



**Contract and Award Letter  
Purchase Resolution – Exhibit “A”**

**TO:** Board of Contracts and Awards  
**FROM:** Geoffrey M. Smyth, P.E., Interim Director, Environmental Services  
 Lewis Griffith, Division Manager, Solid Waste Management  
**COPIES:** City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and Stan Rowden III, Finance/Procurement  
**SUBJECT:** Front-Load, Rear-Load, Roll-Off, Metal Containers, Lids, and Parts  
 Request for Bid Specification No. ES24-0168F, Contract No. CW2269073 –  
 October 29, 2024 City Council  
**DATE:** September 25, 2024

Initial  
GMS

**RECOMMENDATION SUMMARY:** The Environmental Services Department, Solid Waste Management Division, recommends a contract be awarded to Capital Industries Inc, Seattle, WA, in the amount of \$1,871,255.00, plus applicable taxes, budgeted from the ES Solid Waste Fund 4200, for an initial contract term of two years with the option to renew three additional one-year terms, for a projected contract amount of \$4,678,138.00, plus applicable taxes, for the purchase of front-load, rear-load, roll-off, metal containers, lids, and parts on an as-needed basis.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Assure outstanding stewardship of the natural and built environment.

**BACKGROUND:** The Solid Waste Management (SWM) Division uses these containers to collect solid waste and recyclables from residential and commercial customers in the City of Tacoma. These containers are essential for maintaining uninterrupted solid waste and recycling collection services.

**ISSUE:** Over time, containers may sustain damage due to collection equipment, weather conditions, vandalism, or customer-related incidents, which impacts the containers lifecycle. Procuring new containers and parts enables us to maintain the container replacement cycle and keep adequate stock for continued service.

**ALTERNATIVES:** An alternative would be to discontinue the provision of metal solid waste and recycle containers to customers, requiring them to supply their own. However, this option could impose significant costs on customers, potentially discouraging proper disposal of solid waste and recyclables. Such an approach would conflict with Environmental Services’ Strategic Plan, which aims to deliver exceptional customer service and maximize the environmental benefits recovered from Tacoma’s waste streams, ensuring the long-term health of the community.

**COMPETITIVE SOLICITATION:** Request for Bid Specification No. ES24-0168F was opened September 17, 2024. Fifty-two companies were invited to bid in addition to normal advertising of the project. Two submittals were received. Although Capital Industries Inc was not the lowest bid received, they were the lowest responsive bidder.

\*\*WasteQuip Manufacturing Company LLC submitted a bid that didn't meet the required specifications and included conditions that made their bid non-responsive.



Capital Industries Inc submitted a bid that resulted in the lowest responsive evaluated submittal. The table below reflects the amount of the initial contract term.

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>
<b>Capital Industries Inc</b>	<b>Seattle, WA</b>	<b>\$1,871,255.00</b>
WasteQuip Manufacturing Company LLC**	Statesville, NC	\$ 805,162.30

Pre-bid Estimate: \$1,684,000.00

The recommended award is 11 percent above the pre-bid estimate.

CONTRACT HISTORY: New Contract

SUSTAINABILITY: The metal containers allow customers to discard materials for collection in secure container that reduce the chance of pollutants entering the storm system. Purchasing from a local supplier reduces carbon footprint from transporting containers. Capital Industries Inc uses quality materials and craftsmanship that contribute to extended life cycles. Annual pricing reduces fluctuating costs., per the [Sustainability-Related Resolutions, Proclamations, and Ordinances](#).

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Supply purchase - EIC Regulations are not yet established

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable to this contract.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4200 – ES Solid Waste Fund	ENV-00116-04-03	5645530	\$4,678,138.00
<b>TOTAL</b>			<b>Up to \$4,678,138.00</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4200 – ES Solid Waste Fund	512000	Various	(\$4,678,138.00)
<b>TOTAL</b>			<b>Up to (\$4,678,138.00)</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$155,938.00**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**