



**TO:** Board of Contracts and Awards  
**FROM:** James P. Duggan, Fire Chief  
Michael Newhouse, Medical Services Officer, Tacoma Fire Department  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Richelle Krienke, Finance/Purchasing  
**SUBJECT:** Contract for Medical Program Director – Ryan B. Gerecht, M.D., P.S.  
Approval of Negotiated Professional Services Contract – November 22, 2016  
**DATE:** November 3, 2016

**SUMMARY:**

The Tacoma Fire Department (TFD) requests approval of a contract with Ryan B. Gerecht, M.D., P.S., in the amount of \$309,000, to serve as Medical Director of TFD’s emergency medical services (EMS) program from January 1, 2017, through December 31, 2021.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.

Within Washington State, EMS programs are required to operate under the direction and supervision of a medical director.

**BACKGROUND:**

Dr. James Billingsley, TFD’s Medical Director since the inception of Tacoma’s EMS program nearly fifty years ago, is retiring at the end of 2016. The eligible pool of qualified available candidates is necessarily limited. After informal review of interested potential candidates, the City Manager approved TFD staff to directly negotiate a contract with Dr. Gerecht to serve as Medical Director for a five-year period starting in January 2017.

**ISSUE:** Shall TFD be approved to contract directly with Dr. Gerecht to serve as Medical Director of TFD’s EMS program for a five-year period starting January 1, 2017, for a contract total of \$309,000.

**ALTERNATIVES:** Dr. Billingsley will not extend his service as Medical Director and intends to retire December 31, 2016. TFD’s review of interested qualified and eligible candidates identified Dr. Gerecht as the most experienced and qualified candidate available. The EMS program cannot operate without a Medical Director.

**COMPETITIVE ANALYSIS:** Due to the very limited size of the candidate pool of qualified eligible applicants, TFD staff received approval from the City Manager to informally review the candidate pool and negotiate a contract directly with Dr. Gerecht, the most qualified applicant.

**CONTRACT HISTORY:** New Contract.

**SUSTAINABILITY:** The Medical Director position is responsible for assisting TFD to conduct the EMS program in a medically and environmentally safe manner that protects and supports patients and employees.

**SBE/LEAP COMPLIANCE:** Not Applicable.



**RECOMMENDATION:**

TFD recommends approval of a contract with Ryan B. Gerecht, M.D., P.S., in the amount of \$309,000, to serve as Medical Director of TFD’s EMS program from January 1, 2017, through December 31, 2021.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1155 EMS Special Revenue	609100	5310100	\$309,000
<b>TOTAL</b>			<b>\$309,000</b>

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
<b>TOTAL</b>			

**POTENTIAL POSITION IMPACT: (CONTRACTED)**

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
<b>TOTAL</b>			

*This section should only be completed if a subsequent request will be made to increase or decrease the current position count.*

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** No Impact

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

Funding for the proposed contract is included in the proposed 2017–2018 EMS Special Revenue Fund budget.

FINANCE PURCHASING  
NOV 7 2016 15:28:25



City of Tacoma  
Fire Department

**Date:** July 27, 2016

**To:** T.C. Broadnax, City Manager

**From:** James P. Duggan, Fire Chief  
Tacoma Fire Department

**Subject:** Authorization of Direct Negotiation for Professional Services and Personal Services over \$25,000  
Ryan B. Gerecht, MD, CMTE, EMS Medical Program Director

For your review and recommendation.

TMC 1.06.256 requires competitive solicitation of all services. Wherever possible, services should be procured as a result of a request for bids, request for proposals or request for qualifications, as appropriate. TMC 1.06.256 (B) allows for direct negotiation of professional services and personal services, excluding architectural and engineering services, when determined by the city manager or director of utilities/CEO, or their respective designees, to be in the best interest of the City.

**RECOMMENDATION:** In accordance with TMC 1.06.256 (B), the Tacoma Fire Department (TFD) requests a waiver of the competitive solicitation process and authorization to directly negotiate with **Ryan B. Gerecht, MD, CMTE**, for services functioning as TFD's Medical Program Director for Emergency Medical Services (EMS) from January 2017 through December 2021, for an estimated amount of \$279,000, sales tax not applicable.

**EXPLANATION:** James G. Billingsley, MD, is retiring as TFD's EMS Medical Program Director after serving in that capacity for over forty years. TFD staff proposes to execute a contract with Dr. Gerecht as his replacement. Dr. Gerecht's specialty is emergency medicine. He previously served as a Medical Director Fellow at the University of Cincinnati in Ohio.

**JUSTIFICATION FOR DIRECT NEGOTIATION:** The eligible pool of qualified available candidates interested in being considered for the position of TFD EMS Medical Program Director is necessarily limited so that a formal Request for Qualifications is unnecessary. After informal consideration of interested candidates, TFD EMS staff recommended that a contract be executed with Dr. Gerecht, as the most qualified eligible candidate for the position.

**FUNDING:** Funds for this purchase are available in the 2017–2018 EMS Special Revenue Fund 1155 budget.

**SBE COMPLIANCE:** SBE staff were not contacted.

**PROJECT COORDINATOR:** Medical Services Officer Michael Newhouse,  
253-573-2333.

  
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James P. Duggan, Fire Chief

7-27-2016  
\_\_\_\_\_  
Date

**AUTHORIZED:**  
  
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T.C. Broadnax, City Manager

7/28/16  
\_\_\_\_\_  
Date

cc: Richelle Krienke, Senior Buyer, Finance/Purchasing