



## Neighborhood Council Program Standards & Guidelines/TMC 1.45 Review

Community Vitality & Safety Committee  
City of Tacoma | Neighborhood & Community Services  
Community Council of Tacoma

September 12, 2024



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## ••• Staff Introduction & Overview

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- Intent of Review
- Outreach & Engagement
- Respondents: Demographics
- Respondents: Affiliation
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- Timeline
- Questions & Feedback

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## ●●● Neighborhood Council Program History

- The Neighborhood Council Program was established by Ordinance 25188 in 1992.
- Creates an environment for community members to:
  - Discuss City programs and policies
  - Bring neighborhood concerns, priorities, and goals to the attention of the City
  - Encourage diverse relationships and representative participation where residents feel included and empowered to contribute to improving the livability of their communities



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## ●●● Intent of Review

- The Neighborhood Council Program Standards and Guidelines and TMC 1.45 were last reviewed/updated in 2019.
  - These documents are due for City Council review every 5 years.
- Neighborhood and Community Services Staff will collaborate with the Neighborhood Councils, and other stakeholders, to update the Standards and Guidelines and TMC 1.45 to ensure:
  - Equity
  - Alignment
  - Accuracy
  - Clarity

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# Outreach & Engagement



Engagement Survey was open mid-July through September 3<sup>rd</sup>.

- Provide input for Standards and Guidelines and TMC 1.45 Review
- Provide the Neighborhood Councils with feedback to adjust their services to better meet community needs

Neighborhood Council Champions and City staff supported outreach through:

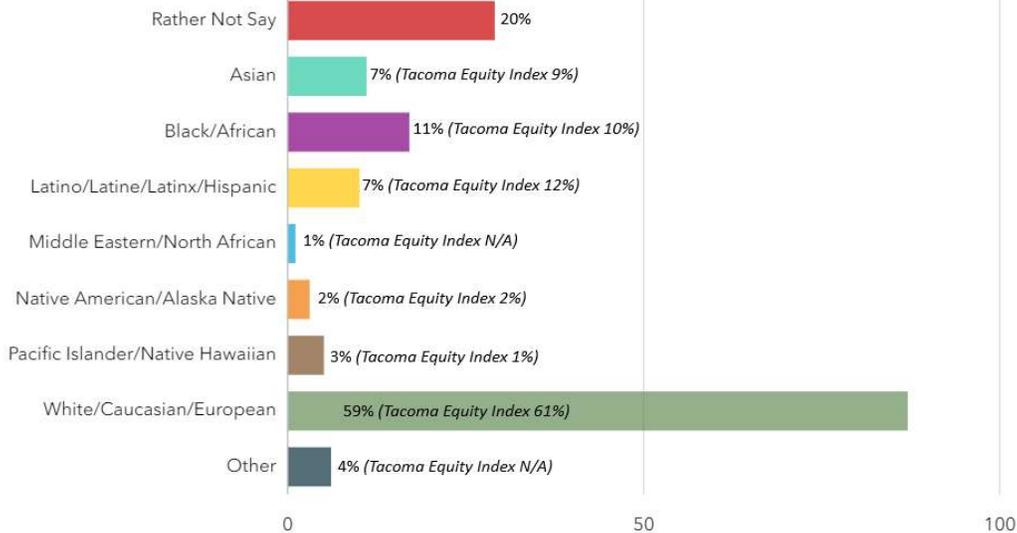
- Attending events
- Posting on social media (Facebook, Instagram, and X)
- Presenting an update to the City of Tacoma’s Executive Leadership Team
- Updating the program webpage and creating a rotating banner
- Publishing a news release
- Providing flyers to community centers (metro parks, libraries, senior centers, HAC)
- Working with Safe Streets Campaign through NCS’ community mobilization contract

