

## **SUMMARY MINUTES**

**Tacoma Creates Advisory Board (TCAB)** 

Date: Monday, May 3, 2021

Time: 5:30-7:30 pm

**Location: Virtually via Zoom** 

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <a href="https://www.cityoftacoma.org/cms/One.aspx?portalld=169&pageId=195545">https://www.cityoftacoma.org/cms/One.aspx?portalld=169&pageId=195545</a>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

# **Board Members in Attendance:**

Putter Bert
Megan Clark
Amanda Figueroa, Vice Chair
Roxane Hreha
Michael "Tony" Hudson
Dominica Myers (tardy)
Liesl Santkuyl
Davon White, Chair

## **Board Members Absent:**

Kenya Adams (excused) Sheree Cooks (excused) Jason Gamboa (excused) Connar Mon

## **Staff Present:**

Lisa Jaret Clarissa Gines Amy McBride Naomi Strom-Avila Tammi Bryant

#### 1. Call to Order; Roll Call

#### **Chair White**

Tacoma Creates Advisory Board Chair Davon White called the TCAB meeting to order at 5:34pm.

He started the meeting with a land acknowledgement:

?uk'~ədiitəb ?uhig~ətəb čəł tx~əl tiił ?a čəł ?al tə swatx~ix~tx~əd ?ə tiił puyaləpabš dx~əsłałlils g~əl ?utx~əlšucidəbs həlg~ə?.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

### 2. Warm-up / Check-ins

### **TCAB Members, Staff**

Chair White facilitated the meeting check in, which highlighted National Mental Health Awareness Month. TCAB members responded to the prompt, "is there anything about your experience with navigating mental health that you'd like to share? What has worked for you? Any major breakthroughs, successes, or struggles that you feel comfortable sharing? Big concerns moving forward? And/or, are there any ways in which you have found that creative practice or experience/participation in Arts, Culture, Heritage, or Science plays into this?"

### 3. Program Updates

### Lisa Jaret, Clarissa Gines

Clarissa Gines gave an update on the funding panel process, and shared that the Comprehensive Organizational Support panel process just ended, and that the Impact Funding panel process will wrap up at the end of the month. She also shared that currently funded organizations completed a March report, and are on track to complete work between April – June.

Lisa Jaret then shared a high level overview of the Tacoma Creates budget, in response to a request made at last month's meeting.

# 4. TCAB Engagement/Operations

# **Chair White and Vice Chair Figueroa**

Chair White provided an update on the TCAB Success Framework, and shared the ideas that he and Vice Chair Figueroa pulled from a previous brainstorm session with TCAB.

Vice Chair Figueroa discussed the value of engaging in Tacoma Creates work in-between TCAB meetings, and as part of that provided time for TCAB members to view the Tacoma Creates events calendar to facilitate engagement in current programs.

#### 5. Action Items

#### **Chair White and Vice Chair Figueroa**

Lisa Jaret walked through the Comprehensive Organizational Support panel review process. TCAB members Roxane Hreha and Liesl Santkuyl then shared an overview of their panel experience, and presented the Comprehensive Organizational Support funding recommendations made by the panel.

There was a motion, "...that we approve the panel's recommendation for the Comprehensive Organizational Support funding for 2021-2022."

Motion: Liesl Santkuyl Seconded: Putter Bert

Motion: Carried

TCAB member Liesl Santkuyl recused herself from voting due to a conflict of interest, and it was acknowledged that Jason Gamboa (absent) also had a conflict of interest.

Many questions arose about the panel process and the applications, which gave Liesl Santkuyl and Roxane Hreha the opportunity to share more about the review process, and highlighted areas for continued discussion and learning.

Staff

# 6. Reporting Processes

Clarissa Gines reminded TCAB members of the OACV Annual Report that was released, and Lisa Jaret briefly talked through the framework for how the impact of Tacoma Creates will be measured and evaluated, and reviewed the "Success Criteria and Metrics" document that was previously sent to TCAB members.

# 7. Closing Comments TCAB Members

Chair White offered space for TCAB members to share suggestions for future meeting agenda items, and engagement with funded organizations. Putter Bert shared that she attended the Children's Museum of Tacoma's JBLM opening.

### 8. OACV Staff Reports Staff

Naomi Strom-Avila shared information about Twulshootseed yard signs that were created in collaboration with the Twulshootseed Language program, which are being distributed at all Tacoma Public Library branches. She also highlighted the Tacoma Poet Laureate event with Lydia K. Valentine, and mentioned that OACV is offering a series of upcoming professional development workshops.

## 9. Adjourn Chair White

The meeting was adjourned at 7:31pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public. Written comments are welcome to be submitted in advance of each meeting.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at <a href="mailto:tacomacreates@cityoftacoma.org">tacomacreates@cityoftacoma.org</a>. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.