



## WEEKLY REPORT TO THE CITY COUNCIL

February 22, 2018

Members of the City Council  
City of Tacoma, Washington

Dear Mayor and Council Members:

### ACTION REQUESTED

1. Don't forget the **City Council Strategic Planning Work Session on Friday, February 23<sup>rd</sup>, 8:30 a.m. to 4:30 p.m.**, at Titlow Lodge, located at 8425 6th Avenue (agenda attached).
2. This is a reminder that **you are required to submit** to the Public Disclosure Commission, **no later than Monday, April 16<sup>th</sup>, your "Personal Financial Affairs Statement."** In addition, **please provide a copy of your report to the City Clerk's Office for our records.** The Public Disclosure Commission's link for filing is: <https://www.pdc.wa.gov/learn/file-online>.

### STUDY SESSION/WORK SESSION

3. The **City Council Study Session** of Tuesday, February 27, 2018, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Tacoma Anchor Institutions Initiative Briefing**; (2) **Project PEACE Update and 2018 Plan**; (3) **Review of CTC Agreement and Scope of Work for the Request for Interest on Alternative Click! Partnership Models**; (4) **Discuss Process and Criteria for the Appointment of Interim Council District 2 Position**; (5) **Other Items of Interest**; (6) **Committee Reports**; (7) **Agenda Review and City Manager's Weekly Report**; and, (8) **Executive Session – Review Interim Council District 2 Applicants' Qualifications.**

At Tuesday's Study Session, **the City Council will be briefed on the Anchor Institutions mission work and the Democracy Collaborative's key findings/recommendations from their study with Tacoma's Anchor Institutions.** The consultant will connect community wealth building and anchor collaboration to existing goals within Tacoma 2025 strategic plan.

As a second item on Tuesday's Study Session at the request of Council Member Blocker, **Tacoma Police and Office of Equity and Human Rights will provide an update on Project PEACE and what the next steps will be for 2018.**

Staff will review the **agreement and scope of work for the Request for Interest prepared by the City's consultant**, CTC Technology & Energy, related to alternative Click! partnership models as a third item on the Study Session agenda.

In addition at the end of the Study Session, the City Council will have an **opportunity to discuss the process and criteria for the appointment of the Interim Council District 2 position**. That discussion will be followed by an **Executive Session for Council to review the qualifications of the applicants for that Interim District 2 position**.

4. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

**MARK YOUR CALENDARS**

5. You have been invited to the following events:
  - **Because Parks Matter Luncheon on Wednesday, February 28<sup>th</sup>, 11:30 a.m. to 1:00 p.m.**, at the Hotel Murano, located at 1320 Broadway.
  - **T-Town: Play, Explore, Learn City Services Expo on Saturday, March 24<sup>th</sup>, from 10:00 a.m. to 3:00 p.m.**, at the Tacoma Dome and parking lot, located at 2727 East D Street.

Sincerely,



Elizabeth A. Pauli  
City Manager

EAP:crh  
Attachments



# City of Tacoma Special Meeting City Council Strategic Planning Work Session

Titlow Lodge - 8425 6th Ave, Tacoma, WA

Friday, February 23, 2018, 8:30 AM

## Call to Order

8:30 a.m. Breakfast

Welcome

Tanisha Jumper

- Expectations and Ground Rules

Teambuilding/ DiSC

Gary Ford

- Teambuilding
- Understanding each other's work styles

1:00 p.m. Lunch Break

Identifying priorities under 2025

Tanisha Jumper

- Brainstorm Policy Priorities
- Narrow and focus

Mapping priorities

Tanisha Jumper

- Alignment
- Tools
- Timing
- Impact

Next Steps and Wrap up

Tanisha Jumper

## Adjournment

The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City Clerk's Office at (253) 591-5505. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.

