



**Neighborhood Council Program
Standards & Guidelines/TMC 1.45 Review**
Community Vitality & Safety Committee
City of Tacoma | Neighborhood & Community Services
Community Council of Tacoma
January 9, 2025

1



●●● Overview

- Review Process
- Standards & Guidelines Updates
- Neighborhood Council (NC) Program Support
- Next Steps
- Questions & Feedback

2

2



●●● Review Process

- Stakeholder engagement.
- Champion recommendation development.
- Tacoma Municipal Code (TMC) 1.45 changes as approved by CVS on 12/9 for ordinance, planned for February 2025.
 - Primarily clarifying language on roles of NCs, Community Council of Tacoma (CCOT), and the City.
 - Extended the review period by 180 day.
- Standards and Guidelines.
 - Presented based on proposed TMC amendments.

3

3



●●● Standards & Guidelines Updates

Standards & Guidelines Section	Updates
Section 1: NC Program Overview	* Align the second paragraph with TMC.
Section 2: NC Program & Tacoma 2025	On hold; update within six months of Tacoma 2035 adoption.
Section 3: Bylaw Requirements	Remove specific bylaw review/term limits; address in bylaws. * Clarify “tenure of service” and board”.
Section 4: NC Essential Duties & Expectations	Align language with the NCs’ role/City processes. * Require “advance” notice (24-hour preference).
Section 5: CCOT Essential Duties & Expectations	Align TMC and Standards and Guidelines and clarify role.
Section 6: NC Program Support	* Update response expectations, sharing NC’s info., and Feedback system. Add six City duties in alignment with the Champions’ TMC “City responsibilities” recommendation.
Section 7: Funding Opportunities	Add reference to the City’s funding process.

** Champions’ recommendation differed*

4

●●● Neighborhood Council Program Support



Six duties were added to improve City support:

- Support and promote resident participation.
- Promote and facilitate open communication between the City, the NCs and the CCOT.
- Maintain, and make public, a current map of all NC boundaries.
- Assist in navigating notification/information processes and forward communication received in the NC inbox to the appropriate NC.
- Share updates/information about the NCs to City leadership.
- Maintain a list of NCs for departments to access.

5

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●●● Next Steps



- TMC 1.45 amendment presented to City Council (February 2025).
- Revisit Standards and Guidelines, if needed, following TMC 1.45 amendment.
- Update Section 2: NC Program and Tacoma 2025.
 - Present updates to the Community Vitality and Safety Committee and the Community Council of Tacoma.
- NCs and staff implement changes made in the Standards and Guidelines.

6

6



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