



WEEKLY REPORT TO THE CITY COUNCIL

April 4, 2019

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. This is a reminder that **you are required to submit** to the Public Disclosure Commission, **no later than Monday, April 15th, your “Personal Financial Affairs Statement.”** In addition, **please provide a copy of your report to the City Clerk’s Office for our records.** The Public Disclosure Commission’s link for filing is: <https://www.pdc.wa.gov/learn/file-online>.

ITEMS OF INTEREST

2. At the April 2nd Study Session, Neighborhood and Community Services (NCS) staff previewed **a mapping tool for residents to use in tracking code compliance issues.** The map is available at www.cityoftacoma.org/code and there is a video tutorial available on the website to assist with navigating the information. The map allows users to navigate by Councilmanic District or by address. The map displays both open and closed case information and provides the property address, case status and a link to the Pierce County Assessor’s Office for additional property information. NCS staff will visit neighborhood groups and Neighborhood Councils to share information about this tool. Residents with compliance concerns should contact TacomaFIRST 311 to have them entered into the system so they can be addressed.
3. I am pleased to report that **Tacoma Venues & Events Director Kim Bedier was shortlisted as a finalist for The Stadium Business Awards 2019 for Executive of the Year.** The Stadium Business Awards recognize leadership, innovation and achievement in the delivery, operation and management of facilities globally. Award winners will be selected in June in Manchester, UK. More information about the awards is available on the following link: <https://www.stadiumbusinesssummit.com/2019-finalists-announced/>
4. Attached for your information is a list of important **themes that staff identified while attending recent Neighborhood Council meetings.** This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.

5. The **April 10, 2019 Public Utility Board meeting has been canceled.**

STUDY SESSION/WORK SESSION

6. The **City Council Study Session** of Tuesday, April 9, 2019 will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Six-Year Transportation Improvement Program**; (2) **2019-2020 CDBG, HOME, and ESG Funding Recommendations for the Annual Action Plan**; (3) **TACID & Tacoma Learning Center (Hope Sparks & PAVE) Land Lease and Operation and Use Agreement**; (4) **Presentation by the City Manager's Proposed Fire Chief Candidate, Deputy Fire Chief Tory Green**; (5) **Other Items of Interest – Council Consideration Request for 2019 Tacoma Reads Together Events**; (6) **Committee Reports**; and, (7) **Agenda Review and City Manager's Weekly Report.**

At Tuesday's Study Session, Public Works staff will present the **Draft Annual Amendment to the Six-Year Transportation Improvement Program as required by RCW 35.77.** The program is updated annually and a copy filed with the State Secretary of Transportation by July 1st of each year. To date in 2019, the draft plan was presented to the Transportation Commission, Infrastructure, Planning and Sustainability Committee and the Community Council.

As a second item on Tuesday, staff will present the **Program Year 2019-20 Community Development Block Grant funding recommendations for housing assistance, economic development, community development and public service projects.** Please see the attached memorandum from Community and Economic Development Director Jeff Robinson and Neighborhood and Community Services Director Linda Stewart for additional information on the recommendations.

As a third item on the Study Session agenda, Staff from Public Works will be presenting a **proposed amendment to land leases with Tacoma Community College (TCC) for two buildings which house the Tacoma Area Coalition for Individuals with Disabilities (TACID) and Tacoma Learning Center (TLC),** which includes HopeSparks/PAVE (Parents are Vital in Education). The buildings are located on the TCC campus at 6315 South 19th Street and 6316 South 12th Street, respectively. In addition, staff from Neighborhood and Community Services will be sharing the proposed Operation and Use Agreements for TACID and TLC during this time.

Deputy Fire Chief Tory Green is the City Manager's proposed candidate for the Fire Chief position. In addition at Tuesday's Study Session, the Council will receive a brief presentation from this candidate and have an opportunity to ask questions. There will also be engagement events for employees and the community with the candidate on April 9th and 10th.

Under Other Items of Interest, Council Member Ushka will share a **Council Consideration Request for the use of \$10,000 from the Council Contingency Funds for the 2019 Tacoma Reads Together events**. The events will include a book reading, discussion and signing by author Tommy Orange for the novel *There There*.

7. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

8. You have been invited to the following events:
 - **Community and Employee Engagement Events with the City Manager's Proposed Candidate for the Fire Chief position, Deputy Fire Chief Tory Green:**
 - **Tuesday, April 9th, 3:00-4:30 p.m.**, Rehearsal Studio 3 (between Pantages and Theater on the Square, located at 901 Broadway; and,
 - **Wednesday, April 10th, 6:00-7:30 p.m.**, at the Tacoma Public Library Downtown Branch's Olympic Room, located at 1102 Tacoma Avenue South.
 - **Tacoma Fire Chief Jim Duggan's Retirement Celebration on Wednesday, April 10th, 3:00 – 4:00 p.m.**, 747 Market Street, Room 708.
 - **Annual Citizen's for a Healthy Bay Dinner and Auction on Saturday, April 13th, 5:30 – 10:30 p.m.**, at the Foss Waterway Seaport, located at 705 Dock Street.
 - **Tacoma Yacht Club's 2019 Daffodil Marine Parade on Sunday, April 14th, 9:00 a.m. to 2:00 p.m.**, at 5401 Yacht Club Road.
 - **Carol Milgard Breast Center's Open House and 10 Year Celebration on Monday, April 15th, 4:30 – 6:00 p.m.**, at 4525 South 19th Street.
 - **BCRA's newly renovated Pantages Theater open house on April 17th, 4:00 – 7:00 p.m.**, located at 901 Broadway.
 - **Graduate Tacoma's 2019 Community Impact Report Forum on Friday, April 26th, 8:00 a.m.**, at the STAR Center, located at 3873 South 66th Street.

- **Forterra's Annual Breakfast *A Place for All of Us* on Tuesday, April 30th, from 7:30 to 9:00 a.m.**, at the Washington Convention Center, located at 705 Pike Street, Seattle.
- **Annual Girl Scouts of Western Washington Luncheon on Thursday, May 2nd, Noon**, at the Hotel Murano, located at 1320 Broadway.
- **Annual Pierce County Law Enforcement Memorial Ceremony on Thursday, May 2nd, 6:00 p.m.**, at the McGavick Student and Conference Center at Clover Park Technical College, located at 4500 Steilacoom Blvd, #23, Lakewood.
- **Safe Streets 30th Anniversary Gala on Saturday, May 4th, 5:30 p.m.**, at the Hotel Murano, located at 1320 Broadway.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



NC Liaison Meeting Report

[+ new item](#) or [edit this list](#)

All Items  

✓ Neighborhood Council	Topics Discussed	Request/ Items of Concern	Presentations by Department	Request Response	Council in Attendance	City Liaison
North End	- There was a presentation on the upcoming recycling changes. After hearing that there would be no fee increases for commercial recycling, residents said it sounded like the public will be subsidizing the total cost of recycling.	- A resident wanted to know when the rental housing code would be translated to other languages. -The principal from Wilson High School was in attendance. She was asked how the community can help Wilson HS. The principal said parents should have conversations with their children about vaping as it has become a big problem at school.	Environmental Services, Equity and Human Rights	-Translation information will be included in the newsletter		Suarez, William
Central	- library feasibility study and library kiosks - Click! network changes - ADU ordinance	- In their new budget they have a line item called "Capacity Building Stipend" for \$2k from the City. They are uncertain how they have to earn that money and need clarification. - They have complaints about the Scott Pearson Trail and the amount of trash being left by the homeless in the area. In the past, they had organized cleanups but the quantity of trash has become overwhelming. - A community member asked Blocker about the potential for a Sounders 2 stadium near Cheney Stadium and expressed their desire that their neighborhood being involved earlier to discuss implications and impacts of a new stadium on the surrounding area.	Library	-information about the 2k in additional funding has been sent to the board. -NCS and PQ are aware of the train debris and will continue to monitor it. Residents are advised to report debris to 311. -Kim Bedier provided context to the concerns and information has been relayed regarding the early stages of the process, and the commitment to public outreach.	Blocker, Keith	Benscoter, Sam
New Tacoma	DADUs, Click!, One Tacoma open houses, Coffee with the Mayor, Upcoming openings on boards and commissions, innovative grants, BRT, Teachers union legislative update, Sound transit update	- Compliment for the City: Pennie mentioned that she called 311 to ask for her gravel alley to be regraded and they were out there quickly with new gravel and a nicely graded alley.	N/A	N/A		Warren, Bucoda

