



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Thursday, January 12, 2023

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

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#### Board Members in Attendance:

Allison Campbell  
Sheree Cooks  
Amanda Figueroa  
Katie Mattran  
Naomi O'Connor  
Roxane Hreha  
Brian Robinson

#### Staff Present:

Lisa Jaret  
Clarissa Gines

#### Absent:

Sophia Agtarap  
Putter Bert  
Megan Clark  
Chase Williams

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### 1. Call to Order; Roll Call

#### Chair Cooks

Chair Cooks called the TCAB meeting to order at 5:36pm.

She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəłlils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

## 2. Warm-up / Check-ins

### TCAB Members

Chair Cooks invited folks to respond to the check-in prompt, which was to choose two objects: one that represents the past year, and one for the year to come.

## 3. Consent Agenda

### Vice Chair Bert

Chair Cooks asked for a motion to approve the January 12<sup>th</sup> meeting agenda, as well as the minutes from the December 5th meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Allison Campbell

Seconded: Amanda Figueroa

Motion: Carried

## 4. Public Comment on Agenda Items

### Chair Cooks

Chair Cooks provided space for attendees to share public comment. There were no public comments made at this time.

## 5. Program Updates

### Staff

Lisa Jaret acknowledged Ellana Meas, who was a meeting guest, but also the Mayor's Youth Commission member who was identified to fill the Youth seat on TCAB. There was a warm welcome from TCAB to Ellana.

Clarissa Gines provided information around staff's presentation to the Economic Development Committee of the City Council, as well as updates around the 2023-24 funding guidelines and application, including sharing information on upcoming application workshops, which she encouraged TCAB members to attend if they're able.

Lastly, Lisa shared that Tacoma Creates staff is being awarded as one of the Metro Parks Tacoma Park Champions for 2023 for the partnership with Beyond the Bell/Club Beyond, and the three community celebrations on the Eastside.

## 6. Action Item

Chair Cooks provided a recap of last month's election process for TCAB leadership and shared that TCAB leadership had a meeting with staff to discuss an amendment to the current election process, and presented that amendment to the rest of TCAB. She then asked for a motion, "to create a new two-year leadership position that would start this year, and have Brian Robinson serve as co-vice chair/chair elect this year and as chair next year, and to make this a continuing shift so that each year [TCAB] elects one person to a two-year term for TCAB leadership."

Motion: Roxane Hreha

Second: Naomi O'Connor  
Motion: Carried

## 7. TCAB Committees & Operations

### Chair Cooks

Chair Cooks let everyone know of some updated TCAB meeting dates for 2023 and noted that staff will send out reminders and updated calendar invites. An update was shared from the committee who discussed organizational identity amongst Tacoma Creates-funded organizations. TCAB members Katie Mattran and Amanda Figueroa, along with Chair Cooks were able to speak to the few updates that staff will be making to the application.

Tacoma Creates staff then talked through the handful of upcoming opportunities for TCAB members to engage in throughout the year, including serving on funding panels, and various committees.

## 8. OACV Staff Reports

### Staff

Clarissa Gines provided information on a handful of upcoming opportunities that are currently open, including the Tacoma Artists Initiative Program (TAIP) funding, Tacoma Poet Laureate, Traffic Box Wraps, Mural Artist Roster, and Tacoma Mall Area Art Plan.

## 9. Closing Comments

### Chair Cooks, TCAB Members

Chair Cooks offered space for TCAB members to share back any experiences they had with Tacoma Creates-supported organizations. Chair Cooks and TCAB members Katie Mattran, Brian Robinson, and Roxane Hreha shared their experiences with various Tacoma Creates-supported events that they attended.

TCAB member Allison Campbell also shared some information about the state level Heritage Caucus, and encouraged TCAB members to participate if they are interested.

## 10. Adjourn

### Chair Cooks

The meeting was adjourned at 6:50pm.

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*Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public.*

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