and promoting appropriate use of minority and women owned business enterprise contractors.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 Council Contingency Fund	660000	5310100	\$35,000
<b>TOTAL</b>			<b>\$35,000</b>

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 Council Contingency Fund	660000	6311010	\$35,000
<b>TOTAL</b>			<b>\$35,000</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$35,000**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**