



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Jeff Robinson, Director, Community & Economic Development  
Darian Lightfoot, Contract & Program Auditor, Neighborhood & Community Services  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution authorizing submittal to the Department of Housing and Urban Development –  
May 19, 2020  
**DATE:** May 8, 2020

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**SUMMARY AND PURPOSE:**

Tacoma and Lakewood must adopt a joint 2020-24 5-YR Consolidated Plan for housing and community development providing a framework to address needs in both cities. The plan is required by the federal government to receive funding from the Department of Housing and Urban Development (HUD), for the Community Development Block Grant (CDBG) program, the HOME Investment Partnership (HOME) program and the Emergency Solutions Grant (ESG) program. The document is comprised of three sections that include community needs, five-year strategy, and annual action plan. As the lead entity of the HOME consortium, the Tacoma City Council is responsible for approving HOME funded activities for both jurisdictions.

**BACKGROUND:**

**Tacoma:** The outlined activities in the Consolidated Plan are recommended for approval to the City Council which includes \$2,978,421 (\$2,528,421, new allocation, plus \$450,000 in reprogrammed funds) in CDBG monies, \$250,000 in Program Income, \$1,446,351 of the Tacoma portion of the Tacoma-Lakewood HOME Consortium monies, \$220,216 in Emergency Solutions Grant (ESG) monies. If approved, the recommended activities will be implemented as part of the Annual Action Plan beginning July 2020.

**Lakewood:** The following one-year proposed use of funds are being recommended for approval to the City Council which includes \$681,064.27 (\$596,006; new allocation/ \$85,058.27 reprogrammed) in CDBG monies, \$278,464 of the Lakewood portion of the Tacoma-Lakewood HOME Consortium monies, and \$140,000 in carry forward NSP 1 monies. Activities will also be supported by \$275,000 in anticipated program income (\$100,000 CDBG, \$125,000 in NSP1 and \$50,000 HOME). Recommended activities will be implemented as part of the annual action plan beginning July 2020.

**COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

Starting in January, the Housing Division conducted extensive community engagement efforts presenting at meetings including five Neighborhood Councils, Planning Commission, Human Services Commission, Human Rights Commission and the Hilltop Action Coalition. There was also a survey distributed to all attendees and accessible online for several weeks. Existing reports were also referenced and used as guidance including the Tacoma 2025 Strategic Plan, Affordable Housing Action Strategy and the Equity Index.

**2025 STRATEGIC PRIORITIES:**

**Equity and Accessibility: (Mandatory)**

These funds will directly benefit low and extremely low-income residents as required by HUD regulations. The actions taken in this plan align with several Tacoma 2025 strategic goals including; **2A** Increase Housing Security, **3C** Improve Neighborhood Business Districts, and **7A** Ensure accountable, efficient, and transparent city services.



**ALTERNATIVES:**

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Not accept proposed Consolidated Plan	None	Elimination of all future HUD funding.

**EVALUATION AND FOLLOW UP:**

All funds will be accounted for and identified in the annual Consolidated Action Performance Evaluation (CAPER).

**STAFF/SPONSOR RECOMMENDATION:**

Approving the 2020-2024 Consolidated Plan sets the framework for HUD federally-assisted affordable housing and community development initiatives for the next five program years. Many hours of collaboration and research have been invested into this plan to help ensure that these funds will be directed toward supporting the most vulnerable residents in the community. The current state of affairs regarding housing is unprecedented and if there is a future need or desire to re-program the funds and target to other HUD approved uses, a Substantial Amendment can be considered and approved at a later date. A public hearing to adopt this plan is set for May 19, 2020 with final action on May 26, 2020.

**FISCAL IMPACT:**

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1. CDBG 2020-2021 PY	730600	Various	\$2,978,421
2. ESG 2020-2021 PY	731000	Various	\$220,216
3. HOME 2020-2021 PY	730700	Various	\$1,446,351
<b>TOTAL</b>			\$4,644,988

**Are the expenditures and revenues planned and budgeted in this biennium’s current budget?**

**NO, PLEASE EXPLAIN BELOW**

These funds will be accounted for in future biennial beginning with the 2021-2022 budget.

**Are there financial costs or other impacts of not implementing the legislation?**

**YES**  
There will be significant reduction in funds to support programs and projects to address the needs of the city’s most vulnerable residents.

**Will the legislation have an ongoing/recurring fiscal impact?**

Yes, there may be program income generated by projects that include future proceeds from loan repayments.

**Will the legislation change the City’s FTE/personnel counts?**

**NO**  
The funds can be administered with existing approved staff resources.