

APPROVED 3-26-14

MINUTES
 City of Tacoma
 Public Utility Board Study Session
 March 12, 2014
 3:00 p.m.

Mr. Nelson called the Public Utility Board study session to order at 3:00 p.m. at the Public Utilities Administration Building.

Present: Dave Nelson, Woody Jones, Bryan Flint, Mark Patterson, Monique Trudnowski

Tacoma Water: Green River Filtration Facility Special Update

Chris McMeen, Deputy Water Superintendent, described the issue of pipeline and tunnel degradation discovered at the Green River Facility and the raw water pipeline. The problems, solutions, and contracting approach were outlined. The Board was briefed that this has been determined to be an emergency situation per TMC 1.06.257.C due to the criticality of the infrastructure and the delay would result in additional cost to the rate payer. The work, estimated to cost a maximum of \$950,000, will be integrated into Amendment 4 to the existing contract with Hoffman Construction Company as a scope-only, no cost increase amendment. This is possible due to known construction cost savings in the work completed to date.

Succession Planning Update

Director Gaines made introductory remarks. Mary McDougal, Human Resources Manager, stated that the purpose of succession planning at TPU is to ensure we have highly capable individuals in key positions at all times with the skills, experience, and knowledge needed for success. The four top levels of the organization are included, including the Director, Superintendents, Customer Service Manager, Section Managers in Power and Water, and Assistant Manager positions in Power. Ms. McDougal detailed the standard succession planning process used for each position. Each of the operating division Superintendents and the Customer Service Manager summarized the succession planning efforts in their division. Going forward, the main focus during 2014 will be to implement steps to make the succession planning effort a routine part of the management system and to continue periodic reviews with the Public Utility Board.

Miscellaneous

Ted Coates, Power Superintendent, provided the Board a general update on labor negotiations.

Director Gaines provided the Board with a general update on the Charter Review process.

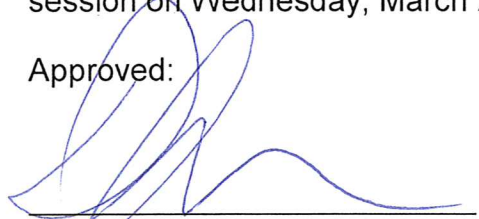
Executive Session

Mr. Flint made a motion to convene an executive session at 4:30 for the purpose to review the performance of a public employee per RCW 42.30.110(1)(g)) and to discuss pending litigation per RCW 42.30.110(1)(1)); seconded by Mr. Patterson. The executive session was adjourned at 5:30 p.m. Attorneys present for the pending litigation discussion were Bill Fosbre, Chief Deputy City Attorney, and Matt Love.

Adjournment

The study session was adjourned at 5:30 p.m. until the next regularly scheduled study session on Wednesday, March 26, 2014 at 3:00 p.m.

Approved:



David S. Nelson, Chair

Approved:



Bryan Flint, Secretary