



TO: T.C. Broadnax, City Manager
FROM: Carey K. Jenkins, Housing Manager, Community & Economic Dev. Dept.
Ricardo Noguera, Director, Community & Economic Development Dept.
SUBJECT: **Resolution** - Citizen Participation Plan Update – December 17, 2013
DATE: November 25, 2013

SUMMARY:

Adoption of a updated Citizen Participation Plan (CPP) that outlines the planning process for development of the 5-year Consolidation Plan for Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) program and the Emergency Solutions Grant (ESG).

BACKGROUND:

In compliance with federal requirements, the City must adopt a Citizen Participation Plan (CPP) that encourages the participation of its citizens in the planning process for development of the 5-year Consolidation Plan for Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) program and the Emergency Solutions Grant (ESG). The CPP also encourages citizen participation during the annual action plan process and the allocation of the federal funds and outlines the roles of the Human Service Commission and the Tacoma Community Redevelopment Authority in the review, recommendation and/or awarding process. Individual program applications and requirements further encourage outreach to minority populations.

ISSUE:

The City’s CPP was last amended in May of 2005. To remain compliant with Federal legislative changes, the City must amend its Plan to include (1) a section to facilitate the participate of residents with limited English proficiency and (2) amend the roles of the Human Services Commission to allow for a subcommittee to review funding requests, jointly with a similar County subcommittee, to address homeless issues on a County-wide basis. The amendment will also update department name changes and a name change for the former Emergency Shelters Grant (now the Emergency Solutions Grant).

ALTERNATIVES:

Without this plan amendment, the City would be out of compliance with the Consolidated Plan requirements. The U.S. Department of Housing and Urban Development could withhold future CDBG, HOME and ESG grant allocations until since a time as the City was compliant with the federal requirement.

RECOMMENDATION:

Adoption of an amended Citizen Participation Plan would allow the City to remain compliant with the Consolidated Plan and Annual Action Plan planning processes as the City moves forward with planning its 2014 recommendations.

FISCAL IMPACT:

There is no fiscal impact.