



WEEKLY REPORT TO THE CITY COUNCIL

October 10, 2019

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Tacoma Venues & Events Arts Program staff provide the attached **Monthly Report and Program Updates on Tacoma Creates**.
2. Attached for your information is a list of important **themes** that staff **identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.

STUDY SESSION/WORK SESSION

3. The **City Council Study Session** of Tuesday, October 15, 2019, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Federal Legislative Update**; (2) **Proposed Amendments to TMC Chapter 12.08-Wastewater and Surface Water Management**; (3) **Third Quarter Financial Report**. (4) **Committee Reports**; and, (5) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, our **Federal Government Consultant Jennifer Covino**, Simon and Company President, will be **providing the City Council an update on legislative matters of interest to the City of Tacoma**.

As a second item on Tuesday's agenda, the Environmental Services Department will share **proposed amendments to Tacoma Municipal Code (TMC) 12.08 to clarify industrial wastewater pretreatment program requirements and to include revised, technically-based local limits**. If approved, the amendments would separate TMC 12.08 into different Chapters to distinguish stormwater, general wastewater and industrial wastewater pretreatment regulations. The revisions to the pretreatment regulations will include new discharge limits for the program's Significant Industrial Users.

In addition at Tuesday's Study Session, the Office of Management and Budget will provide a **Third Quarter Financial Update with an actuals report**.

4. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

COUNCIL MEETING

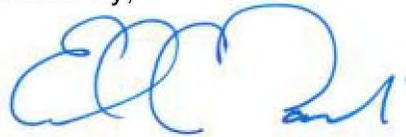
5. At the last Council meeting, the City Council conducted the First Reading of **Ordinance No. 28619 for the proposed six-month extension of the Tideflats Interim Regulations**. At that meeting the Council voted to move the **Final Reading** of the Ordinance from October 15th to **November 12th**.

MARK YOUR CALENDARS

6. You have been invited to the following events:
 - **Special Short Course on Local Transportation Planning**, held by the Department of Commerce and hosted by the City of Tacoma, on **Thursday, October 10, 2019, 5:30 to 8:00 p.m.**, at Tacoma Municipal Building, Room 243, 747 Market Street. (Free but registration required: <https://www.commerce.wa.gov/serving-communities/growth-management/short-course>).
 - **Bates Technical College Groundbreaking for the new Center for Allied Health Education on Friday, October 11th, 11:30 a.m. – 12:30 p.m.**, at the Bates Downtown Campus, located at 1101 South Yakima Avenue.
 - **Green Tacoma Day—Connect with Nature! on Saturday, October 12th, 10:00 a.m. to 1:00 p.m.**, located at various parks and open spaces in Tacoma. More information on locations and how to register at www.greentacomaday.org.
 - **Short Course on Local Planning preceding the 2019 APA Washington Conference**, held by the Department of Commerce, on **Tuesday, October 15, 2019, 6:15 to 9:15 p.m.**, at the Greater Tacoma Convention Center, 1500 Commerce Street. (Free but registration required: <https://www.commerce.wa.gov/serving-communities/growth-management/short-course>).
 - **2019 American Planning Association Washington Annual Conference, Wednesday and Thursday, October 16 and 17, 2019**, at the Greater Tacoma Convention Center, 1500 Commerce Street. (Registration required: <https://www.washington-apa.org/2019-apa-washington-annual-conference>)

- **30th Annual Consular Association Reception on October 16th, 5:30 – 7:30 p.m.**, at the Tacoma Art Museum, located at 1701 Pacific Avenue.
- **Graduate Tacoma's 2019 Cradle to Career Luncheon on Thursday, October 24th, 11:00 a.m. to 1:00 p.m.**, at the Greater Tacoma Convention Center, located at 1500 Commerce Street.
- **Tacoma Community House Grand Opening on Thursday, October 24th, 2:30 – 4:30 p.m.**, at 1314 South L Street.
- **South Sound Military & Communities Partnership Elected Official Council Event on Thursday, November 14th, 7:00 to 9:30 a.m.**, at the Eagles Pride Golf Course located at 116 Interstate 5.
- **Citizens for a Healthy Bay *Stand for Our Sound* Fall Fundraiser on Thursday, November 14th**, at the Pacific Seas Aquarium at the Point Defiance Zoo, located at 5400 North Pearl Street.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments

Tacoma Creates
Monthly Report to City Council | October 9, 2019, 2019
Office of Arts & Cultural Vitality, Tacoma Venues and Events Department

Program Update

Administration

Following the September 10, 2019 study session, staff is working to finalize draft language for local legislation that will codify Tacoma Creates and formalize local eligibility and establish the Advisory Board. Staff is reviewing draft eligibility concepts with community and staff focus groups representing the sectors of arts, culture, science and heritage to get feedback. Staff is targeting mid-November for presentation to City Council for final review and approval.

