



City of Tacoma

Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

April 19, 2017

4:30 PM

Chair Joe Lonergan, Vice Chair Marty Campbell,
Anders Ibsen, Lauren Walker Lee, Marilyn Strickland (alternate)

Call To Order

Chair Lonergan called the meeting to order at 4:35 p.m.

Present: 4 - Lonergan, Campbell, Ibsen and Walker Lee

Chair Lonergan stated the Committee would start with Topics for Upcoming Meetings while waiting for some materials for the briefing item.

Topics for Upcoming Meetings

- [17-0404](#) May 3, 2017 - Cancelled
May 17, 2017 - Permit Fees and Cost Recovery [Peter Huffman, Director, PDS; Steve Standley, Division Manager for PDS]

Rebecca Boydston, Acting Committee Liaison, stated the May 3, 2017 meeting is cancelled and the next regularly scheduled meeting is May 17, 2017, and will include a presentation on permit fees and cost recovery. Chair Lonergan noted there are a few more issues that will be added to the committee calendar for the coming months.

Other Items of Interest

There were no other items of interest.

Briefing Items

- [17-0403](#) Council Consideration Request Discussion [Council Led]

At approximately 4:37 p.m. Elizabeth Pauli, Interim City Manager, provided background and history information on the Council Consideration Request (CCR) process and intent, stating it started in 2013 as a tool to manage the staff resources available for assisting with policy development. She noted some of the issues that prompted the use of the CCR were multiple Council Members

working with different groups of staff to develop similar policies, or one Council Member working with staff to develop policy that may not have had any interest from other Council Members. She stated the original intent of the CCR was to flesh out the policy better by providing research or work to date, background information, and intended results, and over time the CCR began to be used differently to serve as an informational item for topics coming forward rather than as a tool to start policy discussions. Ms. Pauli noted the use of the standing committees changed over time, and agenda items include more committee appointments and staff updates rather than policy development. She concluded by stating the Council never adopted any rules regarding the use of the CCR, and the most closely related rule is 8.A, which allows any Council Member to request City Council agenda items.

Discussion ensued regarding the evolution of the standing committee structure and issues with the current CCR process, including timeliness, advance notice to Council Members and the public, and if all items on a CCR should require a discussion and vote of the full Council or a standing committee. Ms. Pauli outlined the staff process that occurs between the presentation of a CCR at study session and final consideration at a City Council meeting. Discussion continued regarding the lack of a written process, drafting a potential list of CCR best practices, adding a CCR process in the Rules of Procedure of the City Council or the Council Standing Committee Process Manual, including an explicit section for next steps on the CCR form, the timing and need for a formal process, staff implications, and next steps.

Public Comment

Public comment was heard from Michael Lafreniere.

Adjournment

There being no further business, the meeting adjourned at 5:35 p.m.



Joe Lonergan, Chair



Amanda Punsalan, City Clerk's Office