



# City of Tacoma

## City Council Study Session Minutes

733 Market Street, Tacoma, WA 98402, Conference Room 16  
Dial: 253-215-8782 Meeting ID: 894 9617 1192  
Webinar Link: [www.zoom.us/j/89496171192](http://www.zoom.us/j/89496171192) Passcode: 896569  
**June 25, 2024**  
**12:00 PM**

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### Change of Location

### Call to Order

Deputy Mayor Hines called the study session to order at 12:01 p.m.

### Roll Call

**Present:** 6 - Bushnell, Daniels, Diaz, Hines, Rumbaugh and Walker  
**Absent:** 2 - Scott and Mayor Woodards

### Briefing Items

1. [24-0670](#)

Citywide Pavement Condition Rating  
[Ramiro A. Chavez P.E. PgMP, Director;  
Erik Sloan, Principal Transportation Services Analyst, Public Works]

At approximately 12:02 p.m., Ramiro Chavez, Director, Public Works (PW), provided a brief update to the citywide pavement condition rating and introduced Erik Sloan, Principal Transportation Services Analyst, PW. Sloan presented an overview; background on pavement management, noting system configuration, field surveys, and analytics and reporting; network composition, noting average, arterial, and residential Pavement Condition Index (PCI) in 2015 and 2023; maintenance categories; replacement value; and challenges and opportunities.

Discussion ensued regarding brick and cobblestone streets, noting historical preservation and local improvement districts; using the City's Equity Index to guide maintenance locations; street improvements, noting new striping; gravel streets, noting streets versus alleyways, stormwater updates, and long-term maintenance; and a request for a map showing street improvements by Council District and amount spent in each.

The study session recessed at 12:34 p.m. and reconvened at 12:38 p.m.

Discussion concluded regarding appreciation for the PCI, noting

communicating the streets condition with community members; potholes; next steps; and accidents due to non-visible striping.

2. [24-0671](#) Proposed Charter Amendments Review  
[Deputy Mayor Hines]

At approximately 12:49 p.m., City Manager Elizabeth Pauli provided opening remarks and a brief review of the proposed City Charter amendment titled Form of Government, noting the draft changes, including full time status for Council Members, mayoral appointment of the City Attorney with confirmation from Council, Planning Commission's membership and purpose, and the Humane Society. Together, Council Member Diaz and Deputy Mayor Hines spoke on incorporating the proposed amendment to change the word "citizen" to "resident", and the language change in the election terms of office.

Discussion ensued regarding Council support staff, noting who they report to and function; the Humane Society removal clarification; ability to make adjustments to purchases or contracts the Mayor is proposing and clarifying context; settlements, noting who has the authority; and Council Members' authority to direct the Mayor versus the City Manager.

3. [24-0684](#) Charter Review Timeline  
[Deputy Mayor Hines]

At approximately 1:16 p.m., City Manager Pauli provided further information on the Charter Review timeline including the Pierce County Auditor availability for ballot discussion and consideration, period to accept "For" and "Against" Committee letters, and special Government Performance and Finance Committee meeting to review letters.

## Other Items of Interest

4. [24-0686](#) Urban Development Action Grant Program  
[Andy Cherullo, Director, Finance; Jeff Robinson, Director, Community and Economic Development]

Andy Cherullo, Director, Finance, presented an overview of the Urban Development Action Grant (UDAG) Program, including its creation as a one-time opportunity from the federal government in the 1970's; UDAG Fund, noting the City's structure of funds and sub-funds; and recent loan history, noting outstanding UDAG loans and recently repaid loans.

Discussion ensued regarding UDAG funds having doubled the City's revenue

10-20 times; current amount in UDAG Fund; who has the authority to delegate the funds; mechanism for default loans and liens; option to re-fill the UDAG Fund with General Funds, noting the various restrictions on loans and funds; tracking return on investments, including financial and other community wide benefits; American Rescue Plan Act funds; and future allocations.

## Committee Reports

There were no committee reports given.

## Agenda Review and City Manager's Weekly Report

5. [24-0672](#) Weekly Report to the Mayor and City Council, June 20, 2024  
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there is one ceremonial on tonight's meeting agenda, recognizing Tacoma Stars Reserves; no changes are expected to tonight's agenda; and tonight's meeting includes community forum.

## Adjournment

On proper motion, the study session was adjourned at 1:48 p.m.



for Victoria R. Woodards, Mayor



Nicole Emery, City Clerk