



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Paige Armstrong, Administrative Services Coordinator, City Manager's Office  
Elizabeth Pauli, City Manager  
**COPY:** City Council and City Clerk  
**SUBJECT:** **2024 Cancelled City Council Meetings - December 12, 2023**  
**DATE:** December 5, 2023

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**SUMMARY AND PURPOSE:**

A resolution approving the cancellation of seven regular City Council meetings in 2024: Tuesday, January 2; Tuesday, January 16; Tuesday, March 12; Tuesday, May 28th; Tuesday, September 3rd; Tuesday, December 24 and Tuesday, December 31.

**COUNCIL SPONSOR:**

Mayor Woodards

**BACKGROUND:**

Per Section 2.8 of the City Charter, entitled Procedure of the Council, the City Council shall hold at least forty-six regular meetings each calendar year. Therefore, the City Council, by a majority vote, can cancel up to seven meetings in 2024, and still meet the regular meeting requirements.

At the December 5, 2023, Study Session, the City Council discussed the following dates as proposed options for the seven cancelled meetings in 2024:

- Tuesday, January 2nd;
- Tuesday, January 16;
- Tuesday, March 12th;
- Tuesday, May 28th;
- Tuesday, September 3rd;
- Tuesday, December 24th; and
- Tuesday, December 31st.

Most of the dates selected fall one day before or after a legal holiday.

**ALTERNATIVES:**

The City Council could determine alternative dates to cancel.

**STAFF/SPONSOR RECOMMENDATION:**

Staff recommends that these seven City Council meetings be cancelled in 2024 and requests City Council consideration at the December 12th Council meeting.



City of Tacoma

**City Council Action Memorandum**

**FISCAL IMPACT:**

There is no fiscal impact.

**ATTACHMENTS:**

None.