



TO: Board of Contracts and Awards
FROM: Kim Bedier, Director, Public Assembly Facilities *KMB*
Jon Houg, Deputy Director, Public Assembly Facilities *JH*
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and Marie Holm, Finance/Purchasing
SUBJECT: Purchase of Two Thousand Four Hundred (2,400) Clarin Model 4400 Chairs and associated Chair Storage Trucks and Spare Parts
National Joint Powers Alliance (NJPA) Contract 100814-HSC – October 27, 2015
DATE: October 6, 2015

SUMMARY:

Public Assembly Facilities recommends a contract be awarded to **Hussey Seating Company, North Berwick, ME**, for the purchase of two thousand four hundred (2,400) Clarin Model 4400 chairs, and associated chair storage trucks and spare parts. The contract amount reflects a total award of \$227,976.00 plus sales tax.

STRATEGIC POLICY PRIORITY:

The strategic policy priorities that best align with this recommendation are:

- Cultivate a vibrant cultural sector that fosters a creative, cohesive community; through the acquisition of sufficient chair inventory in order to provide access to the largest and broadest audiences possible for Tacoma Dome programming.
- Assure outstanding stewardship of the natural and built environment; through continued, thoughtful investment in City of Tacoma managed venues.

BACKGROUND:

This contract provides necessary portable seating with related accessories and supplies to replace thirty two (32) year old, end-of-life portable seating at the Tacoma Dome. The current inventory of seating is insufficient to provide the requested seating options and quantities for future contracted and prospective events. The Clarin Model 4400 chair was specifically selected to provide interoperability between the Tacoma Dome and Greater Tacoma Convention & Trade Center (GTCTC). The GTCTC’s inventory of folding seating is comprised of Clarin Model 4400 units; the chair ganging system of the seats allows PAF to allocate appropriate and safe seating options for venue patrons if necessary should either venue’s inventory be insufficient for satisfying client event requirements. The units being replaced will be sold using City surplus procedures.



ISSUE: The Tacoma Dome’s inventory of portable seating is insufficient to satisfy future contracted and prospective event requirements. The current chair in use at the Tacoma Dome is no longer manufactured, and replacement parts are not available without significant cost for custom fabrication.

COMPETITIVE SOLICITATION: This contract was awarded to Hussey Seating Company, as a result of Request for Proposals 100814 conducted by the National Joint Powers Alliance (NJPA). Four proposals were received on October 9, 2014. The contract term is December 16, 2014 through December 16, 2018.

NJPA is municipal contracting government agency that services thousands of government agencies nationally. NJPA offers a multitude of cooperatively contracted products, equipment and service opportunities which are awarded through a competitive bidding process. Through our NJPA membership number 57870, the City may purchase from various contracts that offer a significant discount.

The City is saving approximately 19.7% on this purchase by utilizing this contract.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: Fiscal factors included lowest total lifecycle cost, the ability to leverage an existing contract, and the impact on staff time and labor. Hussey Seating Company is banning the use of all chlorofluorocarbons (CFCs) in spray mechanisms, has reduced production of volatile organic compounds (VOCs) from 100 tons in 1996 to less than five tons in 2015, has reduced xylene use from two tons to .06 tons per year, is switching to environmentally friendly paints and adhesives, is recycling 83% of non-hazardous solid waste with the rest disposed of at a licensed waste-to-energy facility, is reducing the amount of hazardous waste generated by 85%, and reducing energy consumption by switching to environmentally friendly lighting and more efficient motors.

SBE/LEAP COMPLIANCE: Not applicable.

RECOMMENDATION:

Public Assembly Facilities recommends a contract be awarded to **Hussey Seating Company, North Berwick, ME**, for the purchase of two thousand four hundred (2,400) Clarin Model 4400 chairs, and associated chair storage trucks and spare parts. The contract amount reflects a total award of \$227,976.00 plus sales tax.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4180 – Tacoma Dome	818100	5210600	\$249,633.72
TOTAL			\$249,633.72

* General Fund: Include Department



REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4180 – Tacoma Dome	818100	4347190	\$350,000.00
TOTAL			\$350,000.00

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$249,633.72

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? NO

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. FUNDING FOR THIS CONTRACT PURCHASE IS AVAILABLE FROM, AND COMPLETELY COVERED BY, FUNDS PROVIDED THROUGH THE CITY OF TACOMA/PUBLIC ASSEMBLY FACILITIES CONTRACT WITH TICKETMASTER, L.L.C.

OCT 8 2015 8:56:05

FINANCE PURCHASING