**City of Tacoma 2018  
City Council Forecast Schedule**

| Date              | Meeting  | Subject   | Department  | Background  |
|-------------------|--|---|-------------|---|
| February 27, 2018 | City Council Study Session (TMBN 16, Noon)           | Tacoma Anchor Institutions Initiative Briefing  | CED/CMO     | Briefing on the anchor institutions mission work and the Democracy Collaborative's key findings/recommendations from their study with Tacoma's anchor institutions. They will connect community wealth building and anchor collaboration to existing goals within Tacoma 2025 strategic plan. |
|                   |  | Project PEACE Update and 2018 Plan  | Police/OEHR | Council Member Blocker requested an update on Project PEACE and what the next steps will be for 2018.   |
|                   |  | Review CTC Agreement and Scope of Work for the Request for Information (RFI) on Alternative Click! Partnership Models | Legal       | Staff will review the agreement and scope of work for the RFI prepared by the City's consultant, CTC Technology & Energy, related to alternative Click! partnership models.   |
|                   |  | Discuss Process and Criteria for the Appointment of Interim Council District 2 Position                               | Council     | The Council Members will discuss process and criteria to be used for the appointment of the Interim Council District 2 position.  |
|                   |  | Executive Session - Review Interim Council District 2 Applicants' Qualifications                                      | Council     |   |
|                   | City Council Meeting (TMB Council Chambers, 5:00 PM) |   |             |   |

**City of Tacoma 2018  
City Council Forecast Schedule**

| Date           | Meeting   | Subject   | Department | Background   |
|----------------|---|---|------------|--|
| March 6, 2018  | City Council Study Session<br>(City Council Chambers) | City Council District 2 Applicant Presentations                                 | Council    | The City Council will be hearing presentations from the applicants for the Acting District 2 Council Position, while Council Member Thoms is out on active military duty.              |
|                |   | Executive Session - Discuss Council Position 2 Applicants' qualifications       | Council    |  |
|                | City Council Meeting (TMB Council Chambers, 5:00 PM)  |   |            |  |
| March 13, 2018 | <b>CANCELLED</b>                                      |   |            |  |
| March 20, 2018 | Joint Study Session (TMBN 16, Noon)                   | Joint Utility Board Study Session   | TPU        |  |
|                | Council Study Session (TMBN 16, Noon)                 | Sound Transit 3 - Tacoma Dome Link Extension, Project and Partnership Agreement | PDS        |  |
|                | City Council Meeting (TMB Council Chambers, 5:00 PM)  |   |            |  |
| March 27, 2018 | City Council Study Session (TMBN 16, Noon)            | Streets Initiative - 2017 accomplishments and 2018 work plan                    | PW         | Public Works staff will provide a 2017 Streets Initiative Progress Report with the work performed last year and a preview of the 2018 work plan.                                       |
|                |   | TacomaFIRST311 Customer Service Update  | CMO        | Update on the City's Customer Support Center, which provides a "one-stop shop" for services through their reception, 311 phone support, online resources, and mobile app connectivity. |
|                | City Council Meeting (TMB Council Chambers, 5:00 PM)  |   |            |  |

**City of Tacoma 2018  
City Council Forecast Schedule**

| Date           | Meeting  | Subject   | Department | Background   |
|----------------|--|---|------------|--|
| April 3, 2018  | City Council Study Session (TMBN 16, Noon)           | Legislative Session Updates   | GRO        |  |
|                |  | Six-Year Transportation Improvement Program   | PW         | Draft Annual Amendment of the Six-Year Transportation Improvement Program, which is required to be annually updated by state law (RCW 35.77.010)   |
|                |  | Single Family Residential Permit Fee, Permit Process Changes and Fund Restructuring | PDS        |  |
|                | City Council Meeting (TMB Council Chambers, 5:00 PM) |   |            |  |
| April 10, 2018 | City Council Study Session (TMBN 16, Noon)           | Affordable Housing Update   | CED        | Community and Economic Development staff have been working with an internal task force and a consultant and will provide an update on an Affordable Housing Action Strategy.   |
|                | City Council Meeting (TMB Council Chambers, 5:00 PM) |   |            |  |
| April 17, 2018 | City Council Study Session (TMBN 16, Noon)           |   |            |  |
|                | City Council Meeting (TMB Council Chambers, 5:00 PM) |   |            |  |
| April 24, 2018 | City Council Study Session (TMBN 16, Noon)           | Tacoma Mall Neighborhood Subarea Plan   | PDS        | Council will consider, gather public input and take action on the Tacoma Mall Neighborhood Subarea Plan, a package of zoning and standards changes, and conceptual streetscape designs. The Subarea Plan is intended to guide long-term growth and change in the Tacoma Mall Regional Growth Center and proposed expansion area. |
|                | City Council Meeting (TMB Council Chambers, 5:00 PM) | Tacoma Mall Neighborhood Subarea Plan Public Hearing                                | PDS        |  |

