



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Katie Johnston, Budget Officer, Office of Management and Budget  
Andy Cherullo, Director, Department of Finance  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Set Mid-Biennium Modification and Capital Budget Public Hearing  
**DATE:** October 6, 2021

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**SUMMARY AND PURPOSE:**

Setting Tuesday, November 9, 2021 as the date of public hearings on the 2021-2022 Biennial Budget Mid-Biennium Modification, the 2021-2022 Capital Budget Modification, and the 2021-2026 Capital Facilities Plan (CFP) and directing the City Clerk to prepare and circulate proper notices of the time and place of such hearings. RCW 35.34.130 requires that the City of Tacoma hold a public hearing on the mid-biennial review and modification of the biennial budget. RCW 36.70A.035 requires that the City of Tacoma hold a public hearing on the proposed amendment to the 2021-2026 CFP.

**BACKGROUND:**

**This Department’s Recommendation is Based On:** RCW 35.34.130 provides that the legislative body of the City will meet no sooner than eight months after the start nor later than the conclusion of the first year of the fiscal biennium for the purpose of a mid-biennial review and modification of the biennial budget.

Further, RCW 35.34.130 states: “The chief administrative officer shall prepare the proposed budget modification and shall provide for publication of notice of hearings consistent with publication of notices for adoption of other city or town ordinances.” This resolution complies with this portion of the Revised Code of Washington.

**COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

This resolution invites the public to offer comment on the 2021-2022 Biennial Budget Mid-Biennium Modification and the 2021-2022 Capital Budget Modification, and the 2021-2026 CFP.

**2025 STRATEGIC PRIORITIES:**

**Equity and Accessibility**

Public comment will allow the City Council to hear from individuals and groups from across the city.

**ALTERNATIVES:**

RCW 35.34.130 requires that the City of Tacoma hold a public hearing on the mid-biennial review and modification of the biennial budget. RCW 36.70A.035 requires that the City of Tacoma hold a public hearing on the proposed amendment to the 2021-2026 CFP. Therefore, no alternatives have been identified.

**STAFF RECOMMENDATION:**

Staff recommends that the City of Tacoma set Tuesday, November 9, 2021, as the date of public hearings on the 2021-2022 Biennial Budget Mid-Biennium Modification, 2021-2022 Capital Budget, and the 2021-2026 CFP.

**FISCAL IMPACT:**

There is no Fiscal Impact to this resolution.