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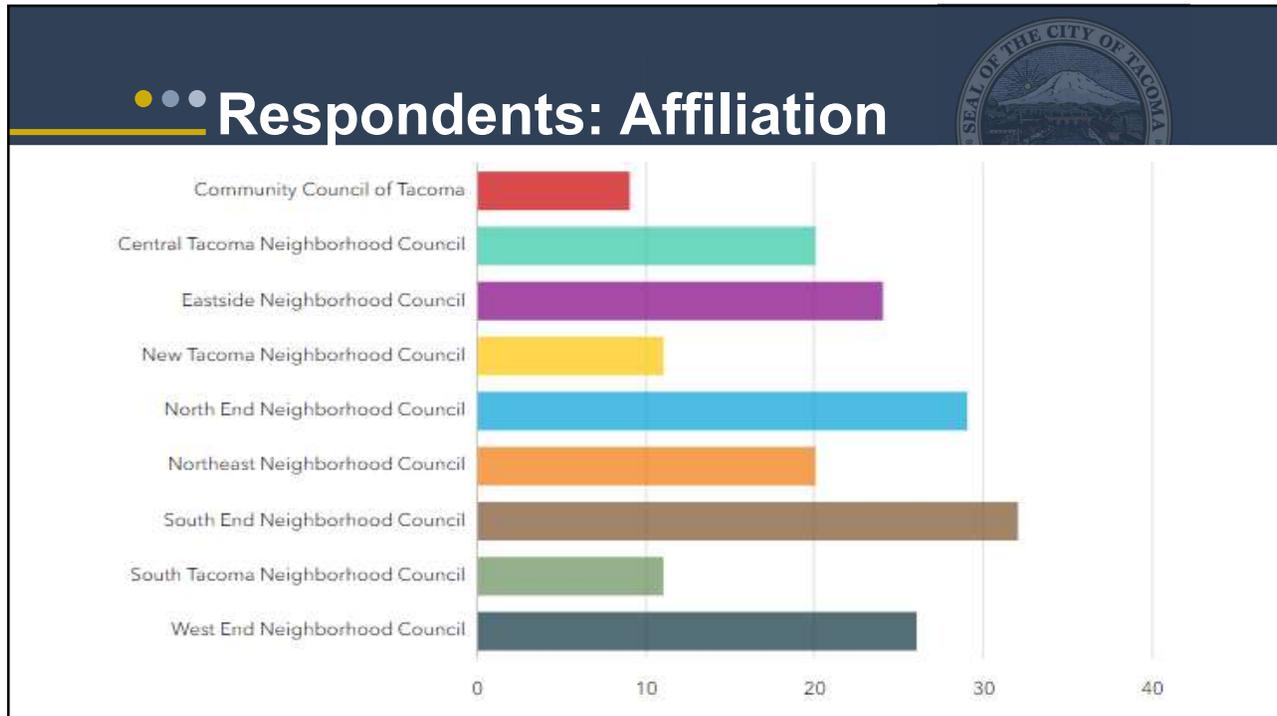
Received 148 survey responses.

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# Respondents: Demographics



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## Engagement Data: TMC 1.45

- 10% of survey respondents believe that there should be changes to Tacoma Municipal Code (TMC) 1.45.
- There were 13 comments related to code changes. The recommendations' main themes were:
  1. Rewording, clarifying, and/or aligning the code with the Standards and Guidelines
  2. Neighborhood Councils (NC) becoming advisors to the City
  3. Changing the structure of the NC
  4. Examining/updating the NC boundaries
  5. Re-establishing the Innovative Grants Program

**Percent of Respondents Who Would Like Changes to TMC 1.45**

Response	Count	Percentage
Yes	15	10.14%
No	104	89.86%

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## ● ● ● Engagement Data: Standards & Guidelines

28% of survey respondents believe that there should be changes the Standards and Guidelines.

Section of Standards & Guidelines	Main Themes from Survey Comments
1. Neighborhood Council (NC) Program Overview	Accountability, clarification/wording
2. NC Program and Tacoma 2025	Clarification/wording, inclusion, access, diversity
3. Bylaw Requirements	Term limits, bylaw review timeline, clarification/wording
4. NC Essential Duties and Expectations	Responsibility, access, accountability, support, performance, clarification/wording
5. Community Council of Tacoma Essential Duties and Expectations	Communication, collaboration, access, inclusion, clarification/wording
6. NC Program Support	Communication, training, support, accountability, responsibility, clarification/wording
7. Funding Opportunities	Funding, communication, grant support, clarification/wording

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## ● ● ● Timeline

Timeline: 2024	Action Item	
January-March	Internal Preparation	Completed
April-June	CVS Presentation: Overview of Plan/Timeline	In Progress
	Stakeholder Engagement: Neighborhood Council Members, Neighborhood Council Liaisons, & Community Members	Planned
July-September	Stakeholder Engagement	Completed
	CVS Presentation on Engagement & Feedback	In Progress
	Partner with Neighborhood Council Champions to Recommend Edits to the Standards & Guidelines/TMC 1.45	Planned
October-December	Develop and Complete Recommended Changes	Planned
	CVS Presentation on Recommended Changes	Planned
	CCOT Adoption & Presentations to Neighborhood Councils	Planned

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