



WEEKLY REPORT TO THE CITY COUNCIL

March 26, 2020

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. This is a reminder that **you are required to submit** to the Public Disclosure Commission, **no later than Wednesday, April 15th, your "Personal Financial Affairs Statement."** In addition, **please provide a copy of your report to the City Clerk's Office for our records.** The Public Disclosure Commission's link for filing is: <https://www.pdc.wa.gov/learn/file-online>.

ITEMS OF INTEREST

2. A special meeting of the City Council will be held on Friday, March 27th, 2020, at 2:00 p.m. To comply with Governor Inslee's Proclamation 20-28, **this meeting will not be conducted in-person and will have telephonic access for the public to attend. The City Council special meeting can be heard by dialing 1-855-747-8824 and entering the passcode 8215373, when prompted.** The purpose of this meeting is to **discuss updates on the status and impact of the COVID-19 virus and the City's response to the emergency.** Also during the City Council Special meeting, Tacoma-Pierce County Health Department Director, **Dr. Anthony Chen will be giving an update on COVID-19.** Under City Manager's Report, **the City Manager will provide an update on Police staffing.**
3. The **Climate Emergency Resolution passed by City Council on December 10th, 2019, requires that the City Manager review the reporting structure of the Office of Environmental Policy and Sustainability (OEPS) to better collaborate with all City Departments and initiatives to address shared responsibilities, seriousness and urgency for climate action, and to report back to the Council by March 31st, 2020.**

Working with Office of Environmental Policy and Sustainability, the City Manager has reviewed various forms of reporting structures to address the items identified in the resolution. **At this time, the City Manager is keeping the Office of Environmental Policy and Sustainability (OEPS) reporting under the Environmental Services Department,** with increased exposure and meetings with the Deputy City Manager on a consistent and regular basis.

Regular and consistent communication with the City Manager's Office through the Deputy City Manager will improve organizational awareness and influence in City-wide policy development.

This interaction will also help ease coordination issues and provide built in support for key initiatives needing highest-level executive sponsorship. **This reporting structure will continue to be evaluated for effectiveness through the 2021-2022 Budget Development Process.**

4. **During the March 24th, 2020 City Council Meeting**, Planning and Development Services Senior Planner, Elliott Barnett and Tacoma Public Utilities Government Relations Officer, Clark Mather provided an **update on the Cushman and Adams Substation planning and public engagement efforts. Please see the attached memo.**
5. **The Tacoma Public Utility Board study sessions have been cancelled until further notice.** The Public Utility Board office will notice when the Board study sessions reconvene.

STUDY SESSION/WORK SESSION

6. **The City Council study sessions have been cancelled until further notice.** The City Clerk's office will notice when the City Council study sessions reconvene. Notices can be found at: <http://www.cityoftacoma.org/notices>

MARK YOUR CALENDARS

7. You have been invited to the following events:
 - **Tacoma Community House Welcoming The Stranger 110th Annual Luncheon Friday, April 17th 2020, 11:30 a.m. to 1:00 p.m.,** at the Hotel Murano, Bicentennial Pavilion, 1320 Broadway, Tacoma, WA 98402

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:ram



RESOLUTION NO. 40509

1 BY REQUEST OF MAYOR WOODARDS AND COUNCIL MEMBERS BEALE
2 AND MELLO

3 A RESOLUTION relating to the reality of climate change, and declaring that these
4 threats, while long-term, require immediate actions to minimize harm to
5 current and future generations and therefore constitutes a public
6 emergency; and expressing the City Council's support of initiatives that
7 mitigate the impact.

