
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
Donna LaFrance, Trustee
John Hines, Trustee

MINUTES
November 15, 2017

CALL TO ORDER

The regular meeting was held at the Main Library (Olympic Room) located at 1102 Tacoma Avenue S., Tacoma. President Jack Connelly called the meeting to order at 5:33 p.m.

SUSPENSION OF RULES TO ADOPT REVISED AGENDA

RESOLVED, That the Board does hereby suspend the rules in order to adopt the Revised Agenda for the Regular Board Meeting November 15, 2017.
The motion was moved, seconded, and passed.

ADOPTION OF THE REVISED AGENDA

RESOLVED, That the Board does hereby adopt the Revised Agenda for the Regular Board Meeting November 15, 2017.
The motion was moved, seconded, and passed.

ATTENDANCE

Library Board: President Jack Connelly; Vice President Wayne Williams; Sara Irish; and John Hines were present. Donna LaFrance was absent.

Library Staff: Library Director Susan Odencrantz; Human Resources Manager Kathleen Earl; IT Manager Christine Bassett; Fern Hill and Mottet Branch Manager Susan Marihugh; Main Manager Beverly Choltco-Devlin; Main Supervisor Shannon Rich; Library Associate JoLyn Reisdorf; and Confidential Assistant Karen Meyer were present.

Public: Don Lackey was present.

PLEDGE OF ALLEGIANCE – Trustee John Hines

APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the October 18, 2017 Regular Board Meeting, the Minutes of the October 27, 2017 Special Board Meeting, and the Minutes of the October 28, 2017 Special Board Meeting.
The motion was moved, seconded, and passed.

CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for October 2017

The motion was moved, seconded, and passed.

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for October 2017
3. Circulation Summaries for September and October 2017

The motion was moved, seconded, and passed.

PAYMENT OF BILLS

RESOLUTION 17073: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

RESOLUTION 17074: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the October 2017 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

The motion was moved, seconded, and passed.

PUBLIC COMMENTS (None)

NEW BUSINESS

RESOLUTION 17075: Request that the Board approves the venue and dates of the 2018 Board Meetings as presented.

RESOLVED, That the Board approves the 2018 Board Meeting schedule.

The motion was moved, seconded, and passed.

RESOLUTION 17078: Request that the Board approves the 2018 holiday closures as corrected. (Resolution 17069 was passed on October 18, 2017. Christmas Day was listed as a Monday instead of a Tuesday. Resolution 17078 corrects it.)

RESOLVED, That the Board approves the 2018 holiday closures as corrected.

The motion was moved, seconded, and passed.

RESOLUTION 17079: Requesting approval of the Library Board of Trustees to ratify the salary and benefit package for Kate Larsen, Library Director, as presented. – APPROVAL

RESOLVED, That the Board approves the salary and benefit package for Kate Larsen, Library Director, as presented.

The motion was moved, seconded, and passed.

RESOLUTION 17076: Request that the Board accepts the donation of \$25 from Sherrie and Jeremy Ferguson in memory of her cousin, Patsy Sweeney.

RESOLVED, That the Board accepts the donation of \$25 from Sherrie and Jeremy Ferguson in memory of Patsy Sweeney.

The motion was moved, seconded, and passed.

RESOLUTION 17077: Request that the Board accepts the donation of \$100 from Betty Price in honor of her mother.

RESOLVED, That the Board accepts the donation of \$100 from Betty Price in honor of her mother.

The motion was moved, seconded, and passed.

DIRECTOR'S REPORT (NONE)

TRUSTEES' REPORT

Trustees made multiple suggestions concerning the introduction and orientation of the new Library Director Kate Larsen to the community of Tacoma. Suggestions included:

- Brief biography from Kate Larsen
- Introduction to various community leaders
- One-on-one meetings between Trustees and the Library Director
- Reception for the new Director at the February 21st Board meeting

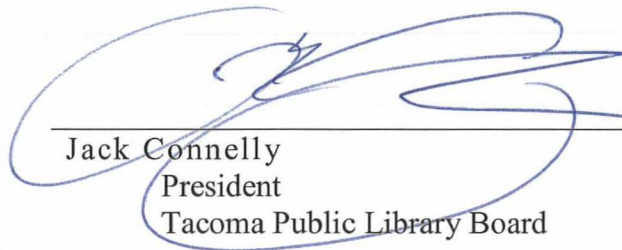
Vice-President Williams requested that an up-date on progress of the Library's Strategic Plan be given by Ben Thurgood at the January 17, 2018 Board meeting.

The Board of Trustees requested that donors are acknowledged on the Library's website and that there be a further consideration of other ways to honor donors to the Library.


Trustee Sara Irish noted the lack of books about Thanksgiving Day written in Spanish and asked that books be provided in Spanish and other languages as well.

ADJOURNMENT

The meeting adjourned at 6:11 p.m. The next regular Board Meeting will be held December 20, 2017 at 5:30 p.m. at Main (Olympic Room).



Jack Connelly
President
Tacoma Public Library Board



Susan Odencrantz
Library Director and Secretary to
the Tacoma Public Library Board