



**TO:** T.C. Broadnax, City Manager  
**FROM:** Toryono Green, Deputy Chief, Fire/Administration  
James P. Duggan, Fire Chief  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution Extending Emergency Management Planning Performance Program –  
September 27, 2016  
**DATE:** September 12, 2016

**SUMMARY:**

The Fire Department requests approval to extend the Department’s Emergency Management Planning Performance Program, a special project of limited duration, through December 31, 2020.

**STRATEGIC POLICY PRIORITY:**

State and briefly explain which strategic policy priority is best aligned to this action.

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The Emergency Management Planning Performance Program enhances the Tacoma Fire Department’s (TFD) capacity to conduct emergency management planning, operations, and training.

**BACKGROUND:**

In 2009, by Resolution No. 37869, and again in 2013, by Resolution No. 38641, the City Council approved the operation of TFD’s Emergency Management Planning Performance Program (3P), as a special project of limited duration. The project designation was needed in order to assign Federal grant funded personnel to improve the City’s existing emergency plans, enhance the operational capability of City staff assigned to emergency operations, conduct training, and perform other important emergency management work. The 3P project is currently scheduled to expire December 31, 2016. The City has a continued need for 3P, and TFD has received and expects to continue to receive Federal emergency management grant funding to continue the project through 2020.

**ISSUE:**

The Emergency Management Planning Performance Program (3P), a special project of limited duration, is scheduled to end December 31, 2016. TFD requests approval to extend 3P for an additional four years, through 2020.

**ALTERNATIVES:**

The City could propose not to accept the grant funding and scale back its work in emergency management. However, there is still a need to do more emergency management planning operations and training. The only requirement of the Federal grant funding used for 3P is that the City must expend as much for emergency management from its own resources as it receives in grant funding.

**RECOMMENDATION:**

TFD recommends approval to extend the Department’s Emergency Management Planning Performance Program, a special project of limited duration, through December 31, 2020.



**FISCAL IMPACT:**

**EXPENDITURES: (ESTIMATED 4-YR PERIOD, 2017-2020)**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fire Misc Special Revenue 1090	GRT-01000-16-04	5110100	\$450,000
<b>TOTAL</b>			<b>\$450,000</b>

\* General Fund: Include Department

**REVENUES: (ESTIMATED 4-YR PERIOD, 2017-2020)**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fed Dept of Homeland Security EMPG Funds	GRT-01000-16-01	4333003	\$450,000
<b>TOTAL</b>			<b>\$450,000</b>

**POTENTIAL POSITION IMPACT: (POSITION IS NOT CURRENTLY BUDGETED FOR 2017-2018)**

POSITION TITLE	PERMANENT/PROJECT POSITION	FTE IMPACT	POSITION END DATE
Program Technician	1.0	1.0	12/31/2020
<b>TOTAL</b>	<b>1.0</b>	<b>1.0</b>	

*This section should only be completed if a subsequent request will be made to increase or decrease the current position count.*

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$235,700**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**