NC Liaison Meeting Report - All Items

✓ Neighborhood Council	Topics Discussed	Request/ Items of Concern	Presentations by Department	Request Response	Council in Attendance	City Liaison
East Side	Community Clean up dates and shredding locations; HOT team encampment clean up by highway 7 interchange; Swan Creek master plan; Arlington Drive Project- 18-24 year old individuals in crisis housing; Rezoning to increase density in neiighborhood	Council Requests that Steve Atkinson come to an upcoming meeting to share the current state of the rezoning process for the district with respects to increased density. They would like to know what the options are and hear more about what the City proposes (they do not have a stance on said policy yet).	n/a	-PDS is already addressing issues with the neighborhood council		Falk, Hayley
South End	innovative grants, gas station park, ADUs, recycling, Safe Streets, future funding of innovative grants,	N/A	N/A	N/A		Warren, Bucoda
South Tacoma	recycling, ADUs, innovative grants, illegal dumping, bike lanes,	<p>-residents unhappy with bike lane under bridge at 66th and S tacoma way that force bikers to cross over traffic. Observing many near misses.</p> <p>-Problem with contractors making a mess and not cleaning up debris. Want to require green bins for demos.</p> <p>-Want fencing to keep people off 66th and S Tacoma Way tracks</p> <p>-Wapato hills area no parking rules are never enforced. Want signs removed.</p> <p>-Wanted to know what happened to the old Tacoma recycling plant. Blamed city for closing it.</p>	Environmental Services	<p>-Resident has been in contact with PW. Question sent to Joshua Diekman for Updates.</p> <p>-This is a code compliance issue and residents have been informed to use 311.</p> <p>-PW is aware of this and will update when possible.</p> <p>-Parking enforcement has been notified, residents will use 311 in the future.</p> <p>-Information about the old paper recycling plant on S Tacoma way has been forwarded to the board. It was a business decison that the company left.</p>		Warren, Bucoda

✓ Neighborhood Council	Topics Discussed	Request/ Items of Concern	Presentations by Department	Request Response	Council in Attendance	City Liaison
Northeast	<p>Presentation from Todd Hay, Advocates for a cleaner Tacoma, President - LNG: A Fuller Picture</p> <p>Fumigate material that caught fire on Port of Tacoma land, and how the Tacoma Fire Department responded.</p>	<ol style="list-style-type: none"> 1. Question from Puyallup Tribal Council Member Annette Bryan regarding an SEIS for the LNG facility. 2. Request for an update on the Tideflats Subarea Planning process, specifically with information on how the NETNC is structured to participate. 3. Request for CM Thoms or other CMs & the Mayor to visit NETNC meetings. 4. Questions about trees being cut on City of Tacoma land between Northshore Parkway and Browspoint Blvd. 	N/A	<ol style="list-style-type: none"> 1. Steve Victor provided a response for staff liaison to forward on. 2. The Mayor and CM Mello have been invited to present on the subarea plan. Confirmation that CM Mello will attend the April meeting. 3. Invitations have been sent to CM Thoms, the large CMs and the Mayor. At least one elected representative will attend, re: item 2. Others will be connect should they respond to the request. 4. Connected with PDS. An inspector reviewed the area and provided a response. Staff liaison shared it with NETNC. 		Foster, Lynda
West End	James Center North/Development in the West End/School Safety/ L	<ul style="list-style-type: none"> - Not having enough parking with the James Center North development by THA. Residents want to be able to drive to the retail spaces that open up at James Center North and not have difficulty finding parking. A committee was created to look at current and future development projects in the West End. - West Slope NEighborhood Coalition asked West End NC for a letter of support so that residential homes built are not taller than 20 feet to protect views of properties located between 6th and 19th from Jackson Ave to Magnolia Ln 	none	<ul style="list-style-type: none"> - Planning and Development Service will have Shirley present at the next meeting about developments in the West End and to educate residents about how they can use mapping tools to be informed about developments. 		Suarez, William

4/1/2019

NC Liaison Meeting Report - All Items

✓	Neighborhood Council	Topics Discussed	Request/ Items of Concern	Presentations by Department	Request Response	Council in Attendance	City Liaison
	Community Council of Tacoma	ENACT new website, click, tideflats, 5G small cells, advanced meters,	-NE Tacoma shared concerns regarding a chemical fire in the port last week. -CCOT wants permit process education to understand how they can provide input and know what is in a permit -They want information on 5G and AMI	Neighborhood and Community Services	-Information about AMI, tideflats, and click will be in the next newsletter. -departments are being asked about 5G and general permit education. -Fire has been alerted for more information on the chemical fire	Beale, Chris	Warren, Bucoda



TO: Elizabeth Pauli, City Manager
FROM: Jeff Robinson, Director, Community and Economic Development Department
 Linda Stewart, Director, Neighborhood and Community Services Department
COPIES: City Council and City Clerk
SUBJECT: PY 2019-20 CDBG, HOME and ESG Funding Recommendations for Annual Action Plan
DATE: March 25, 2019

SUMMARY:

The purpose of this memo is to provide the Council an opportunity to review and comment on Program Year (PY) 2019-20 Community Development Block Grant (CDBG) funding recommendations for housing assistance, economic development, community development, and public service projects. In addition, the Council will review Emergency Solutions Grant (ESG) funding recommendations for homeless services-related projects. This memo also serves to inform the Council about the new CDBG and HOME Investment Partnerships Program (HOME) sub-recipient agreements between the City, Tacoma Community Redevelopment Authority (TCRA), Lakewood, and individual service providers.