8 WHEREAS, in 1984, the City was placed on the United States
9 Environmental Protection Agency's National Priority List of contaminated sites as
10 one of the nation's most polluted cities, and

11 WHEREAS the City recognized the clear threat posed to the community's
12 long-term health and economic vitality by this pollution, and so courageously
13 committed to cleaning up its highly polluted lands, waters, and air, and

14 WHEREAS, in 2008, the City recognized the threat of climate change and
15 created a Climate Action Plan to begin the long process of addressing the
16 consequences presented by global climate change, and

17 WHEREAS, in January 2015, the City committed, in the vision of the
18 Tacoma 2025 Strategic Plan, to a high quality of life for all of its residents now and
19 across future generations, described by access to healthy, affordable housing;
20 sustainable transportation; a vibrant economy with a robust green jobs sector; a
21 rich multicultural community; and thriving ecosystems and green spaces in an
22 urban system developed through smart growth, and

23 WHEREAS, in 2016, the City adopted an Environmental Action Plan
24 outlining 67 actions to be taken by City government and the local community over
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1 a five-year period, to become more environmentally sustainable and help respond
2 to climate change and its many adverse impacts to the community and improve our
3 overall environment, and

4 WHEREAS the Transportation Master Plan has adopted policies supporting
5 electrification, mode shift, and, more explicitly, reduction in greenhouse gas
6 emissions, and

7 WHEREAS, in 2015, the City Council adopted a new Comprehensive Plan,
8 *One Tacoma*, which included new and strengthened goals and policies pertaining
9 to the assessment of climate risks and pursuing measures to support adaptation,
10 mitigation of climate causing greenhouse gas emissions, and the promotion of
11 community resilience strategies, and

12 WHEREAS, despite the adopted policies of the City, additional actions are
13 needed to advance the necessary progress regarding actions on climate change,
14 and
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16 WHEREAS, in April 2016, world leaders from 175 countries recognized the
17 threat of climate change and the urgent need to combat it by adopting the Paris
18 Agreement, and working to limit warming to no more than 1.5°C, and
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20 WHEREAS, in 2018, the United Nations' Intergovernmental Panel on
21 Climate Change ("IPCC") warned that it would not be possible to meet the 1.5°C
22 goal unless global carbon levels were reduced 45 percent below 2010 levels by
23 2030, requiring an unprecedented transformation of every sector of the global
24 economy over the next 11 years, and
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1 WHEREAS, in 2017, the Tacoma City Council enacted interim regulations
2 that temporarily prohibit new heavy industrial projects in the Port of Tacoma/
3 Tacoma Tide Flats subarea, and the temporary prohibition includes large fossil fuel
4 projects such as refineries and large storage facilities, and

5 WHEREAS, in 2018, the City entered into an Intergovernmental Agreement
6 with the Puyallup Tribe of Indians and the Port of Tacoma to develop new
7 permanent regulations for the Port of Tacoma/Tacoma Tide Flats subarea, with
8 one of the stated goals of this process being environmental remediation and
9 protection, and consideration of limitations on new or expanded large fossil fuel
10 projects will be part of that work, and
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12 WHEREAS global temperatures having increased approximately 1.1°C
13 above late 19th century levels, demonstrating that climate change is causing
14 damage to the Earth as experienced by increased and intensifying wildfires, floods,
15 rising seas, diseases, homelessness, species extinctions, food and potable water
16 shortages, droughts, and extreme weather, and
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18 WHEREAS unchecked climate change will bring evermore drastic decline to
19 the health and prosperity of future generations, particularly for the most vulnerable
20 communities, and
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22 WHEREAS the longer we delay taking definitive action to reduce carbon
23 pollution, the greater the threat posed by climate change to current and future
24 generations and the more costly it will be to protect and maintain our community
25 from the impacts of climate change, and
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1 WHEREAS the City cherishes its youth, who are the key to our community's
2 prosperity, and strives to engage them in decisions being made right now,
3 including through the establishment of the Mayor's Youth Commission, in an
4 ultimate effort to empower them to follow their dreams and live prosperously, and

5 WHEREAS City leaders have seen, time and again, that seemingly
6 impossible challenges can be met when the will of the community is mobilized, and

7 WHEREAS restoring a safe and stable climate requires "Climate
8 Mobilization" across all of our society, including all levels of government and
9 across all economic sectors, including agriculture, manufacturing, transportation,
10 and energy production at a speed and scale not seen since World War II to reach
11 zero greenhouse gas emissions, to rapidly and safely drawdown excess carbon
12 from the atmosphere, and

13
14 WHEREAS building capacity and initiating dialogue with other organizations
15 will be integral to the City's goals related to greenhouse gas reduction, and

