



**TO:** T.C. Broadnax, City Manager  
**FROM:** Tadd Wille, Budget Director  
Andrew Cherullo, Finance Director  
**COPY:** City Council and City Clerk  
**SUBJECT:** Ordinance - 2015-2016 Biennial Budget Amendment – April 28, 2015  
**DATE:** April 14, 2015

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**SUMMARY:**

The proposed Ordinance would amend the 2015-2016 Biennial Budget and (1) re-appropriate obligations from 2013-2014 that have not been completed, (2) re-appropriate Council approved capital projects with outstanding balances that were not identifiable before the approval of the 2015-2016 Budget Ordinance, and (3) make other recommended budget adjustments.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and maintain a strong fiscal management position.

**BACKGROUND:**

This ordinance would appropriate 1) obligations from 2013-2014 that have not been completed, 2) Council approved capital projects with outstanding balances that were not identifiable before the approval of the 2015-2016 Budget Ordinance, and 3) other recommended budget adjustments.

The total increase to the 2015-2016 Budget as a result of this ordinance is \$130.5 million. This increase is funded by grants, existing fund balances, and other miscellaneous revenue sources. The General Fund portion of the budget increase is \$2.6 million funded by fund balance reserved for encumbrances and budget adjustments.

Items included in this ordinance will not increase budgeted expenditures within the 2015-2016 Budget beyond what has been planned and is necessary to ensure execution of 2013-2014 commitments. It will also not negatively impact financial reserves.

Exhibit A shows the 2015-2016 Adopted Budget by fund, the re-appropriation and budget adjustment amounts requested, and the revised appropriation. Exhibit B provides more detail of the expenditures and revenues and totals by fund and fund category.

**ISSUE:**

City Council will consider amending the 2015-2016 Biennial Operating and Capital Budgets for recommended budget adjustments, prior year contractual obligations, and outstanding capital project balances.



**ALTERNATIVES:**

The City Council could choose not to amend the 2015-2016 Adopted Budget. If not approved, contractual obligations and needed adjustments would require departments to identify savings to cover the expenses within their 2015-2016 budgeted appropriation, or when possible, require the cancellation of encumbered obligations.

**RECOMMENDATION:**

Staff recommends that the City Council approve the ordinance to appropriate budget adjustments, contract obligations, and capital projects with outstanding balances for the 2015-2016 biennium, as outlined in Exhibit "A."



**FISCAL IMPACT:**

The ordinance will set appropriation for all budgeted funds for 2015-2016, as outlined in Exhibit “A.”

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Multiple – See Exhibit “A”			
<b>TOTAL</b>			

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Multiple – See Exhibit “A”			
<b>TOTAL</b>			

**POTENTIAL POSITION IMPACT:**

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
<b>TOTAL</b>			

*This section should only be completed if a subsequent request will be made to increase or decrease the current position count.*

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** N/A

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** N/A

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

N/A