



**Tacoma
Community
Redevelopment
Authority**

MINUTES

Aug. 22, 2013
Tacoma Municipal Bldg., Room 248

Meeting No. 579

Curt Curtis, President, called the meeting to order at 7:35 a.m.

ROLL CALL

TCRA Members Present: Steve Snider, Tyler Shillito, Tess Colby, Curt Curtis, Michael Buchanan, and Rae Lynn Hagan

TCRA Members Absent: Lucy Clifthorne, Walt Patterson

Staff in Attendance: Carey Jenkins, Martha Anderson, Cathy Morton, Shannon Johnson, Jacinda Howard, Pat Chubb (Lakewood), Martha Larkin (Lakewood)

CONSENT AGENDA

1. TCRA Minutes for July 25, 2013
2. Notice of Tacoma Rescue Mission potential litigation against Sound Transit
3. Attorney General Funds, Semi-Annual Report

MOTION: Tess Colby moved to approve the Consent Agenda as presented. The motion was seconded by Rea Hagan and was approved.

HOUSING DEVELOPMENT

4. Ta/ Nguyen (Presenter: Pat Chubb, Lakewood)

Pat Chubb explained that she recently discovered the homeowners are no longer living in the residence for which they have a HOME Housing Rehabilitation loan. Moving from the residence has triggered the repayment of the loan balance in whole. The homeowner has requested to repay the loan in monthly installments of \$200 as they cannot afford a balloon payment at this time. Payments are expected to begin in October.

MOTION: Tess Colby moved to approve the loan modification. The motion was seconded by Steve Snider and was approved.

5. Housing Quality Standards (HQS) and Uniform Physical Conditions Standards (UPCS) Services Request For Proposal (RFP) (Presenter: Carey Jenkins)

Carey Jenkins explained that the RFP is for professional services on an as-needed basis. On-site monitoring of TCRA single-family and multi-family projects is being sought. City staff will continue the desk monitoring of these projects.

No action required.

6. Construction Management Services Request For Proposal (RFP)
(Presenter: Carey Jenkins)

Carey Jenkins explained that the RFP is for professional services on an as-needed basis. Construction related project management is sought in connection with TCRA affordable housing activities.

No action required.

ECONOMIC DEVELOPMENT

7. Semple, R. (Presenter: Sheree Clark/Carey Jenkins)

Staff requested TCRA to approve a loan under the Facade Improvement Loan Program in the amount of \$50,000.

MOTION: Michael Buchanan moved to approve the loan. The motion was seconded by Tess Colby and was approved.

FOR THE GOOD OF THE ORDER

MOTION: Steve Snider moved to excuse Lucy Clifthorne and Walt Patterson's absence. Tess Colby seconded the motion, which was approved.

ADJOURN: 8:10 a.m.

Respectfully Submitted,


Curt Curtis
President