



# City of Tacoma

## Infrastructure, Planning and Sustainability Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248

Dial: 253-215-8782 Meeting ID: 878 2905 6704

Webinar Link: [www.zoom.us/j/87829056704](http://www.zoom.us/j/87829056704) Passcode: 614650

**August 23, 2023**

**4:30 PM**

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Chair Kristina Walker, Vice Chair Olgy Diaz, John Hines,  
Catherine Ushka, Joe Bushnell (alternate)

### Call To Order

Chair Walker called the meeting to order at 4:33 p.m.

### Roll Call

**Present:** 3 - Hines, Walker and Bushnell

**Absent:** 2 - Diaz and Ushka

### Public Comment

Public Comment was heard from:

1. Larry Leveen, Director, ForeverGreen Trails, speaking on redevelopment of the City's Mountain Division railroad corridor.

### Briefing Items

1. [23-0819](#) Transportation Commission Interviews  
[Susan Haigh, RIM Administrator and Deputy City Clerk]

At approximately 4:38 p.m., Susan Haigh, RIM Administrator and Deputy City Clerk, informed the Committee that there are currently two positions open on the Transportation Commission, one At-Large position and the Council District No. 4 position. She further stated that Bruce Morris who is seeking reappointment and is currently in the District No. 4 position, is moving out of Council District No. 4, and staff is proposing to reassign Troy Serad from At-Large No. 3 position to the Council District No. 4 position which would provide an additional At-Large position vacancy.

The Committee interviewed Bruce Morris, James Hill, Alden Robert, and Cam Solomon.

Discussion ensued regarding the qualifications of candidates.

**MOTION : Council Member Bushnell moved to recommend the reassignment of Troy Serad from the “At-Large No. 3” position on the Transportation Commission to the “Council District No. 4” position to serve a three-year term, effective September 1, 2023, to expire August 31, 2026.**

**SECONDED BY: Council Member Hines.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hines, Walker and Bushnell

**Absent:** 2 - Diaz and Ushka

**MOTION: Council Member Bushnell moved to recommend the reappointment of Bruce Morris to the to the “At-Large No. 2” position on the Transportation Commission to serve a three-year term, effective September 1, 2023, to expire August 31, 2026.**

**SECONDED BY: Council Member Hines.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hines, Walker and Bushnell

**Absent:** 2 - Diaz and Ushka

**MOTION: Council Member Bushnell moved to recommend the appointment of James Hill to the “At-Large No. 3” position on the Transportation Commission to fill an unexpired term, to expire August 31, 2024.**

**SECONDED BY: Council Member Hines.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hines, Walker and Bushnell

**Absent:** 2 - Diaz and Ushka

2. [23-0820](#) Urban Design Review Program  
[Stephen Antupit, Senior Planner, Planning and Development Services]

At approximately 5:35 p.m., Stephen Antupit, Senior Planner, Planning and Development Services, presented the Urban Design Review program, including an agenda; project; goals related to improving design outcomes, community responsiveness, and efficiency; project scope; noting, Committee guidance, intention to use Urban Review for larger mixed-use, multi-family, and non-residential developments in mapped Growth Center, the focus and priorities, examples, and recommended levels of review and community engagement; public review of draft elements; Planning Commission review process; and next steps.

Discussion ensued throughout regarding scope of Urban Design Review based on square footage, board review versus administrative review, public notices, representation from council districts, code revisions related to public review, proposals for Urban Design Board appointment, how developers move through the permit process, submission of permits, proposed timelines, square footage requirements for all projects, allocating costs, and non-profits having a different pay structure.

## Topics for Upcoming Meetings

3. [23-0821](#) September 13, 2023 - Tree Code Policy Update,  
Safe Routes to School Action Plan Update  
September 27, 2023 - Facilities Advisory Committee Recommendation,  
PFAS Regulation Updates  
October 11, 2023 - Combined Committees, Boards, and Commissions Reports


Cathy Satava, Committee Liaison, stated that the September 13, 2023, meeting will include an update on the Tree Code policy; the September 27, 2023, meeting will include the Facilities Advisory Committee recommendation and the PFAS regulation updates; and the meeting on October 11, 2023, will include combined Committees, Boards, and Commissions reports and that it will be held in Chambers.

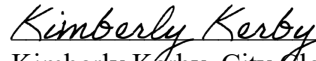
## Other Items of Interest

There were no other items of interest.

## Adjournment

There being no further business, the meeting adjourned at 6:15 p.m.

  
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Kristina Walker, Chair

  
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Kimberly Kerby, City Clerk's Office