Finances

The Tacoma Creates tax was instituted April 1, 2019 and began to be collected in the City Treasury in July. Income is tracking according to projections. On 9/27, the Treasurer posted revenue to the Tacoma Creates cost centers in the amount of \$524,607.29. Total revenue received to date is \$2,028,713.32.

2019 Pilot Projects

Public School Cultural Access Program

Tacoma Creates began piloting Expanded Learning Opportunities (ELO) in partnership with Tacoma Public Schools, Metro Parks Tacoma, Greater Tacoma Community Foundation and the YMCA September 23. Nine organizations, including: Asia Pacific Cultural Center, Centro Latino, FabLab, Museum of Glass, Symphony Tacoma, Tacoma Art Museum, Tacoma Arts Live, T.U.P.A.C. and Kareem Kandi World Orchestra are providing 32 free after school offerings in 12 elementary schools and 5 middle schools. Additional programs are being offered by partner organization in a total of 22 elementary schools and 5 middle schools.

An RFP requesting services for provision in ELO spaces during Winter and Spring. has been distributed to eligible organizations

- Supersnacks are provided after school and yellow bus transportation is offered at each school to reduce barriers to participation and support basic needs.

Transportation

In addition to yellow bus transportation, Tacoma Creates, in partnership with Tacoma Public Schools and Pierce Transit will be providing ORCA passes for all highschool students. This pilot program will enable us to track usage and costs, strengthen the nexus between bus use and connection to cultural organizations, and allow us to start planning for provision of passes to middle school students as well.

Planning Grants

Fifty-four organizations will receive planning grants of \$10,000 each for a total of \$540,000 to support gathering of baseline data and capacity building. The following organizations are participating in this round of funding:

Alchemy Skateboarding, Asia Pacific Cultural Center, Buffalo Soldiers Museum, Centro Latino, Children's Museum of Tacoma, Chinese Reconciliation Project Foundation, Citizens for a Healthy Bay, Creative Colloquy, Destiny City Film Festival, Destiny City Music Collective Elements of Education Partners, FabLab Nonprofit, Foss Waterway Seaport, Hilltop Artists, Hilltop Urban Gardens, Historic Tacoma, Job Carr Cabin Museum, LeMay-America's Car Museum, Museum of Glass, Northwest Repertory Singers, Northwest Sinfonietta, Orchestral Recital Series of Tacoma, Permaculture Lifestyle Institute, Puget Sound Revels, RAIN Incubator, Rainbow Center, Real Art Tacoma, Symphony Tacoma, Tacoma Art Museum, Tacoma Arts Live, Tacoma Artwalk, Tacoma City Association of Colored Women's Clubs, Tacoma City Ballet, Tacoma Community Boat Builders, Tacoma Girls Rock, Tacoma Historical Society, Tacoma Little Theatre, Tacoma Musical Playhouse, Tacoma Opera Association, Tacoma Refugee Choir, Tacoma Sister Cities Council, Tacoma Tool Library, Tacoma Urban League, Tacoma Urban Performing Arts Center, T.U.P.A.C., Tacoma Waterfront Association, Tacoma Youth Symphony Association, Ted Brown Music Outreach, The Grand Cinema, The Kareem Kandi World Orchestra, Theater District Associates, dba First Night Tacoma, Write253, TacomaSEED, Zero Waste Washington

Participatory Budgeting (PB)

Tacoma Creates is piloting 2 participatory budgeting processes in East Tacoma (98404) and South Tacoma (98409) in partnership with the Tacoma Pierce County Health Department's Centers 4 Excellence. Local PB advisory committees have been assembled in each of the zip codes. Idea gathering surveys have been developed and input is being gathered by anyone who lives, works, goes to school or who has children who go to school in the 98404 or 98409 zip code areas.

Increase Access and Opportunity

Increase access and opportunities surrounding arts, culture, heritage, and/or science in the East Tacoma Community. It is especially important to the City of Tacoma and the East Tacoma Advisory Committee that ensure that those have historically been left of the planning and voting have a voice in this process.

Increase Number of Partnerships

We want to use PB as a vehicle to increase and strengthen the number of community partnerships in East Tacoma.



TO: Elizabeth Pauli, City Manager
FROM: Bucoda Warren, Management Fellow, Neighborhood and Community Services
COPY: City Council; City Clerk; Linda Stewart, Neighborhood and Community Services Director
DATE: October 4, 2019
SUBJECT: September Neighborhood Council Liaison Report

SUMMARY:

The purpose of this memo is to provide a summary of topics and concerns discussed at the eight neighborhood councils and the Community Council of Tacoma during the month of September. These items have been identified by the City Manager's Office liaison to each council as important or useful to bring to the City Council and City leadership's attention.

