



**TO:** Board of Contracts and Awards  
**FROM:** Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *KOL*  
Justin E. Davis, Facilities Management Division Manager  
Paul Hanna, Fleet Services Manager, Facilities Management  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Jessica Tonka, Finance/Purchasing  
**SUBJECT:** Increase and Extension for Vehicle and Equipment Parts and Repair Service  
Request for Bids Specification No. GF15-0245F, Contract No. 4600010854 –  
August 7, 2018  
**DATE:** July 19, 2018

**RECOMMENDATION SUMMARY:**

The Public Works Department requests approval to increase Contract No. 4600010854 with Ben-Ko Matic dba Owen Equipment Co, Kent, WA, by \$200,000, plus applicable sales tax, for a cumulative contract total of \$400,000, plus any applicable taxes; and extend the term to June 25, 2019, with an additional one-year renewal option for a potential term through June 25, 2020, for street sweeper and vacuum truck parts and repair services.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

Timely repair of street sweepers and sewer vacuum trucks is critical to allow Tacoma crews to provide vital repairs to utility infrastructure and construction support.

**BACKGROUND:**

This contract provides for parts and repair services for City of Tacoma Elgin brand street sweepers and Vactor brand sewer vacuum trucks. Ben-Ko Matic dba Owen Equipment Co is the Western Washington authorized dealer for both brands.

**ISSUE:** These vehicles are used to clean City streets, clean storm system structures, storm and sewer mains, and respond to customer requests, system failures, and other maintenance tasks that require high pressure water and vacuum. Inoperable vehicles reduce service levels, which may affect water quality and compliance with federal and state regulations.

**ALTERNATIVES:** The alternative course of action would be to individually bid each time parts and repair services are needed, which would require excessive staff time to seek bids, and ultimately delay repairs.

**COMPETITIVE SOLICITATION:**

This contract was originally awarded to Ben-Ko Matic Owen Equipment Co as a result of Request for Bids GF15-0245F.



**CONTRACT HISTORY:** The original contract was awarded on June 26, 2015, in the amount of \$200,000 to Ben-Ko Matic dba Owen Equipment Co, of Kent, WA, with an expiration of June 25, 2018. The original contract contemplated two additional one-year extensions. This increase will bring the contract to a cumulative amount of \$400,000, plus applicable sales tax. This is the first amendment to the contract.

**SUSTAINABILITY:** Not applicable.

**SBE/LEAP COMPLIANCE:** Not applicable.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fund 4301 ES Surface Water	521100	5330100	\$ 200,000
<b>TOTAL</b>			

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fund 4301 ES Surface Water	521900	4343041	\$ 200,000
<b>TOTAL</b>			

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$ 100,000

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**