



# City of Tacoma

## Economic Development

### Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248  
Dial: 253-215-8782 Meeting ID: 868 2412 7684  
Webinar Link: [www.zoom.us/j/86824127684](http://www.zoom.us/j/86824127684) Passcode: 614650  
**August 23, 2022**  
**10:00 AM**

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Chair Keith Blocker, Vice Chair Kiara Daniels, Joe Bushnell,  
Sarah Rumbaugh (alternate)

### Call To Order

Chair Blocker called the meeting to order at 10:00 a.m.

### Roll Call

**Present:** 3 - Blocker, Bushnell and Rumbaugh

**Absent:** 1 - Daniels

Council Member Daniels participated virtually.

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Council Member Daniels arrived here, at 10:01 a.m.

### Briefing Items

1. [22-0921](#) Tacoma Creates Advisory Board Interviews  
[Doris Sorum, City Clerk]

At approximately 10:01 a.m., Doris Sorum, City Clerk, informed the Committee that they would be interviewing six applicants for the Tacoma Creates Advisory Board, including Megan Clark, who is seeking reappointment and has served since September 2020. She concluded by stating that there are four positions available, including District Nos. 1 and 5, Community Engagement, and Culture; and that the youth position is still available to be recommended by the leadership team of the Mayor's Youth Commission of Tacoma, and that recruitment for the position is ongoing.

The Committee interviewed Megan Clark, Sophia Agtarap, Janelle Dittus, Katie Mattran, Jennifer Sullivan, and Chase Williams.

2. [22-0922](#) Equity in Contracting Advisory Committee Applicant Deliberation  
[Committee Members]

At approximately 10:52 a.m., Kacee Woods, Program Manager, Community and Economic Development, presented background information on the Equity in Contracting Advisory Committee (EIC), including creation; purpose; the interview process; applicants interviewed at the July 26, 2022, and August 9, 2022, Economic Development Committee meetings; applicants recommended by staff for positions on the EIC; reasoning behind staff recommendations; and upcoming recruitment strategies.

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Jaison Briar to the "Certified Business No. 1" position on the Equity in Contracting Advisory Committee to serve a one-year term, effective September 1, 2022, to expire August 31, 2023.**

**SECONDED BY: Council Member Daniels**

**ACTION: Council Member Rumbaugh withdrew the motion.**

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Timothy Pinckney to the "Certified Business No. 1" position on the Equity in Contracting Advisory Committee to serve a one-year term, effective September 1, 2022, to expire August 31, 2023.**

**SECONDED BY: Council Member Bushnell.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes: 4 - Blocker, Bushnell, Daniels and Rumbaugh**

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Robert (Bobby) Humes to the "Certified Business No. 2" position on the Equity in Contracting Advisory Committee to serve a one-year term, effective September 1, 2022, to expire August 31, 2023.**

**SECONDED BY: Council Member Daniels.**

**ACTION: Council Member Rumbaugh withdrew the motion.**

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Stephanie Caldwell to the "Large Prime" position on the Equity in Contracting Advisory Committee to serve a three-year term, effective September 1, 2022, to expire August 31, 2025.**

**SECONDED BY: Council Member Bushnell.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes: 4 - Blocker, Bushnell, Daniels and Rumbaugh**

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Jaison (Jai) Briar to the "Open Shop Firm" position on the Equity in Contracting Advisory Committee to serve a two-year term, effective September 1, 2022, to expire August 31, 2024.**

**SECONDED BY: Council Member Bushnell.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes: 4 - Blocker, Bushnell, Daniels and Rumbaugh**

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Robert (Bobby) Humes to the "District No. 1" position on the Equity in Contracting Advisory Committee to serve a one-year term, effective September 1, 2022, to expire August 31, 2023.**

**SECONDED BY: Council Member Bushnell.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes: 4 - Blocker, Bushnell, Daniels and Rumbaugh**

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Cassie Schmitt to the "District No. 3" position on the Equity in Contracting Advisory Committee to serve a one-year term, effective September 1, 2022, to expire August 31, 2023.**

**SECONDED BY: Council Member Bushnell.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes: 4 - Blocker, Bushnell, Daniels and Rumbaugh**

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Andre House to the "Tacoma Public Utility Service Area No. 1" position on the Equity in Contracting Advisory Committee to serve a one-year term, effective September 1, 2022, to expire August 31, 2023.**

**SECONDED BY: Council Member Bushnell.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Michael Jordan to the "Tacoma Public Utility Service Area No. 2" position on the Equity in Contracting Advisory Committee to serve a two-year term, effective September 1, 2022, to expire August 31, 2024.**

**SECONDED BY: Council Member Bushnell.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

**MOTION: Council Member Rumbaugh moved to recommend the appointment of Trena Payton to the "Tacoma Public Utility Service Area No. 3" position on the Equity in Contracting Advisory Committee to serve a three-year term, effective September 1, 2022, to expire August 31, 2025.**

**SECONDED BY: Council Member Bushnell.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

## Topics for Upcoming Meetings

3. [22-0924](#) August 30, 2022 - Green Economy Study, Travel Tacoma Presentation  
September 13, 2022 - Greater Seattle Partners, Business Financing  
September 27, 2022 - City Events and Recognitions Committee (CERC) Interviews

Cathy Sims, Committee Liaison, stated that the next meeting will be on August 30, 2022, and will include updates on the green economy study and

Travel Tacoma; the September 13, 2022, meeting will include updates on Greater Seattle Partners and business financing; and the September 27, 2022, the meeting will include City Events and Recognitions Committee interviews.

## Briefing Items (Continued)

1. [22-0921](#) Tacoma Creates Advisory Board Interviews  
[Doris Sorum, City Clerk]

Discussion ensued regarding motions for the TCAB positions; applicants' qualifications; encouraging applicants to apply to other committees, boards, and commissions; and the positions available.

**MOTION: Council Member Bushnell moved to recommend the reappointment of Megan Clark to the "District No. 5" position on the Tacoma Creates Advisory Board to serve a three-year term, to expire August 31, 2025.**

**SECONDED BY: Council Member Rumbaugh.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

**MOTION: Council Member Bushnell moved to recommend the appointment of Chase Williams to the "District No. 1" position on the Tacoma Creates Advisory Board to serve a three-year term, effective September 1, 2022, to expire August 31, 2025.**

**SECONDED BY: Council Member Rumbaugh.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

**MOTION: Council Member Bushnell moved to recommend the appointment of Sophia Agtarap to the "Community Engagement" position on the Tacoma Creates Advisory Board to serve a three-year term, effective September 1, 2022, to expire August 31, 2025.**

**SECONDED BY: Council Member Rumbaugh.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

**MOTION:** Council Member Bushnell moved to recommend the appointment of Katie Mattran to the "Culture" position on the Tacoma Creates Advisory Board to serve a three-year term, effective September 1, 2022, to expire August 31, 2025.

**SECONDED BY:** Council Member Rumbaugh.

**ACTION:** Voice vote was taken and carried. The motion was declared adopted.

**Ayes:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

### Other Items of Interest

Council Member Bushnell stated he would like the Committee to continue receiving updates on the green economy study after the August 30, 2022, meeting, as well as more options to support the study moving forward.

### Public Comment

There was no Public Comment.

### Adjournment

There being no further business, the meeting adjourned at 11:17 a.m.



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Keith Blocker, Chair



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Kiara Thomas, City Clerk's Office