



**TO:** T.C. Broadnax, City Manager  
**FROM:** Karen Short, Human Resources Senior Analyst  
Joy St. Germain, Director, Human Resources  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Authorize execution of a Letter of Agreement with the City of Tacoma  
Washington, County and City Employees, Local 120 – August 23, 2016  
**DATE:** July 29, 2016

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**SUMMARY:**

A resolution authorizing the execution of a Letter of Agreement as negotiated with the City of Tacoma Washington, County and City Employees, Local 120.

**STRATEGIC POLICY PRIORITY:**

The requested resolution aligns with the City Council’s Strategic Policy Priority to encourage and promote an open, effective and results-oriented organization by providing for the creation of new classifications to the collective bargaining agreement with the City of Tacoma Washington, County and City Employees, Local 120.

**BACKGROUND:**

The resolution will authorize execution of Letter of Agreement negotiated with the City of Tacoma Washington, County and City Employees, Local 120.

The purpose of the agreement is to provide for a change in title for the classification of Information Technology Programming Intern (CSC 4608) to Information Technology Analyst Intern, and add three (3) additional new intern classifications to be titled Information Technology Computer Support Technician Intern, Information Technology Helpdesk Intern, and Information Technology Business Analyst Intern. Each will be classified, represented by local 120 and eligible for overtime.

The City and the Union both acknowledge their support of these intern programs. The work performed by the classifications is intended to be educational, to learn and perform work covered by Local 120 classifications. When intern positions are filled, they will be temporary assignments, and the duration of the appointment shall not exceed twelve (12) months aggregate time in any two-year period, per Tacoma Municipal Code (TMC), Section 1.24.710.

**ISSUE:**

Authorization is required to execute the Letter of Agreement as negotiated with the bargaining unit on behalf of the employees represented by the Teamsters Local Union No. 117, General Unit.

**RECOMMENDATION:**

It is recommended that the City Council take the necessary action to approve the legislation.

**FISCAL IMPACT:**

There is no fiscal impact for this request.