**Community Vitality and Safety**

**Committee Members:** Blocker (Chair), Beale, Thoms, Ushka, Alternate-McCarthy  
**Executive Liaison:** Linda Stewart; Staff Support - Will Suarez

2nd and 4th Thursdays  
 4:30 p.m.  
 Room 248

**CBC Assignments:** • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority

|                       |   |   |   |
|-----------------------|---|---|---|
| <b>March 8, 2018</b>  | Commission on Immigrant and Refugee Affairs Interviews - (appointment)  | Clerk's Office  | The Committee will continue interviewing applicants on this date.   |
|                       | 2017 Year-End Report for Citizen Police Advisory Committee (informational briefing)   | Ryan Webster, Chair, Citizen Police Advisory Committee, and Michelle Franklin-Wilson, Vice-Chair, Citizen Police Advisory Committee                 | Informational discussion regarding the 2017 year-end report for the Citizen Police Advisory Committee.  |
| <b>Future:</b>        |   |   |   |
| <b>March 22, 2018</b> | Tacoma Community Redevelopment Authority Board, Commission on Immigrant and Refugee Affairs, and Human Rights Commission Interviews (appointment) | Clerk's Office  | TCRA has 3 vacancies, Human Rights Commission has 2 vacancies, and Commission on Immigrant and Refugee Affairs has 11 vacancies.  |
|                       | PY 2018-19 CDBG, HOME and ESG Funding Recommendations for Annual Action Plan (request for resolution)   | Daniel Murillo, Housing Division Manager, Community and Economic Development, and Erica Azcueta, Program Manager, Neighborhood & Community Services | Staff will present the Program Year 2018-19 Community Development Block Grant (CDBG) funding recommendations for housing assistance, economic development, community development and public service projects as well as Emergency Solutions Grant (ESG) funding recommendations for homeless services related projects. Staff will also present the new CDBG and HOME sub-recipient agreements between the City, TCRA, Lakewood and individual contractors. |
| <b>April 12, 2018</b> | Human Services Commission Report (Informational briefing)   | Jovan Dumas, Chair, Human Services Commission   | Informational discussion regarding the 2017 year-end report for the Human Services Commission.  |
|                       | Human Rights Commission Report (informational briefing)   | Rebecca Stith, Chair, Human Rights Commission   | Presentation about the accomplishments of the Human Rights Commission in 2017 and future projects.  |
|                       | Domestic Violence Assessment (informational briefing)   | Vicky McLaurin, Neighborhood and Community Services   |   |

