



TO: Board of Contracts and Awards
FROM: Michael P. Slevin III, P.E., Director, Environmental Services
Daniel C. Thompson, PhD., Business Operations Division Manager, Environmental Services
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, Jessica Tonka, Finance/Purchasing, and Laura Nokes, Senior Environmental Specialist
SUBJECT: Pretreatment Information Management System
Request for Proposals Specification No. ES17-0200F – December 12, 2017
DATE: November 21, 2017

SUMMARY:

The Environmental Services Department recommends a contract be awarded to Enfotech & Consulting, Inc., North Brunswick, NJ, in the amount of \$344,298, plus applicable sales tax, budgeted from ES Wastewater Fund 4300, for the implementation of a Pretreatment Information Management System.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

This project will utilize best business practices to increase the efficiency and detail accounting of industrial pretreatment data monitoring.

BACKGROUND:

ISSUE: United States District Court, Western District of Washington at Tacoma, via Consent Decree No. 16-5195RBL decreed the City of Tacoma conduct an independent audit and make timely requests to the US Department of Ecology for approval of Pretreatment Program changes from said audit.

CWA Consulting Services LLS (CWACS) conducted an independent audit of the City of Tacoma Industrial Pretreatment Program in July 2016 as part of the Puget Soundkeeper Alliance Consent Decree. The final audit report was received on March 23, 2017, and included a summary of program actions and recommendation for the City of Tacoma’s Pretreatment Program. While the audit report cites the current inspection database as useful for tracking non-permitted industrial users, CWACS noted that it was not adequate for managing the Industrial Pretreatment Program and recommended evaluating available systems developed specifically for Significant Industrial Users and permit management programs.

ALTERNATIVES: The alternative is taking no action. However, failure to make audit recommended changes to the current City of Tacoma Pretreatment Program may lead to violations of the Department of Ecology National Pollutant Discharge Elimination System (NPDES) Wastewater Permits with resulting future enforcement actions or fines for permit violations and/or Puget Soundkeeper Alliance challenges to Consent Decree compliance.



COMPETITIVE SOLICITATION: Request for Proposal Specification No. ES17-0200F was opened on July 11, 2017. Three companies were invited to bid in addition to normal advertising of the project. Two submittals were received. A five-member panel reviewed and scored the proposals.

<u>Respondent</u>	<u>Location (city and state)</u>	<u>Rank or Score</u>
Enfotech & Consulting, Inc	New Brunswick, NJ	6.62
Linko Technologies	Vancouver, BC	6.32

Pre-bid Estimate: \$175,000 for system, not including training and 5-year maintenance agreement
The recommended award is 1.4 percent above the pre-bid system cost estimate.

SUSTAINABILITY: Not applicable.

SBE/LEAP COMPLIANCE: Not Applicable.

RECOMMENDATION:

The Environmental Services Department recommends a contract be awarded to Enfotech & Consulting, Inc., North Brunswick, NJ, in the amount of \$344,298, plus applicable sales tax, budgeted from ES Wastewater Fund 4300, for the implementation of a Pretreatment Information Management System.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Wastewater Fund 4300	523700	5310100	\$344,298
TOTAL			\$344,298

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Wastewater Fund 4300	523900	4343250	\$344,298
TOTAL			\$344,298



POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
N/A			
TOTAL			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$216,298

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

Funding beyond the current biennium is subject to future availability of funds. Funds are anticipated to be included in the 2019/2020 Biennium Budget. No budget modifications are required.

FINANCE PURCHASING
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