



RESOLUTION NO. 38248

1 A RESOLUTION directing adoption of a Sustainable Procurement Policy.

2 WHEREAS the 2008 Tacoma Climate Action Plan directed the City, its
3 leaders, and its employees to lead by example in making--and by inspiring
4 residents and businesses to make--policy and behavior changes to minimize
5 negative impacts on human health and environment while supporting a diverse,
6 equitable, and vibrant community and economy, and

7
8 WHEREAS the 2008 Tacoma Climate Action Plan sought
9 implementation by the City of an environmentally responsible purchasing policy,
10 which would consider the cradle-to-grave lifecycle effects of goods and services
11 purchased, and

12
13 WHEREAS, on January 25, 2011, the City Council adopted
14 Resolution No. 38188, supporting lifecycle assessments and lifecycle thinking
15 as a way to identify possible sustainability improvements to the City's processes
16 for procurement of goods and services; Now, Therefore,

17 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

18 Section 1. That the City will develop a sustainable procurement policy,
19 which will be contained in and implemented as part of its Purchasing Policy
20 Manual.

21
22 Section 2. That the City's sustainable procurement policy will include
23 instructions for consideration of lifecycle impacts of procurement choices,
24 specifically factors such as:
25
26



- Pollutant releases, especially persistent bioaccumulative toxins (PBTs);
- Toxicity of materials used;
- Waste generation;
- Greenhouse gas emissions, including transportation of materials and services;
- Recycled content;
- Energy consumption;
- Depletion of natural resources;
- Potential impact on human health and the environment;
- Use of City's certified Historically Underutilized Businesses
- Ergonomic and health effects on City employees;
- Lowest total lifecycle cost; and
- Impact on staff time and labor.

Section 3. That the City will educate and train its employees to utilize the City's sustainable procurement policy, including training in consideration of lifecycle assessments and in lifecycle thinking.

Section 4. The sustainable purchasing policy will be presented to the Environment and Public Works Committee no later than June 30, 2011.

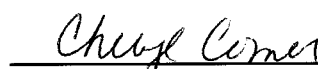
Adopted APR 19 2011


Mayor

Attest:


City Clerk

Approved as to form:


Deputy City Attorney

**RECEIVED**

CITY CLERK USE ONLY

REQUEST FOR
☐ **ORDINANCE** ☒ **RESOLUTION**

Request #:

12912

Ord./Res. #:

38248

CITY CLERK'S OFFICE

1. DATE: April 6, 2011

2. SPONSORED BY: COUNCIL MEMBER(S) NA (If no sponsor, enter "N/A")

3a. REQUESTING DEPARTMENT/DIVISION/PROGRAM City Manager/Office of Sustainability	4a. CONTACT (for questions): Kristin Lynett	PHONE: 591-5571
3b. "DO PASS" FROM EPW ☒ Yes ☐ No ☐ To Committee as information only ☐ Did not go before a Committee	4b. Person Presenting: Kristin Lynett	PHONE: 591-5571
3c. DID THIS ITEM GO BEFORE THE PUBLIC UTILITY BOARD? ☐ Yes, on [Date] ☒ Not required	4c. ATTORNEY: Martha Lantz	PHONE: 591-5633
 Department Director/Utility Division	 Budget Officer/Finance Director	 City Manager/Director Utilities

5. REQUESTED COUNCIL DATE: April 19, 2011

(If a specific council meeting date is required, explain why; i.e., grant application deadline, contract expiration date, required contract execution date, public notice or hearing required, etc.)

6. SUMMARY AGENDA TITLE: (A concise sentence, as it will appear on the Council agenda.)

The City Council commits the City of Tacoma to develop a Sustainable Purchasing Policy.

7. BACKGROUND INFORMATION/GENERAL DISCUSSION: (Why is this request necessary? Are there legal requirements? What are the viable alternatives? Who has been involved in the process?)

The 2008 Climate Action Plan called for development of an environmentally preferable purchasing policy. This resolution was brought to EPW by the Sustainable Tacoma Commission numerous times and most recently passed on March 23, 2011. The Purchasing Department, as well as all other departments, has been involved in its development.

A draft administrative policy has been under development for a year and will shortly be approved by management and included in the Purchasing Manual.

8. LIST ALL MATERIAL AVAILABLE AS BACKUP INFORMATION FOR THE REQUEST AND INDICATE WHERE FILED:

Source Documents/Backup Material	Location of Document
2008 Climate Action Plan	www.Cityoftacoma.org/sustainability
	On File with Clerk's Office
Draft Sustainable Purchasing Policy	Finance/Purchasing Department

REQUEST (CONT)

CITY CLERK USE ONLY

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9. WHICH OF THE CITY'S STRATEGIC GOALS DOES THIS ITEM SUPPORT? (CHECK THE GOAL THAT BEST APPLIES)

- A. ☐ A SAFE, CLEAN AND ATTRACTIVE COMMUNITY
B. ☒ A DIVERSE, PRODUCTIVE AND SUSTAINABLE ECONOMY
C. ☐ A HIGH-PERFORMING, OPEN AND ENGAGED GOVERNMENT

10. IF THIS CONTRACT IS FOR AN AMOUNT OF \$200,000 OR LESS, EXPLAIN WHY IT NEEDS LEGISLATIVE APPROVAL:

11. FINANCIAL IMPACT: ☐ EXPENDITURE ☐ REVENUE

- A. ☐ NO IMPACT (NO FISCAL NOTE)
B. ☐ YES, OVER \$100,000, Fiscal Note Attached
C. ☒ YES, UNDER \$100,000, (NO FISCAL NOTE)

Provide funding source information below:

FUNDING SOURCE: (Enter amount of funding from each source)

Fund Number & Name:	State \$	City \$	Other \$	Total Amount
General Fund - Sustainability		\$10,000		

If an expenditure, is it budgeted? ☒ Yes ☐ No Where? Cost Center: 20400

Acct #: 5414000

Resolution No. 38248

Adopted: APR 19 2011

AMENDED

Maker of Motion: WALKER

Seconded: LONERGAN

Voice Vote:

MEMBERS	AYES	NAYS	ABSTAIN	ABSENT
Mr. Boe	✓			
Mr. Campbell	✓			
Mr. Fey	✓			
Mr. Lonergan	✓			
Mr. Manthou	✓			
Mr. Mello	✓			
Ms. Walker	✓			
Ms. Woodards	✓			
Mayor Strickland	✓			

Roll Call Vote:

MEMBERS	AYES	NAYS	ABSTAIN	ABSENT
Mr. Boe				
Mr. Campbell				
Mr. Fey				
Mr. Lonergan				
Mr. Manthou				
Mr. Mello				
Ms. Walker				
Ms. Woodards				
Mayor Strickland				