



## Board Action Memorandum

**TO:** Jackie Flowers, Director of Utilities  
**COPY:** Charleen Jacobs, Director and Board Offices  
**FROM:** Keri Burchard-Juarez, Water Superintendent  
**MEETING DATE:** July 23, 2025  
**DATE:** July 8, 2025

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### **GUIDING PRINCIPLE ALIGNMENT (select as many that apply):**

Please indicate which of the Public Utility Board's Guiding Principle(s) is supported by this action.

- |  |  |
|--|--|
| <input type="checkbox"/> GP1 – Diversity, Equity, Inclusion, Belonging | <input checked="" type="checkbox"/> GP7 – Reliability & Resiliency |
| <input type="checkbox"/> GP2 – Financial Sustainability                | <input type="checkbox"/> GP9 – Economic Development                |
| <input type="checkbox"/> GP3 – Rates                                   | <input checked="" type="checkbox"/> GP10 – Government Relations    |
| <input type="checkbox"/> GP4 – Stakeholder Engagement                  | <input type="checkbox"/> GP12 – Employee Relations                 |
| <input checked="" type="checkbox"/> GP5 – Environmental Sustainability | <input type="checkbox"/> GP13 – Customer Service                   |
| <input checked="" type="checkbox"/> GP6 – Innovation                   | <input checked="" type="checkbox"/> GP14 – Resource Planning       |

### **SUMMARY:**

Tacoma Water is looking for Public Utility Board and City Council support to enter into an interlocal cooperation agreement between the City of Tacoma and King County necessary to receive \$1,914,510 in Conservation Futures Tax (CFT) Levy Grant funds. These funds allow Tacoma Water to purchase approximately 600 acres of forest land within the Green River Municipal Watershed in King County, WA to further protect our high-quality drinking water source and reduce the financial impact to our downstream customers.

### **BACKGROUND:**

The Green River Watershed is the source of high-quality drinking water for nearly 1 million downstream residents and it retains some of the last and best salmonid habitat in King County. Tacoma Water has been working to strategically acquire land in the watershed as part its Watershed Management Plan under the 2018 Water System Plan (SD 5, Measurement 2. Adherence to Watershed Management Plan). Acquiring these lands improves source water protection and control. To reduce the financial impact of land acquisition on our ratepayers, Tacoma Water applied for and was awarded funds available through King County's CFT Levy Grant Program in the amount of \$1,914,510. The CFT Funds are reimbursable and require a 25% match from Tacoma Water in the amount of \$638,170. Tacoma Water will pay the full purchase price up front and be reimbursed with the CFT Funds. Therefore, Tacoma Water will acquire approximately 600 acres of strategically important forest lands at a substantially reduced cost.



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**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF THE EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW IT IS TO BE COVERED.**

**IF THE ACTION REQUESTED IS APPROVAL OF A CONTRACT, INCLUDE LANGUAGE IN RESOLUTION AUTHORIZING \$200,000 INCREASE IN ADMINISTRATIVE AUTHORITY TO DIRECTOR? No**

**ATTACHMENTS:** Interlocal Cooperative Agreement between City of Tacoma and King County

**CONTACT:**

Primary Contact: Tyler Patterson, Watershed Services Manager, (253) 606-2636  
Supervisor's Name: Jerrod Davis, Source Water and Treatment Operations Division Manager, (253) 532-1483