16
17 WHEREAS this Resolution is not intended to supplant any City purchasing
18 policies, and

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20 WHEREAS our community is blessed with Tacoma Power's 98 percent
21 carbon-neutral and affordable electricity to light and heat our buildings and power
22 our economy and transportation, and provides us with leverage points to meet
23 these extreme challenges, and

24
25 WHEREAS Tacoma Power is already committed to achieving the
26 requirements in the Washington State Clean Energy Transformation Act ("CETA"),



including 100 percent carbon-neutral electricity by 2030 and 100 percent carbon-free electricity by 2045, and

WHEREAS Tacoma Power is committed to achieving the low income and vulnerable communities provisions required under CETA, and

WHEREAS the City's 2016 Greenhouse Gas inventory identifies our use of fossil fuels for transportation such as commuting, commercial trucking, and other freight transport as our largest component of carbon emissions, comprising over 70 percent of Tacoma's overall community greenhouse gas emissions, and

WHEREAS Tacoma can be the catalyst and proving ground for widespread, economy-wide transformation to a clean energy economy through investment and development of clean, alternative fuel technology, and

WHEREAS transition to a climate-safe future requires the need for full community participation, inclusion, and support, and recognizes that the residents of Tacoma, particularly frontline communities and community organizations, including communities of faith, youth, organized labor, business, academic institutions, homeowners' associations, and environmental, economic, racial, gender, family and disability justice, indigenous, immigrant, and women's rights organizations and other such allies, will be integral to and in the leadership of the mobilization effort, and

WHEREAS, on September 20, 2019, the City's youth and young adults joined with their companions around the world to call for a global climate strike and greater, more urgent climate leadership from their elected officials and public institutions, and



1 WHEREAS the Puyallup Tribe of Indians is also expected to declare a
2 climate emergency, and this Resolution affirms our mutual interests to address a
3 regionally comprehensive and coordinated effort to combat climate change, and

4 WHEREAS each generation has a duty to leave a sustainable and healthy
5 planet for future generations; Now, Therefore,

6 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

7 Section 1. That the City declares that our city, region, state, nation,
8 civilization, humanity, and the natural world are experiencing a climate emergency,
9 and the City Council hereby expresses its support for initiatives to foster a Citywide
10 climate emergency mobilization effort to combat global warming that will result in
11 the goal of a just transition to a carbon-neutral economy and accelerate adaptation
12 and resilience strategies in preparation for intensifying climate impacts.

13 Section 2. That the City Manager will work with the Office of Environmental
14 Policy and Sustainability ("OEPS") to develop an updated Environmental Action
15 Plan ("EAP") by April 22, 2021. The EAP shall outline a pathway to reaching the
16 City's carbon reduction goals by 2050, and, at a minimum:
17

- 18
- 19 • Establish the feasibility, cost, timeline, performance targets, scope,
20 strategy for implementation, and specific actions for reaching
21 greenhouse gas ("GHG") reduction goals, which also addresses the
22 City's transportation infrastructure. To demonstrate the City's
23 commitment to leading by example to the broader Tacoma
24 community and addressing the emergency declaration as stated in
25 this Resolution, the City Manager will conduct an organization-wide
26 assessment of the City's current GHG emissions and set ten-year
reduction targets through the year 2050 with an aspirational aim
toward making City operations carbon-neutral by 2050. Progress
toward these targets shall be shared with the City Council as part of
the EAP reporting process, along with information as to any barriers
to achieving the ten-year targets and what action steps will be taken



1 by the City Manager to address those barriers. The community goals
2 include an 80 percent GHG reduction by 2050. These goals shall be
3 published in the One Tacoma Comprehensive Plan, including the
4 Transportation Master Plan, which may include a new Climate
5 element that incorporates these goals and key strategies;

- 6 • Include actions that support goals of the One Tacoma
7 Comprehensive Plan and other relevant planning and policy
8 documents;
- 9 • Commit to equity and social justice playing an integral role in all
10 phases of the EAP;
- 11 • Support and develop community environmental justice leaders by
12 building capacity among youth and young adults and in marginalized
13 communities to shape and implement climate change solutions;
- 14 • Create an Environmental Justice Leadership Workgroup that
15 engages and collaborates with community members and those most
16 burdened by environmental impacts to participate in the update of the
17 City's EAP; and
- 18 • Include a green economy section that will define actions and targets
19 to assist existing Tacoma businesses with sustainability actions,
20 attract and retain carbon-neutral and climate friendly businesses,
21 increase the number of living wage jobs, and provide a just transition
22 for the workforce into the next generation of sustainable
23 manufacturing and construction jobs.

