



**TO:** Board of Contracts and Awards  
**FROM:** James P. Duggan, Fire Chief  
**COPY:** Michael Fitzgerald, Assistant to the Chief, Budget & Finance/Fire  
City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Kim Ward, Finance/Purchasing  
**SUBJECT:** Increase Contract for Protective Jackets and Trousers for Structural Firefighting  
Request for Bids FD12-0750F, SAP Contract No. 4600009027 – April 17, 2018  
**DATE:** March 28, 2018

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**RECOMMENDATION SUMMARY:**

The Tacoma Fire Department requests approval to increase Contract 4600009027 with L. N. Curtis and Sons, Seattle, Washington, by \$150,000, plus tax, to purchase additional protective jackets and trousers for structural firefighting. The increase will bring the contract to a final cumulative total of \$1,377,400, plus tax.

**STRATEGIC POLICY PRIORITY**

- Strengthen and support a safe city with healthy residents

For their safety and performance, firefighters are required to wear special protective clothing when engaged in structural firefighting.

**BACKGROUND:**

**ISSUE:** The contract increase is needed to place a final order for purchase of protective clothing for the current fire recruit class and to continue replacement of worn and damaged protective clothing used for structural firefighting. The contract will expire April 23, 2018.

**ALTERNATIVES:** The City could resolicit for bids for protective clothing for structural firefighting. The resulting bids would likely result in more cost and delayed delivery than will be the case by increasing the current contract.

**COMPETITIVE SOLICITATION:** The contract was originally awarded to L. N. Curtis and Sons as a result of Request for Bids Specification No. FD12-0750F in April 2013.

**CONTRACT HISTORY:**

The original three-year contract, plus the option for two one-year extensions, was approved by Resolution No. 38658 on April 23, 2013, in the amount of \$617,400, plus tax.

On December 21, 2015, Resolution No. 39323 increased the contract by \$220,000, bringing the cumulative total to \$837,400, plus tax.

On September 27, 2016, Resolution No. 39547 authorized the first one-year contract extension and increased the contract by \$440,000, bringing the cumulative total to \$1,277,400, plus tax.



City Purchasing staff approved a contract supplement on September 15, 2017, which extended the contract through April 23, 2018, without an increase.

**SUSTAINABILITY:** L. N. Curtis and Sons indicated it is “committed to providing a workplace in which excellence is achieved by all employees, safely, and with consideration for the larger environment.” Toward that end, they endeavor to “follow procedures for the safe and careful conduct of our work, treat others decently and protect the environment from potentially negative effects of our business.” Their daily practices include goals related to energy, health, resources and respect.

**SBE/LEAP COMPLIANCE:** Not Applicable.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 Fire General Fund	253000	5210400	\$150,000
<b>TOTAL</b>			<b>\$150,000</b>

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
<b>TOTAL</b>			

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$150,000

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes