

## **AMENDMENT NO. 1 TO Tacoma Community House/REACH Agreement**

**THIS AMENDMENT**, made and entered into effective this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between Tacoma Community House/REACH Center (“TCH/REACH”) and City of Tacoma, a municipal corporation of the State of Washington (hereinafter referred to as the “CITY”);

### **WITNESSETH**

**WHEREAS** TCH/REACH and the CITY entered into a Contract for TCH/REACH to provide Tacoma Public School students with summer youth employment opportunities, case management, supportive services, and provide payroll services, and

WHEREAS Employer Outreach and Engagement Activities can be bolstered by additional staffing for increased efficacy and program success, and

WHEREAS the CITY has received additional funding from WASHINGTON STEM in the amount of \$15,000 to bolster essential program activities,

WHEREAS the Summer Jobs 253 funding comes from a variety of sources, both governmental and philanthropic, and

WHEREAS the overall budget for the program stayed the same, funding sources and amounts for the program did not match original projections, and the CITY has received funding beyond the original projections and TCH/REACH did not receive contributions commensurate with the original budget projections, and

**NOW, THEREFORE**, in consideration of the mutual promises and obligations hereinafter set forth, and pursuant to Section 1. D of the Agreement, the parties agree as follows:

Amend Section 3. C. Compensation and Payment as follows:

Replace “The total price to be paid by the CITY for CONTRACTOR’S full and complete performance of the Scope of Work hereunder shall not exceed \$199,464 (one hundred ninety-nine thousand four hundred sixty-four dollars and zero cents)...” with the words

“The total price to be paid by the CITY for CONTRACTOR’S full and complete performance of the Scope of Work hereunder shall not exceed \$214,464.00 (two hundred fourteen thousand four hundred sixty-four dollars and zero cents).

Amend EXHIBIT B – BUDGET as follows:

1. Decrease the Outside Revenue - Employer Contribution to TCH/REACH line item by \$6,500 to \$133,500.00.
2. Increase the Allowable Expenses – Program Staff budget line item by \$8,500.00 to \$42,500.

3. Increase the Contracted Budget – Total by \$15,000.00 to \$214,464.00
4. All other terms of the Contract, as previously amended are hereby approved and ratified and shall remain in full force and effect, unaltered by this Amendment No. 1.

**EXHIBIT B-1****BUDGET**

<b>Allowable Expenses</b>	<b>Program Budget</b>	<b>Notes</b>
Orca Cards/Transportation:	\$ 7,200.00	Direct Student Support
Program Staff: (3 Case Managers)	\$ 42,500.00	
Admin: (Director)	\$ 19,489.00	
Space: (utilities, phone, space)	\$ 6,240.00	
Consumables: (mileage, supplies, copies)	\$ 5,850.00	
Event/Recognition:	\$ 5,850.00	
Payroll/Finance Services	\$ 10,660.00	
Student Wages, L&I, and educational attainment incentives	\$225,175.00	200 students x 98 hours x (\$10.35/hour x 1.12 L&I)
Educational Attainment Incentives	\$40,000.00	200 Students x \$200.00 paid upon attainment of educational goals
Other Student Support	\$ 5,000.00	Calculated at \$25.00 per youth average.
<b>Total Program Budget</b>	<b>\$367,964.00</b>	
<b>Outside Revenue (Confirmed)</b>		
Employer Contribution to TCH/REACH	\$ (133,500.00)	
State Farm	(\$20,000.00)	
<b>Contracted Budget</b>		
Total	\$214,464.00	Note: If additional outside funds for Summer Jobs 253 programming are provided directly to Tacoma Community House, those funds will be deducted from the contracted budget amount.

2016 Community Services						
Project: <b>Summer Jobs 253</b>		PROJECT REIMBURSEMENT REQUEST				
Operating Agency: <b>Tacoma Community House/REACH</b>		Reimbursable costs				
Project Term: March 1, 2016 through December 31, 2016		(3)	(4)	(5)	(6)	
City Umbrella Dept: <b>NEIGHBORHOOD &amp; COMM SERVICES</b>						
Payment Number: {XX} _____		Revenue Applied from Other Sources	Reimbursement Request	Previous Payments Requested (Billed)	Total Funds Requested (Billed) by Agency including this request (3+4)	Budget remaining (2-5)
Payment to: {name} _____						
Reimbursable costs through {month} _____						
(1)	(2)					
Item Budget	2015 Budget					
<b>Personnel</b>						
Program Staff	\$42,500.00				\$0.00	\$42,500.00
Payroll/Finance	\$10,660.00				\$0.00	\$10,660.00
Director	\$19,489.00				\$0.00	\$19,489.00
<b>Non-Personnel</b>						
Consumables (mileage, supplies, etc)	\$5,850.00				\$0.00	\$5,850.00
Space	\$6,240.00				\$0.00	\$6,240.00
Individual Student Support	\$5,000.00				\$0.00	\$5,000.00
Transportation	\$7,200.00				\$0.00	\$7,200.00
Internship Wages & Incentives	\$265,175.00				\$0.00	\$265,175.00
Event/Recognition	\$5,850.00				\$0.00	\$5,850.00
<b>TOTAL</b>	<b>\$367,964.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$367,964.00</b>

AGENCY: I certify that the materials have been furnished, the services rendered or the labor performed as described, and that the claim is just, due and unpaid obligation against the City of Tacoma.

Prepared by: \_\_\_\_\_ City of Tacoma Contract Specialist: \_\_\_\_\_

Date Prepared: \_\_\_\_\_ City of Tacoma Accountant: \_\_\_\_\_

Director's Signature: \_\_\_\_\_ City of Tacoma Management: \_\_\_\_\_

**IN WITNESS WHEREOF** the parties hereto have executed this Amendment No. 1 effective as of the day and year first written above.

**TACOMA COMMUNITY HOUSE:**

**CITY OF TACOMA**

\_\_\_\_\_  
Liz Dunbar  
Executive Director  
Tacoma Community House

\_\_\_\_\_  
T.C. Broadnax, City Manager

**Address:**

**Approved:**

Tacoma Community House  
PO Box 5107  
Tacoma, WA 98415

\_\_\_\_\_  
Finance Director

Tax ID: 91-0570872

**Approved as to Form:**

\_\_\_\_\_  
Deputy City Attorney