Staff presented the CDBG, HOME, and ESG recommendations to the Community Vitality & Safety Committee on March 28, 2019, and will present the recommendations to the City Council on May 7, 2019, for incorporation into the PY 2019-2020 Annual Action Plan (Plan). The Plan outlines Tacoma’s use of these funds in the coming program year.

The Department of Housing and Urban Development (HUD) has not yet notified staff of Tacoma’s PY 2019-2020 funding award. As such, the following recommendations to the Council assume the same level of funding provided in PY 2018-2019. Specifically, staff expects to receive \$2,460,156 in CDBG; \$201,861 in ESG; and \$1,391,912 in HOME funds. Over the course of the previous ten funding cycles, the City of Tacoma has experienced an overall trend of decreased or level funding across the CDBG, HOME, and ESG programs. PY 2018-2019 did see an increase in funding. *Please see Exhibit A: Funding Trend for CDBG, HOME and ESG 2010-2019.*

PY 2019-20 Funding Availability

Of the estimated new grant allocation of \$2,460,156, 20% (\$492,032) is set aside for administrative purposes associated with the management of the City’s CDBG program. An additional 15% (\$369,023) is allocated for public services related to human services. Up to 50% (\$1,230,078) is proposed for housing assistance projects. An additional \$100,000 is set aside for public improvements in low-income neighborhoods which may include infrastructure projects tied to Community and Economic Development Department (CEDD) catalytic projects. Staff proposes allocation of the remaining balance of funds (\$269,023) to economic development activities. These allocations are consistent with Council’s Two-Year Funding Priorities that were approved in November 2017. See Exhibit B: *City of Tacoma Community Planning and Development Allocation Summary*, for a visual representation of this data.

Activity	Amount
Administration	\$492,032
Public Services	\$369,023
Housing Assistance Projects	\$1,230,078
Neighborhood Projects / Public Improvements	\$100,000
Economic Development Activities	\$269,023
TOTAL	\$2,460,156



CDBG Notice of Fund Availability (NOFA)

A Notice of Funding Availability for PY 2019-2020 Community Development Block Grant services funding was released on January 25, 2019. The notice and instructions for accessing the application were posted in The Tacoma News Tribune, advertised in a City of Tacoma news release, posted on the City's website, and e-mailed to all projects funded in the current program year and those listed on an interested parties list.

The application process closed on February 15, 2019. In total, seven (7) applications were received. Three (3) applicants proposed housing assistance activities, two (2) applicants proposed economic development assistance, and two (2) applicants proposed public improvement projects in support of affordable housing. Staff screened each application for CDBG funding eligibility and all applications were determined to be eligible for such funds.

Four staff reviewers independently rated all seven (7) applications. Recommendations are based on each project's alignment with Council funding priorities established and adopted in November 2017 and other funding considerations such as cost effectiveness, program need, and the program's ability to leverage CDBG funds, past performance, collaboration efforts, staff capacity, fiscal responsibility, and completeness of the application.

Following an analysis of the most recent CDBG NOFA, housing division staff has determined \$1,462,529 is available for award through the NOFA process. Of this amount, \$466,500 is requested for housing assistance projects, \$269,023 is requested for economic development projects, and \$727,006 is requested in public improvement projects in support of affordable housing. Activities under this NOFA would occur as of July 1, 2019. See Exhibit C: *Housing, Economic Development, and Public Improvements in Support of Affordable Housing Funds Requested and Program Description* on applicant projects

BACKGROUND:

The TCRA is a 10-member board of citizens appointed by the Council that has the responsibility for reviewing and recommending programs that meet the CDBG and HOME Investment Partnership priorities related to housing, community, and economic development initiatives. Individual service provider recommendations are based on the examination of each application received, review of past performance, availability of funding, and applicable interviews conducted by the TCRA Board.

