



**Date:** February 5, 2015 *P. [unclear]*

**To:** T.C. Broadnax, City Manager

**Through:** Nadia Chandler-Hardy, NCS Department Director

**From:** Pamela Duncan, Human Services Division Manager

**Subject:** Authorization of Direct Negotiation for Professional Services and Personal Services over \$25,000 – multiple contracts - SEE Exhibit “A”

For your review and recommendation.

TMC 1.06.256 requires competitive solicitation of all services. Wherever possible, services should be procured as a result of a request for bids, request for proposals or request for qualifications, as appropriate. TMC 1.06.256 (B) allows for direct negotiation of professional services and personal services, excluding architectural and engineering services, when determined by the city manager or director of utilities/CEO, or their respective designees, to be in the best interest of the City.

**RECOMMENDATION:** In accordance with TMC 1.06.256 (B), Neighborhood and Community Services requests a waiver of the competitive solicitation process and authorization to directly negotiate with multiple providers identified on Exhibit “A”. The amount of the waiver being sought is \$2,600,538.00, sales tax not applicable.

**EXPLANATION:** On July 22, 2014, the City Council adopted the 2015-2019 Human Services Strategic Plan (HSSP) presented by the Neighborhood and Community Services (NCS) department. Additionally, Council approved direct funding of programs that meet the criteria of (1) systems sustainability; (2) are high-performing programs; and (3) are addressing areas of critical need.

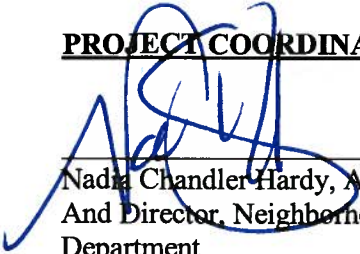
On July 22, 2014, Council approved funding in the amount of \$3,888,390.00 under the City’s .1% MHCD Revenue Fund allocated as direct funding. All contracts were identified to meet the elements contained above and were deemed critical to the City’s pursuit of strategic funding goals under the Mental Health Substance Use Disorder initiative. Additionally, gaps were identified after the competitive application process was complete requiring additional resources be guided under a direct funding allocation. Resources to address gaps in shelter care and co-occurring disorders have been addressed resulting in an additional \$1,550,000.00 in direct funding allocations.

**JUSTIFICATION FOR DIRECT NEGOTIATION:** The City of Tacoma is a vested partner in ensuring that its citizens have access to the care and treatment they need to in order to remain safe and healthy. Directly funding each of these contracts ensures that Tacoma residents have seamless access to the services they need when addressing mental health and/or substance use disorder needs. Each program represented offers a unique service that directly impacts the City’s work around collective impact and systems integration. Each program met the thresholds for direct funding and in several instances, contracts are an extension of services delivered in 2013-14 that, should services not be continued seamlessly, the impact to our community would be significant.

**FUNDING:** Funds for this purchase are available in the .1% MHCD Fund (858200).

**HUB COMPLIANCE:** HUB staff were not contacted. Not applicable (TPU).

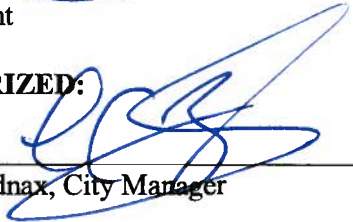
**PROJECT COORDINATOR:** Kimberly Dodds, Neighborhood and Community Services, 253-591-5277.



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Nadia Chandler Hardy, Assistant to the City Manager  
And Director, Neighborhood and Community Services  
Department

February 9, 2015  
Date

**AUTHORIZED:**



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T.C. Broadnax, City Manager

2/9/2015  
Date

cc: Marie Holm, Senior Buyer, Purchasing

**Exhibit "A"**

<b>AGENCY</b>	<b>AMOUNT</b>
<b>Comprehensive Life Resources</b>	<b>\$1,058,108.00</b>
<b>Catholic Community Services of Western Washington</b>	<b>\$870,000.00</b>
<b>Greater Lakes Mental Healthcare</b>	<b>\$467,050.00</b>
<b>Pierce County Alliance</b>	<b>\$205,380.00</b>
	<b>TOTAL: \$2,600,538.00</b>