TOPICS DISCUSSED:

All Neighborhood Councils

Proposed changes to the Neighborhood Council Program went before the Community Vitality and Safety Committee (CVS) on September 26, 2019. Over the course of the month, liaisons continued to collect feedback on the changes and share information about upcoming trainings meant to build the capacity of neighborhood leaders. Neighborhood Council leaders were present at the CVS presentation, and an update was provided to the Community Council that same evening on the Committee's decision to forward the recommendations to the full Council.

New Tacoma Neighborhood Council

New Tacoma will be hosting a conversation on homelessness with Neighborhood and Community Services and the Tacoma Police Department on October 9, in the Tacoma Municipal Building Room 248 starting at 5:30 pm.

CONCERNS SHARED:

South End Neighborhood Council

Tacoma Public Schools shared that 369 students no longer qualify for personal or philosophical exemptions to the Measles Mumps and Rubella vaccine this school year due to the passage of House Bill 1638. The South End board asked the school district to come back with how many students in the Tacoma school system still have religious or medical exemptions.

South Tacoma Neighborhood Council

A property owner in South Tacoma shared concerns that his property sits on a private road, which does not allow the City to enter and tow abandoned vehicles or enforce nuisance ordinances for trash and debris. Staff is exploring options to address the concerns with private roads and enforcement.

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 15, 2019	City Council Study Session (TMB Council Chambers, Noon)	Federal Legislative Update	CMO/Simon & Co	Tentative date for a briefing from our Federal Lobbyist in Washington D.C.
		Proposed Amendments to TMC Chapter 12.08	ESD	Overview/Summary of proposed changes to Chapter 12.08 of the Tacoma Municipal Code (Sanitary Sewer/Stormwater Code)
		Third Quarter Financial Report	OMB	3rd Quarter Financial Update with an actuals report.
		City Council Meeting (TMB Council Chambers, 5:00 PM)		
October 22, 2019	Joint Council/Public Utility Board Study Session (TMBN 16, Noon)	Click! Updates	CAO	City Council will be briefed on the proposed Surplus Declaration and Click! agreement.
		Cushman Substation and North 21st Street Tree Updates.	TPU/PDS	Presentation on the planning effort for the Cushman Substation and an update on North 21st Street Trees.
		Classification and Compensation Study Update	HR	
		LEAP/SBE Workforce Development & Equity Contracting Issues	CED	
		City Council Meeting (TMB Council Chambers, 5:00 PM)	Environmental Services Proposed Commingled Recycling Surcharge Ordinance First Reading	ESD

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 29, 2019	City Council Study Session (TMB Council Chambers, Noon)	Department of Ecology's Tacoma Smelter Plume Update	WSDOE/PDS	WA Department of Ecology will be providing an update on the Tacoma Smelter Plume to include progress of soil samplings, yard cleanups and outreach efforts with TPC Health Dept.
		Ensuring Safe, Clean and Sanitary Downtown	ESD/TPD	Staff from SWM will present multiple strategies to address blight, litter, and unsecure garbage containers to improve Tacoma's downtown streetscape.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing on the regarding proposed Click! Surplus Declaration	CAO	
		Final reading of the Environmental Services Proposed Surcharge for Commingled Recycling Ordinance and a Special Project Resolution	ESD	Resolution related to special project to provide education and outreach around waste reduction, recycling contamination issues, and how the residential recycling program is changing.

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
November 5, 2019	City Council Study Session (TMB Council Chambers, Noon)	Mid-Biennium Budget Modification Recommendations	OMB	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Click! Resolutions - Declaring Surplus and Rainer Connect Agreement (tentative)	CAO	
November 12, 2019	City Council Study Session (TMBN 16, Noon)	Quarterly Affordable Housing Action Strategy Plan Update	CED/CMO	Quarterly update on implementation of the Affordable Housing Action Strategy (AHAS) and actions taken by each of the 12 tactical action teams.
		Tacoma Dome Link Extension Update	PDS	Staff from PDS and Sound Transit will provide an update, including recent Sound Transit Board action and the next steps as the projects moves into the environmental review phase.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Final Reading of the Tideflats Interim Regulations Reauthorization Ordinance	PDS	At the October 10th City Council Meeting, the final reading of this Ordinance was moved to the Nov 12th City Council agenda.
November 19, 2019	City Council City Council Study Session (TMBN 16, Noon)	Neighborhood Council Program Review	NCS	
		Emergency Declaration on Homelessness Extension	NCS	Request for Council authorization to extend the Emergency Declaration on Homelessness to December 31, 2020.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 26, 2019	CANCELLED			