The HOME allocation is administered within a HUD-approved consortium whose members include the cities of Tacoma and Lakewood. Oversight of all HOME activities is conducted by the TCRA. The HOME Funds are used primarily for permanent affordable housing and support the TCRA down payment assistance program as well as affordable multi-family and senior housing developments. These projects are coordinated through a network of non-profit and for-profit developers and local service providers. The total estimated HOME allocation for PY 2019-2020 is \$1,391,912 and is awarded via a separate NOFA process currently scheduled for the summer of 2019.



CEDD CDBG Funding Recommendations

Based on the anticipated funding levels, staff recommends a \$100,000 set aside for public improvements in the form of ADA ramps, sidewalk, and/or other capital uses associated with high-priority housing and economic development projects.

Staff recommends funding housing assistance projects at the levels identified in Exhibit (C), totaling \$466,500. Staff recommends allocating \$727,006 in CDBG funds to public improvements supporting two housing projects (THA Arlington Youth Crisis Center and 1800 Hillside Projects) and an allocation of \$36,572 to the TCRA Affordable Housing Fund in support of other, yet identified development projects. This amounts to a total of \$1,230,078.

Staff recommends awarding \$185,000 to the Tacoma-Pierce County Chamber’s Spaceworks Tacoma program and \$84,023 to the Urban Biz program. The funding would break down as follows:

<u>Agency</u>	<u>Activity</u>	<u>Amount</u>
CEDD/ City of Tacoma	Public Improvements	\$100,000
<i>Subtotal</i>		<i>\$100,000</i>
Various	Housing Assistance	\$466,500
THA	Public Improvement Projects Supporting Affordable Housing	\$727,006
TCRA	Affordable Housing Fund	\$36,572
<i>Subtotal</i>		<i>\$1,230,078</i>
TPCC Spaceworks	Economic Development	\$185,000
Urban Biz	Economic Development	\$84,023
<i>Subtotal</i>		<i>\$269,023</i>
TOTAL		\$1,599,101

Staff also recommends authorization to increase or decrease the final funding amounts, as necessary, during contract negotiations and upon receiving final acceptance from the subrecipients of their award amounts.

Public Service CDBG and ESG Funding Allocation Recommendations

The Human Services Commission (“HSC”) and/or a special ESG review panel has the responsibility for recommending to the Council programs that meet the CDBG and ESG priorities for public services (i.e. human services). Every two years, these reviewers read and rate applications and recommend programs for CDBG and ESG funding. CDBG funds may be allocated to programs that meet one of the Council-adopted strategic priorities of Housing Stabilization Services, Economic Stabilization Services, and Youth Emergency Stabilization services. ESG funds can be used for the following program components: Street Outreach, Emergency Shelter, Homelessness Prevention, and Rapid Re-Housing. There is a cap on Street Outreach and Emergency Shelter as no more than 60% of the total annual HUD allocation may be used for these two categories. Programs that are awarded funding enter into annual contracts, with the second year of funding contingent upon funding availability as well as the program’s performance and continued ability to meet a strategic priority.

Programs receiving PY 2018-2019 CDBG and ESG funding for public services underwent a performance review by City staff in January 2019. The review included sections on service-related output performance, billing and reporting timeliness and accuracy, on-site monitoring results, and participation in work related



to equity, diversity, and inclusion. The results of the review were presented to the HSC, which was tasked with making recommendations for PY 2019-2020 funding. The HSC met on February 27, 2019, to discuss the results of the performance review and make final funding recommendations for PY 2019-2020.

The total amount recommended for CDBG public services is \$369,023, distributed across ten (10) programs. The total amount recommended for homeless services through ESG funding is \$201,861, distributed across eight (8) programs. (Should the actual PY 2019-2020 HUD allocations be higher or lower than the PY 2018-2019 allocations, the HSC has granted authority to City staff to re-allocate funding as City staff deem appropriate.) Details concerning specific service providers and allocation amounts by program activity are provided in the attachments. *Please see Exhibit D: PY 2019-20 Recommended CDBG Allocations – Public Services, PY 2019-20 Recommended ESG Allocations.* The funding would break down as follows:

Funding Source	Amount
CDBG	\$369,023
ESG	\$201,861
TOTAL	\$570,884

Please see Exhibit D for the Recommended PY 2019-2020 CDBG and ESG Funding Allocations.

New CDBG and HOME sub-recipient agreements between the City, TCRA, Lakewood and individual contractors

City staff requests authority from the City Council to enter into three (3) sub-recipient agreements with the TCRA and three (3) sub-recipient agreements with individual contractors. These six (6) contracts will include the new Community Development Block Grant and new HOME grant funds in support of TCRA’s various affordable housing programs.