24 Following completion of the updated EAP, the City Manager will work with
25 OEPS to develop a plan for ongoing staff training on the latest climate science, the
26 ten-year reduction targets, and other changes to the EAP as deemed appropriate
by the City Manager.

Section 3. That the City Manager shall establish a method by which the
quantity and type of fossil and bio-fuels produced, refined, stored in, and
distributed through the City of Tacoma can be determined, and periodically
reported. The City Manager should further establish a method to gather information
on specific fossil fuel facilities in the City of Tacoma, including changes of
ownership, mergers and acquisitions, investor presentations and reports, or any



1 other public information that may indicate a facility's interest or intent to expand in
2 the future, taking into account broader market trends in oil and gas refining and
3 export in the Pacific Northwest. If this method does not require the consideration
4 of additional City Council legislation, the method will be implemented and the data
5 furnished to the City Council on a periodic basis, depending on the frequency of
6 availability of data.

7 Section 4. That the City Manager will review the reporting structure of
8 OEPS to better collaborate with all City departments and initiatives to address
9 shared responsibilities, seriousness, and urgency for climate action, and report
10 back to the City Council by March 31, 2020, with those recommendations.
11

12 Section 5. That the City Manager, in coordination with Tacoma Public
13 Utilities, shall identify and propose to the City Council and Public Utility Board
14 sustainable funding mechanisms for actions prescribed in the EAP which are
15 determined practicable by the City Council, which may include, but are not limited
16 to, smart growth strategies, building electrification, sustainable transportation
17 systems, green jobs with living wages, community development strategies that
18 uphold culture and equity, urban tree canopy, and Tacoma's air, water, and lands.
19

20 Section 6. That the City Manager is directed to coordinate with Tacoma
21 Public Utilities to establish a training plan for all City department directors
22 regarding climate science and equity to ensure awareness for how climate change
23 impacts the delivery of services to the public and capital improvements by
24 March 31, 2020. The training shall occur in the interim prior to completion of the
25 updated EAP.
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Section 7. That the City Manager is directed to coordinate with the community and partners, including artists, students, and justice organizations who care for and protect the earth, to celebrate the most diverse global mobilization in defense of the environment in world history and in honor of Earth Day's 50th anniversary on April 22, 2020.

Adopted _____

Mayor

Attest:

City Clerk

Approved as to form:

Deputy City Attorney



TO: Elizabeth A. Pauli, City Manager
Jackie Flowers, Tacoma Public Utilities Director

FROM: Peter Huffman, Planning and Development Services Director 
Elliott Barnett, Senior Planner, Planning and Development Services
Clark Mather, Community and Government Relations Manager, Tacoma Public Utilities

SUBJECT: **Cushman and Adams Substations Future Use Study – Visioning Workshops**

DATE: March 25, 2020

PDS and TPU staff are seeking input on our recommendation to launch Visioning Workshops for the Cushman and Adams Substations Future Use Study, with a modified approach and timeline. Given the coronavirus/COVID-19 emergency, staff is recommending shifting the first phase of public engagement, Visioning Workshops, to an online (virtual) format to be launched later this spring.

The City Council and Public Utility Board have given clear direction to staff to solicit public input regarding the future use of the substations in a timely manner. Over the past year, PDS and TPU staff have collaborated to initiate a broad, inclusive public engagement process to determine options for the future use of the substations. The Future Use Study will integrate public input as well as considerations regarding feasibility, funding and implementation in order to inform future City Council and Public Utility Board decisions on the re-use of these sites.