| <b>Economic Development Committee</b>  |   |  |   |
|--|---|--|---|
| <b>Committee Members:</b> Thoms (Chair), McCarthy, Ushka, Woodards, Alternate-Beale<br><b>Executive Liaison:</b> Tadd Wille; Staff Support - Lynda Foster                          |   | 2nd, 4th, and 5th Tuesdays<br>10:00 a.m.<br>Room 248   | <b>CBC Assignments:</b> -Tacoma Arts Commission -Greater Tacoma Regional Convention Center Public Facilities District -Foss Waterway -City Events and Recognition Committee   |
| <b>CBC Assignments:</b> <ul style="list-style-type: none"> <li>• Tacoma Arts Commission</li> <li>• Greater Tacoma Regional Convention Center Public Facilities District</li> </ul> |   | <ul style="list-style-type: none"> <li>• Foss Waterway</li> <li>• City Events and Recognition Committee</li> </ul> |   |
| February 27, 2018  | Farmers Markets Annual Report                                       | Shari Hart, Program Development Specialist, CEDD - Neighborhood Bus Dist Revitalization                            | Farmers Market report to include economic impacts, small business incubation, community health impacts, and equity/diversity outreach.  |
|  | Downtown to Defiance Trolley, MetroParks Update on Pt. Defiance Zoo | Pat Beard, Project Manager, CEDD - Private Capital Division  | Phedra Redifer, Regional Parks Attraction Manager for Metro Parks Tacoma and Tina Lee, Community Development Administrator for Pierce Transit will present updates on 2018 capital projects on Ruston Way and at Point Defiance Park and the plans for an enhanced 2018 Downtown to Defiance Trolley.   |
| <b>Future:</b>   |   |  |   |
| March 13, 2018   | CANCELLED   |  |   |
| March 27, 2018   | Small Works Roster  | Dawn Leischner, Financial Manager, Finance Purchasing Section  | Staff will summarize proposed revisions to the City of Tacoma Municipal Code 10.27 to update the Small Works Roster Program to be consistent with the estimated contract amount thresholds and bond waiver authority established by Washington State Law, and to provide program incentives for City of Tacoma Small Business enterprise members to participate in Small Works Roster projects. |
|  | LEAP proposed changes (request for action)                          | Clifford Armstrong, Contract & Program Auditor, CED LEAP   | Staff will present a request for action on LEAP code changes to update code to be consistent with state and federal laws.   |



**Government Performance and Finance Committee**

**Committee Members:** Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms  
**Executive Liaison:** Andy Cherullo; Staff Support - Chris Bell

**1st and 3rd Tuesday**  
 10 a.m.  
 Room 248

**CBC Assignments:** •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board

|                       |  |  |   |
|-----------------------|--|--|---|
| <b>March 6, 2018</b>  | Authority Related to Granting Severance Payments | Bill Fosbre, City Attorney, City Attorney's Office, Gary Buchanan, Director, Human Resource Department | Review of severance payments  |
|                       | Tacoma 24/7 End of 2017 Report                   | Jared Eyer, Sr Management & Budget Analyst, Office of Management and Budget                            | Presentation regarding the 2017 year-end performance management and open data report.   |
|                       | Modifications to funds and fees                  | Peter Huffman, Director, Planning and Development Services   | Modifications to TMC Title 2.09 to restructure dedicated funds, increase fees for single-family developments, and create a separate permit fee schedule |
| <b>Future:</b>        |  |  |   |
| <b>March 20, 2018</b> | Joint Audit Advisory Board Meetings              |  |   |
| <b>April 3, 2018</b>  |  |  |   |

| Infrastructure, Planning and Sustainability Committee  |   |   |  |
|--|---|---|--|
| <b>Committee Members:</b> Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter<br><b>Executive Liaison:</b> Kurtis Kingsolver; Staff Support - Rebecca Boydston |   | <b>2nd and 4th Wednesdays</b><br>4:30 p.m.<br>Room 16 | <b>CBC Assignments:</b> •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission   |
| <b>Future:</b>   |   |   |  |
| March 14, 2018   |   |   |  |
| March 28, 2018   | Nature's Scorecard  |   | <p>at the request of Beale and Mello: Puget Soundkeeper Alliance and WA Environmental Council recently released Nature's Scorecard – a tool to determine how well Puget Sound cities and counties are protecting our waters and using green solutions when planning for growth. As you well know, all large cities and counties were required to update their development codes and regulations in 2016 to make low-impact development the "preferred and commonly used approach" under their NPDES stormwater municipal permits. We believe your community went above and beyond on this permit requirement, showing true leadership and vision. And we've given you a green star on Nature's Scorecard as a result - well done!</p> <p>We'd love to come present Nature's Scorecard to your council. We'd keep it brief but the goal would be to recap what the scorecard is and then discuss how we designated you as a green star</p> <p>Follow up from 2/28 meeting with any revisions to the added and deleted list including a draft of the document.</p> |
|  | 2018 Amended and 2019-2024 Transportation Improvement Program | Diane Sheesley, Engineer, PW                          |  |
|  |   |   |  |