City staff also requests City Council authorize staff to increase or decrease the final funding amounts and related agreements as necessary upon receiving final PY 2019-2020 funding award amounts and participating consortium members annual percentage breakdown from HUD.

ISSUE:

At issue is the Council’s review and comment on the PY 2019-2020 HUD-granted allocations of CDBG, HOME, and ESG funds. Each year at this time, the City is tasked with determining its funding and service delivery activities for these programs as prescribed by HUD.

ALTERNATIVES:

The alternatives presented in this report are based on review and analysis of each application for funding and staff’s best judgment of program activities that will lead to the preferred outcome as established in the PY 2019-2020 Annual Action Plan to be submitted to HUD for review and approval on or before May 15, 2019. Other options could include, but are not limited to, changing the funding mix between activities or even between individual service providers. Further alternatives might include revamping the way these services are procured and the types of activities the City wishes to pursue. Changes of this nature would delay the HUD-imposed May 15, 2019, submittal deadline. It is suggested that any alternatives be pursued after the May 15th date via a current year plan amendment or addressed in future years’ program activities.



FISCAL IMPACT:

As a result of taking the recommended actions the City will receive an expected \$4,053,929 in new federal HUD funds to manage its housing, community and economic development, homeless assistance, and social service programs. These funds will not only be used to pay for the direct cost of providing these programs and services, but will also pay for a portion of the City staff responsible for managing the City's CDBG, HOME, and ESG programs.

RECOMMENDATION:

Implementing the recommendations identified in this report will direct staff to complete the Annual Action Plan process with HUD, allowing the City to draw down funds to be used to address its housing, community and economic development, homeless assistance, and social service programs. A total of \$4,053,929 will be made available to the City as a result of these actions.



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST (CCR)**

TO: Mayor & City Council
FROM: Council Member Catherine Ushka and Council Assistant Lynda Foster
COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File
SUBJECT: Council Contingency Funds for 2019 Tacoma Reads Together Events
DATE: March 28, 2019

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

I ask for your support for the inclusion of the following item on the agenda at the earliest available meeting of the Study Session:

I respectfully request City Council concurrence to direct the City Manager to allocate \$10,000 from the City Council Contingency Fund to support the 2019 Tacoma Reads Together events.

BRIEF BACKGROUND:

“Tacoma Reads” is our local community reads program, where the larger community is encouraged to read, think, and discuss compelling and meaningful themes from a single book. The City works with Tacoma Public Library to develop programming and bring the author to Tacoma for a book reading, discussion and book signing. This year, in partnership with the Puyallup Tribe, we will be bringing award-winning author Tommy Orange to Tacoma this fall to discuss his bestselling and award-winning novel “There, There”.

This book touches on the concept of identity and how people’s lives are shaped by history, the passage of time and the impacts of trauma, poverty, and urban life. It was written by a Native American author who weaves the brutal history of American’s first nations through the stories of modern-day, city-dwelling indigenous people. Tacoma Public Library will work with the Mayor’s office, the Puyallup Tribe, and members of the Mayor’s Youth Task Force to plan rich and educational programming and make the book available in a wide variety of formats.

The total funding package for 2019 programming is \$55,000, with \$10,000 from Council Contingency, \$20,000 from Tacoma Public Library, and \$25,000 from the Puyallup Tribe of Indians.

STRATEGIC POLICY PRIORITY:

State and briefly explain which strategic policy priority is best aligned to this action. Please remove the statements below you are not directly addressing.

- Encourage thriving residents with abundant opportunities for life-long learning.
- Cultivate a vibrant cultural sector that fosters a creative, cohesive community.

POLICY DEVELOPMENT PATH:

Request for Resolution

FUNDING REQUESTED:

Council Contingency Fund Request for \$10,000

*Please provide the Council Contingency Fund Biennial Budget Document if this request is for the use of this fund.

Does the request require some other type of funding? One-time Ongoing

In you have a question related to the Council Consideration Request, please contact Lynda Foster at (253) 591.5166 or Lynda.Foster@cityoftacoma.org.