While the current public health crisis raises challenges, staff feel that with some modifications it is possible to achieve the objectives of the Visioning Workshop series, thus keeping the project on track. Staff provided abbreviated presentations to the City Council on March 24, 2020, and Public Utility Board on March 25, 2020, to provide an opportunity for policymaker and executive feedback. Staff request that Council and Board members respond directly to the project staff with any questions, comments or concerns about the proposed approach by Tuesday, March 31, 2020. Staff will then report back to the Council and Board with a summary of the input received, along with a confirmation of how engagement efforts will proceed.

BACKGROUND:

The Cushman and Adams Substations were built in the mid-1920s to bring electricity from the Cushman Hydroelectric Project to Tacoma. For many years, the substations served as active parts of the electric system. The Adams Substation was declared surplus to utility needs in 2009, while the Cushman Substation has not yet been declared surplus to TPU's needs.

In June 2017, the City Council placed the exteriors of both substations on the Tacoma Register of Historic Places and directed the City of Tacoma's General Government and TPU to work collaboratively and engage the community on the future redevelopment of the properties. A Memorandum of Understanding (MOU) signed by General Government and TPU in July 2018 designates that the General Government will lead, with TPU support, an outreach effort to ensure broad community involvement and input regarding future re-use of the properties.

In 2019, the City selected a consultant team lead by Otak, Inc. to support a broad, inclusive community engagement effort. The process will be informed by the goals and policies of the One Tacoma Plan and the Tacoma 2025 Strategic Plan, community priorities, urban design considerations, site environmental characteristics, historic designations, surplus property policies, and economic feasibility considerations. The outcomes will be one or more publicly-vetted preferred future use options for the City Council and Public Utility Board's consideration and future action. At the October 22, 2019 joint Council and Board

Elizabeth A. Pauli, City Manager
Jackie Flowers, TPU Director
Cushman and Adams Substations
March 25, 2020
Page 2 of 2

study session, and the October 23, 2019 Board meeting, the Council and Board provided initial guidance on the proposed approach and directed staff to report back at the outset of public engagement. Meanwhile, TPU continues its work to identify alternatives for the equipment repair and storage currently taking place at Cushman Substation and has characterized environmental conditions on the property, according to the terms of the MOU and informed by any future adaptive re-use plan(s) for the properties.

Visioning Workshops:

The City is now preparing to invite public input on the vision for the future use of the Cushman and Adams Substations through a series of online public Visioning Workshops currently planned for Spring 2020 (June). The purpose of the virtual Visioning Workshop series is to share information about sites, buildings and policy background, and to gather input from the community on potential reuse options.

The original Visioning Workshops concept was a three-day series of public events and focus group sessions, along with a parallel online open house. Since it appears increasingly unlikely that the in-person events can take place as envisioned, staff are developing an engagement approach that would be primarily online, as described below. The most significant challenge is likely to be engaging people who do not have access to computers. The project team will take steps to make engagement as inclusive as possible. Staff are recommending an approach relying largely on a strong web presence, including:

- Online open houses
- Online ‘virtual tour’ of Cushman Substation
- Online surveys
- Livestream workshops
- Focus groups
- Phone call option for comments

Input gathered during the Visioning Workshops will help to inform the development of future use scenarios. The City will then host a second Scenarios Workshop series currently scheduled for Fall 2020, to gather input on the key themes and concepts from the Visioning Workshops, along with feasibility and implementation considerations. The Scenarios Workshops would be another opportunity to hold in-person meetings, if appropriate given the public health situation at that time.

RECOMMENDATION:

The advent of COVID-19, and resulting restrictions on public gatherings, poses challenges to all public engagement efforts. Staff are recommending that the Visioning Workshops proceed, with adjustments to the timeline and approach.

