TO: Mayor and City Council Members
FROM: Rebecca Boydston on behalf of Council Member Blocker
COPY: City Manager, City Attorney and the City Clerk
SUBJECT: Resolution Authorizing the Use of City Council Contingency Funds for Community Members' Travel Expenses to Participate in the Final All America City Award Competition – June 5, 2018
DATE: May 22, 2018

SUMMARY:
Resolution authorizing the use of up to $10,000 of City Council Contingency Funds for travel expenses related to community members attending the National Civic League Conference to participate in the All America City Award process.

COUNCIL SPONSORS:
Mayor Woodards, and Council Members Blocker and Ibsen

STRATEGIC POLICY PRIORITY:
Including community members who participated in recent projects so they can attend the final All America City Award competition best aligns with the following strategic priority:
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:
On March 26, 2018, Tacoma was named as one of 19 finalists to compete for an All America City Award by the National Civic League. This award recognizes communities that leverage civic engagement, collaboration, inclusiveness, and innovation to successfully address local issues. Tacoma's application included highlights of recent projects, such as Project PEACE, Latino Town Halls, Health in All Policies, and the Lincoln District Revitalization.

As a finalist, Tacoma is invited to compete in a three day awards competition and conference to present its efforts to a jury of national experts. The National Civic League encourages finalist cities to bring along individuals involved in their projects to compete in these juries. Benefits of winning include: economic stimulus effects, community pride and collaboration, and national recognition. By participating in this process, City staff and community members will have the opportunity to learn how other finalists from locations across the country have successfully leveraged civic engagement, collaboration, inclusiveness, and innovation to successfully address community issues.

We request the use of Council Contingency Funds in the amount of up to $10,000 for community members who have participated in City projects to attend the conference alongside City staff for the purpose of competing on Tacoma's behalf. It is anticipated that five to six community members would participate and this funding would only be used to cover their travel and participation costs, based on the City Travel Policy's allowable expenses. Participating Council Members and staff costs will be covered through their department's budget.

Revised: 1/30/2017

ISSUE:
In order to authorize the use of the City Council Contingency Funds for this purpose, a resolution must be adopted.

ALTERNATIVES:
The City Council could choose not to use this fund for the travel expenditures associated with the community members' participation in the competition process.

RECOMMENDATION:
We recommend the use of Council Contingency Funds in the amount of up to $10,000 for community members who have participated in City projects to attend the conference and compete alongside City staff on Tacoma's behalf.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 Council Contingency Fund	660000	5310100	$10,000
TOTAL			**$10,000**

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1030 Council Contingency Fund	660000	6311010	$10,000
TOTAL			**$10,000**

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: $10,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.
N/A

Revised: 1/30/2017