SUBMITTED FOR COUNCIL CONSIDERATION BY: _____



Council Member Ushka

SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. Victoria R. Woodards

POS # Mayor

2. Ryan W. Mellor

POS# At-large

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
April 9, 2019	City Council Study Session (TMBN 16, Noon)	Six-Year Transportation Improvement Program	PW/Engineering	Draft Annual Amendment to the Six-Year Transportation Improvement Program as required by RCW 35.77 will be presented.
		2019-20 CDBG, HOME, and ESG Funding Recommendations for the Annual Action Plan	CED/NCS	Staff will share the Program Year 2019-20 Community Development Block Grant funding recommendations for housing assistance, economic development, community development and public service projects.
		TACID & Tacoma Learning Center (Hope Sparks & PAVE) Land Lease and Operation and Use Agreement	PW/NCS	Staff from Public Works will be briefing the proposed amendment to the two land leases with the Tacoma Community College for two buildings TACID (Tacoma Area Coalition for Individuals with Disabilities) and HopeSparks/PAVE (Parents are Vital in Education) located at 6315 South 19th Street and 6316 South 12th Street respectively. Staff from NCS will be briefing the proposed Operation and Use Agreements for both buildings as well.
		Presentation by Deputy Fire Chief Tory Green, City Manager's Proposed Fire Chief Candidate	Deputy Fire Chief Tory Green	Deputy Fire Chief Tory Green is the City Manager's proposed candidate for the Fire Chief position, effective April 17th. This will be a time for the Council to receive a brief presentation from this candidate and an opportunity for them to ask questions. There will also be an opportunity for employees and the community to engage with the candidate on April 9th and 10th.
		Other Items of Interest - Council Consideration Request for 2019 Tacoma Reads Together Events	Council Member Ushka	Request for \$10,000 from the Council Contingency Fund to support the 2019 Tacoma Reads Together Events, which includes a book reading, discussion and book signing by author Tommy Orange for the book <i>There There</i> .
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject		Department	Background
April 16, 2019	City Council Study Session (TMBN 16, Noon)	Homelessness Program Update		NCS	NCS will provide an update on the Homelessness Program and the connection to the Affordable Housing Action Strategy.
		Environmental Action Plan		ESD/OEPS	Overview of the 2018 Annual Environmental Action Plan Progress Report, sharing progress towards meeting targets, accomplishing actions and highlighting key inter-departmental and community partnership successes.
		Executive Session - City Manager's Performance Review		Council	
	Special Committee of the Whole Meeting (TMBN 16, 3:00)	Council Strategic Planning Work Session Follow-Up and Action Plan		Council/CMO	As a follow up to the Council's February 15th Strategic Planning Work Session, this discussion will summarize Council priority policies that were identified, propose next steps to move to action, communicate staff assignments, and identify council contingencies.
	City Council Meeting (TMB Council Chambers, 5:00 PM)				
April 23, 2019	City Council Study Session (TMBN 16, Noon)	TacomaFIRST311 Customer Service Update		CMO/CSC	Update on the City's Customer Support Center, which provides a "one-stop shop" for services through their reception, 311 phone support, online resources, and mobile app connectivity.
		Review Interim Regulations, Related Data/Developments and the Subarea Plan Status		PDS	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing - Proposed Six-Month Tideflats Interim Regulations Extension		PDS	
April 30, 2019	City Council Study Session (TMBN 16, Noon)	Community Workforce Agreement Taskforce Recommendations and Report		CMO	Facilitator Karen Reed will present recommendations developed by the "CWA Task Force" (comprised of leaders from labor unions, private contractors, minority and women's business enterprises, and economically distressed communities).
		Review Proposed Six-Month Tideflats Interim Regulations Extension Public Hearing Testimony		PDS	
	City Council Meeting (TMB Council Chambers, 5:00 PM)				

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
May 7, 2019	City Council Study Session (TMBN 16, Noon)	2018 Year-End Financials, Reappropriation, and 2019 1 st Quarter Financials	Office of Management and Budget	OMB will present the 2018 Year-End and 1 st Quarter 2019 Financial Report as well as provide a briefing on the 2019 Reappropriation process.
		Historic Preservation Program Updates	PDS	May is Historic Preservation Month and PDS staff will provide updates on the City's Historic Preservation Program.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
May 14, 2019	Joint U-Board Study Session (TMBN 16, Noon)			
	City Council Study Session (TMBN 16, Noon)	Executive Session - City Manager's Performance Review	Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	First Reading Tideflats Interim Regulations Extension Ordinance	PDS	
May 21, 2019	City Council Study Session (TMBN 16, Noon)	Bloomberg Harvard Innovation Project Update	Mayor	
		Recommendations for Commingled Recycling	ESD/SWM	Solid Waste Mgt staff will provide recommendations based on the results of outreach efforts related to commingled recycling.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Final Reading Tideflats Interim Regulations Extension Ordinance	PDS	
May 28, 2019	CANCELLED			