FOR MORE INFORMATION:

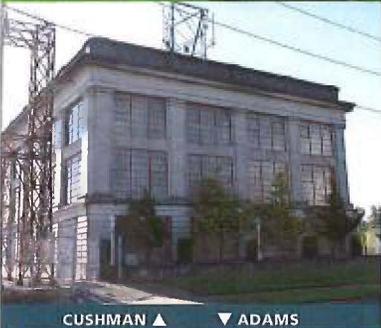
Elliott Barnett, Senior Planner, (253) 591-5389, elliott.barnett@cityoftacoma.org
Clark Mather, TPU Community and Government Relations Manager, (253) 441-4159, cmather@cityoftacoma.org
Project webpage: www.cityoftacoma.org/cushman

ATTACHMENT:

- A. Cushman and Adams Substations Future Use Study Project Information Sheet



Cushman & Adams Substations



BACKGROUND

The Cushman and Adams substations were built in the mid-1920s to bring electricity from the Cushman Hydroelectric Project to Tacoma. For many years, the substations served as integral parts of the electric system serving the region. The substations are distinctive features in the neighborhood and important assets to the City as a whole.

In June 2017, the Tacoma City Council placed both substations on the Tacoma Register of Historic Places. The designation includes the exteriors of both buildings and the sites surrounding both buildings (not including the non-historic electrical switchyard equipment).

WHAT DOES THE FUTURE HOLD FOR CUSHMAN & ADAMS SUBSTATIONS?

Our community has an opportunity to inform and participate in the City Council and Public Utility Board's decisions regarding future use of the Cushman and Adams Substations. Beginning in early 2020, the City will seek input through a range of different community engagement opportunities.

A City Council resolution directed the City of Tacoma's General Government and Tacoma Public Utilities (TPU) to work collaboratively and engage the community on future redevelopment of the properties. A Memorandum of Understanding (MOU) signed by the City of Tacoma's General Government and TPU in July 2018 designates the General Government to lead, with TPU support, an outreach effort to ensure broad community involvement and input regarding future redevelopment of the properties.

During the next few years, TPU will continue its work to identify alternatives for the equipment repair and storage currently taking place at Cushman Substation. TPU has also been working to identify environmental clean-up needs. The facility replacement and clean-up initiatives are ongoing and will be executed according to the terms of the MOU and informed by any future redevelopment plan(s) for the properties approved by the Public Utility Board and Tacoma City Council.



TACOMA PUBLIC UTILITIES

TIMELINE

- 2019 Existing Conditions**
Gather and summarize pertinent background information
- 2020 Community and Stakeholder Engagement**
Broad, inclusive engagement efforts to solicit input on the future use of the substations
- 2020 Initial Master Planning and Analysis of Reuse Scenarios**
Planning, analyzing and confirming the results of the engagement and technical analysis to generate a range of reuse scenarios for City Council and TPU Board consideration

CUSHMAN/ADAMS STUDY AREA



CONTACT

General Government

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Planning & Development Services
253-591-5389
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Tacoma Public Utilities

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cityoftacoma.org/cushman

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
March 31, 2020	City Council Study Session (TMBN 16, Noon)	Quarterly Tacoma Police Department Hiring Update (presentation will be given during the March 31, 2020 City Council Meeting)	TPD	TPD will present a quarterly update related to hires and separations and their efforts to diversify the department.
		Tacoma-Pierce County Health Department - COVID-19 update (Dr. Chen will present during the City Council Special Meeting)	Board of Health	Tacoma-Pierce County Health Department Director Anthony Chen will be giving an update on COVID-19
		Executive Session- Mayor/Council prepares City Manager performance evaluation (will be rescheduled for a future date)	HR	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
April 7, 2020	City Council Study Session (TMBN 16, Noon)	Housing Levey Discussion	CED	
		Executive Session- Mayor/Council prepares City Manager performance evaluation	HR	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
April 14, 2020	City Council Study Session (TMBN 16, Noon)			
		City Council Meeting (TMB Council Chambers, 5:00 PM)		
April 21, 2020	City Council Study Session (TMBN 16, Noon)	Pierce Transit Long Range Plan Briefing	Pierce Transit- Alex Mather	
		City Council Meeting (TMB Council Chambers, 5:00 PM)		
April 28, 2020	Joint Utility Board Study Session (TMBN 16, Noon)			
		Legislative Session Update	TPU/GG Government Relations Staff	
		Joint Executive Session- Potential Litigation	CAO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Hines, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
	Topic	Presenters	Description
April 9, 2020	canceled		
Future			
April 23, 2020	Beacon Center Renovation Porject (Informational)	Vicky McLaurin, Social Wellness Manager, Neighborhood and Community Services	
	WSDOT Right of Way Encampment Clean Up Response (Informational)	Allyson Griffith, Assistant Director, Neighborhood and Community Services	
May 14, 2020	Interviews for the Human Services Commission	Doris Sorum, City Clerk	
	NCS Strategic Plan 2020-25 Update (Request for Action)	Allyson Griffith, Assistant Director, Neighborhood and Community Services; Vicky McLaurin, Social Wellness Manager, NCS; Kieth Williams, Code Compliance Supervisor, NCS; Jason McKenzie, Resource Manager, NCS	An update on the development of the NCS Strategic Plan 2020-2025, the process, and how it will be used to assist the department in achieving its stated goals identified in the City of Tacoma 2019-20 Adopted Budget as: 1) Sense of Safety in Community, 2) Utilization of City Services by Underrepresented Communities, and 3) Length of Shelter State and Returns to Homelessness.