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
December 3, 2019	Joint City Council/Tacoma School Board Study Session (TMBN 16, Noon)	Tacoma School Board and City Council Updates on Items of Mutual Interest	TPS/Council	Updates from Tacoma Schools and the City will be discussed on various topics of mutual interest: SummerJobs253, Mayor's Youth Commission, etc.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 10, 2019	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 17, 2019	Joint Utility Board Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 26, 2019	<p>CANCELLED ** Please note there will not be a meeting on December 31, 2019. (Due to the holiday, this meeting will be moved to next business day, January 2, 2020 or cancelled)</p>			

**** Please note there will not be a meeting on December 31, 2019 (Due to the holiday, this meeting will be moved to next business day, January 2, 2020, or cancelled.)**

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
October 10, 2019	Neighborhood and Community Services Community Mobilization Contracts (Informational)	Allyson Griffith, Neighborhood Enhancement Team Manager, NCS; and Kristin Ely, Management Analyst, NCS	Information update on the status of community mobilization efforts funded by Neighborhood and Community Services contracts.
Future			
October 24, 2019	Project Peace (Informational)	Ed Wade, Assitant Chief, Tacoma Police Department; and Korbett Mosesly, Management Analyst, OEHR	An update of the Project Peace youth outreach meetings and executive team retreat.
	Review of Policies Establishing Shelters for Homeless Individuals	Linda Stewart, Neighborhood and Community Services Director	A review of ordinance 28498 and Tacoma Municipal Code 13.06 to consider options for expanding the opportunity for nonprofit and religious organizations to establish homeless shelters on their property.
November 14, 2019	Citizen Police Advisory Committee Interviews	Doris Sorum, City Clerk	5 vacancies
	Chronic Nuisance Code Implementation (informational)	Danielle Larson, Tax & License Manager and Kieth Echterling, Assistant City Attorney	

Economic Development Committee			
Committee Members: Thoms (Chair), Hunter, McCarthy, Ushka Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
October 22, 2019	Commercial Office Incentive	Gloria Fletcher, Business Development Manager, CED	This presentation will provide a summary of and recommendations for improving the sustainable business environment in Tacoma.
Future			
October 29, 2019	Green economy policy recommendations	Gloria Fletcher, Business Development Manager, CED	Third presentation on the Tacoma green job economy, with staff recommendations for policy updates
	TPU Economic Development Strategic Plan	Michael Catsi, TPU's Economic Development Manager	Continuing the conversation from the EDC meeting on Sept. 24 on the new TPU Economic Development Strategic Plan, outlining initiatives and priorities.
November 12, 2019	Tacoma Arts Commission Interviews	Clerks Office	5 vacancies

Government Performance and Finance Committee

Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware			
October 15, 2019	State Auditor	Linda Mastin, State Auditor	2017 exit accountability audit, 2018 exit federal & financial audit, and 2018 entrance accountability audit
Future			
November 5, 2019	Title 6 in response to HB1403	Danielle Larson, Tax & License Manager	HB 1403 makes changes to the service apportionment tests, definitions and alternative apportionment process effective January 1, 2020. HB 1059 changes the due date for annual business & occupation tax filers to April 15 effective January 1, 2021
	Civil Service Board	Becky Summers	
November 19, 2019	Board of Ethics Interviews	Doris Sorum, City Clerk	2 vacancies

Infrastructure, Planning and Sustainability Committee

Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter		1st and 3rd Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston			
October 16, 2019	Urban Forestry Management Plan	Mike Carey, Office of Environmental Policy and Sustainability	Present data collected of Tacoma's urban forest and benchmark with other communities
Future			
November 6, 2019	Sustainable Tacoma Commission Interviews	Doris Sorum, City Clerk	2 positions open
	Electric Vehicle Updates	Lisa Rennie, Senior Power Analyst, Tacoma Public Utilities	A presentation from Tacoma Public Utilities regarding recent State legislation and related programming for electric vehicle adoption.
	Code Updates for Electric Vehicle Adaptation	Kristi Lynett, Office of Environmental Policy and Sustainability	
November 20, 2019	Landmarks Preservation Commission Interviews	Doris Sorum, City Clerk	
	Scooter and Bike Share	Jennifer Kammerzell, Principal Engineer, Public Works	
	Urban Forestry Management Plan	Mike Carey, Office of Environmental Policy and Sustainability	Present Urban Policy recommendations that would be incorporated into a resolution for Council Consideration on December 3, 2019