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 4, 2019	City Council Study Session (TMBN 16, Noon)	JBLM Airport Overlay District	PDS	Review proposal and brief the Council prior to the public hearing that evening.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	JBLM Airport Overlay District Public Hearing	PDS	
June 11, 2019	City Council Study Session (TMBN 16, Noon)	JBLM Airport Overlay District	PDS	Review the June 4th public hearing testimony.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
June 18, 2019	Joint Public Utility Board Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	JBLM Airport Overlay District Ordinance First Reading	PDS	
June 25, 2019	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	JBLM Airport Overlay District Ordinance Final Reading	PDS	

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
Executive Liaison: Linda Stewart; Staff Support - Will Suarez			
April 11, 2019	Neighborhood and Community Services Equity, Diversity, and Inclusion Initiative	Linda Stewart, Director, Neighborhood & Community Services Department; Patricia Coleman and Annie Jones-Barnes, Coleman and Associates	Informational briefing about equity, diversity, and inclusion, scope of work for 2019.
Future			
April 25, 2019	Joint Pierce County/CVS meeting		The meeting will take place at 930 Tacoma Avenue South, Room 1045
	Affordable Housing Action Strategy	Daniel Murillo, Housing Division Manager, Community and Economic Development Department	
	Pierce County Affordable Housing Revenue Study	Jason Escareno, Senior Legislative Analyst, Pierce County	
	Mental Health Tax and Homelessness	Neighborhood and Community Services	
May 9, 2019	Human Services Commission Interviews	Doris Sorum, City Clerk	5 vacancies
	Tacoma Community Redevelopment Authority Board Interviews	Doris Sorum, City Clerk	3 vacancies
	Closed Captioning Resolution and Education Campaign	Lucas Smiraldo, Policy Analyst II, Office of Equity and Human Rights; Todd Holloway, Chair, Tacoma Area Commission on Disabilities	The Tacoma Area Commission on Disabilities (TACOD) is requesting support from the Community, Vitality and Safety Committee to recommend a resolution that will promote the practice of using closed captioning on televisions in establishments frequented by people in Tacoma including pubs, restaurants, bars, waiting rooms and other shared public spaces.

Economic Development Committee

Committee Members: Thoms (Chair), McCarthy, Ushka, Woodards, Alternate-Beale		2nd, 4th, and 5th Tuesdays	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		10:00 a.m. Room 248	
April 9, 2019	Update on Development of Economic Development Strategic Plan	<i>Jeff Robinson, Community & Economic Dev Director</i>	The economic development strategic plan update will include a summary and discussion of currently drafted sections of the plan by the consulting firm Community Attributes
Future			
April 23, 2019	Theatre Square Planning Update	<i>Janine Robinson, Pierce Transit</i>	Pierce Transit will provide an overview of the work that has been done over the past 18 months to redesign Theater Square, the property adjacent to the Pantages Theater on Broadway, as part of the renovation of their bus layover facility on Commerce Street.
April 30, 2019	<i>Cancelled</i>		

Government Performance and Finance Committee

Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
Executive Liaison: Andy Cherullo; Staff Support - Bucoda Warren			
April 16, 2019	Non-Emergent Lift Fee Update	Michael Newhouse, Assistant Fire Chief and Teresa Green, Fire Department Manager	An update on the education and outreach regarding the non-emergent lift fee passed by council.
Future			
May 7, 2019			
May 21, 2019	Public Utility Board Interviews	Dorus Sorum, City Clerk	1 vacancy

Infrastructure, Planning and Sustainability Committee

Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston (Nick Anderson will be covering through May)			
April 10, 2019	Commingled Recycling Update	Lewis Griffith, Environmental Services	SWM will provide recommendations based on the results of outreach efforts related to commingled recycling.
Future			
April 24, 2019	STC Work Plan	Kristi Lynett, Office of Environmental Policy and Sustainability	
	Rename of Puyallup River Bridge	Reuben McKnight, Historic Preservation Officer, Planning and Development Services	On Feb 27, the landmarks commission is scheduled to make a recommendation regarding the naming of Puyallup River Bridge and Ells St to Fishing Wars Memorial Bridge and Fishing Wars Memorial Crossing, in cooperation with the Puyallup Tribe.
May 8, 2019	Environmental Services Strategic Plan Update		Enviornmental Services staff will present an update to the Strategic Plan, including updates to all three service areas.