Economic Development Committee

Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale		2nd, 4th, and 5th Tuesdays	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee •Tacoma Creates Advisory Board
Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		10:00 a.m. Room 248	
	Topic	Presenters	Description
March 31, 2020	Cancelled		
Future			
April 14, 2020	Downtown Tacoma Partnership Update	Debbie Bingham, Project Manager, Community and Economic Development Department	Annual update on the Downtown Tacoma Partnership (former BIA). The annual work plan and budget will be discussed.
	Creative Economy Survey Report	Amy McBride, Arts Administrator, Tacoma Venue and Events Arts Program	Tacoma was selected as the first city in WA State to participate in a Creative Economy study, conducted by the new non-profit Whipsmart that was established to define and build the Creative Economy in Washington State
April 28, 2020	Food Innovation District Update	Carol Wolf & Shari Hart, Community and Economic Development Department	Update on process for request for proposal
May 12, 2020	City Events and Recognitions Committee Interviews	City Clerk	

Government Performance and Finance Committee

Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
	Topic	Presenters	Description
April 7, 2020	Surplus Property	Jennifer Hines, Public Works Real Estate Services	Overview of City processes as they relate to surplus property
Future Potential Topics			
	Anchor Institution Overview		CM Hunter expressed interest in having other Anchor Institutions coming together to do a joint presentation on the work that is currently occurring (e.g. Equity in Contracting).
	Tacoma Public Utilities' Draft Surplus Real Property Disposition Policy	Dylan Harrison, Sr. Real Estate Officer, Relay Property Services	Informational briefing by Real Property Services on Tacoma Public Utilities' Draft Surplus Real Property Disposition Policy. The draft policy was developed to better align with Council approved Policy for the Sale/Disposition of City-owned General Government Real Property and to enact affordable housing transfer rules consistent with RCW 39.33.015.
	Tacoma 2025 Update	Alison Beason, Senior Policy Analyst	Update on recommendations for planning beyond Tacoma 2025

Infrastructure, Planning and Sustainability Committee

Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka Executive Liaison: Mike Slevin; Staff Support - Claire Goodwin		1st and 3rd Wednesdays 4:30pm Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
April 1, 2020	Cancelled		
Future			
April 15, 2020	Pierce Transit Update	Alex Mather, Government Affairs Manager, Pierce Transit	Pierce Transit outreach and milestone update for Bus Rapid Transit project (Part 2 of 4)
	Air Quality Tracking Update	Jim Parvey, Alison Beason, and Joel Baker	Update on the Purple Air program and future plans and partnerships with Microsoft.
	Active Transportation Code Changes	Liz Kaster, Senior Planner, Public Works	Public Works Staff will present proposed amendments to Chapters 11.05 Model Traffic Ordinance, 11.06 Motorized Scooters and Electric Personal Assistive Mobility Devices, and 11.30 Bicycles, Skateboards, Roller Skates, and Scooter Helmets. The codes include transportation regulations of the City and State model traffic laws adopted by the City.