

2022 City Council Appointment Timeline

DATE	ACTION
June 2022	Council Member announces resignation effective June 22, 2022
June 14, 2022	City Council makes a motion to direct the City Manager to have staff initiate the process to accept applications for appointment to the City Council for a term to expire December 31, 2023
June 14, 2022	Mayor announces at City Council meeting that applications will be accepted from June 22, 2022, through July 7, 2022, by 12:00 Noon, and that candidates will be expected to address the City Council at the study session of July 19, 2022 (<i>held in Chambers, via Zoom, and broadcast on TV Tacoma</i>)
June 21, 2022	City Council discussion of process and selection criteria during study session
June 22, 2022	Advertise for position applications and post application on City website
July 7, 2022	Application deadline
July 8, 2022	Clerk's Office sends list of candidates to full City Council, and posts all applications on City website
July 11, 2022	Clerk's Office provides City Council packets containing all application materials
July 12, 2022	City Council holds executive session* following study session to discuss qualifications of candidates; City Council may consider motion(s) at City Council meeting to narrow the number of applicants for final consideration if necessary
July 19, 2022	Final candidates address City Council at study session (<i>held in Chambers, via Zoom, and broadcast on TV Tacoma</i>), City Council holds executive session* to discuss qualifications of candidates
	City Council considers motion(s) at City Council business meeting to appoint an individual to fill the position, notification of results provided to all applicants
July 26, 2022	Swear in newly appointed Council Member

* **RCW 42.30.110(1)(h)** provides that an executive session may be held to evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.