



# City of Tacoma

## Government Performance and Finance Committee Minutes

Dial: 253-215-8782 Meeting ID: 827 5299 8740

Webinar Link: [www.zoom.us/j/82752998740](http://www.zoom.us/j/82752998740) Passcode: 614650

July 20, 2021

10:00 AM

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Chair John Hines, Vice Chair Lillian Hunter, Robert Thoms,  
Kristina Walker, Keith Blocker (alternate), Mark Patterson (ex officio)

### Call To Order

Chair Hines called the meeting to order at 10:01 a.m.

### Roll Call

**Present:** 4 - Hines, Hunter, Thoms and Walker

All Council Members participated virtually.

### Approval of Minutes

1. [21-0698](#) Approval of the minutes of the March 2, 2021 meeting
2. [21-0699](#) Approval of the minutes of the March 16, 2021 joint meeting

**MOTION: Council Member Hunter moved to approve the minutes of the March 2, 2021, meeting & the March 16, 2021, joint meeting.**

**SECONDED BY: Council Member Thoms.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Hines, Hunter, Thoms and Walker

## Briefing Items

3. [21-0700](#) Human Resources Director Interviews  
[Susan Shey Dvonch, Partner, Shey-Harding Executive Search]

At approximately 10:02 a.m., Andy Cherullo, Executive Liaison, provided opening remarks for the Human Resources Director interviews, noting the hiring process, and introduced Susan Shey Dvonch, Partner, Shey-Harding Executive Search. Ms. Dvonch explained the selection process. Chair Hines concluded by describing the format of the interviews to the Committee.

The Committee interviewed Shelby Fritz and Christina Kim Roberts.

4. [21-0703](#) Power Note Purchase Agreement  
[Bill Berry, Section Manager; Michelle Brown, Power Analyst, Tacoma Public Utilities]

At approximately 10:45 a.m., Bill Berry, Power Section Manager; and Michelle Brown, Power Analyst, Tacoma Public Utilities (TPU), presented on the Power Note Purchase Agreement, including a financing plan overview; delegation parameters, noting bond issuance, and KeyBank and Wells Fargo short-term financing; the financing team; and the current schedule.

Discussion ensued regarding why these bonds are considered green bonds, interest rates, and what projects these bonds will pay for.

**MOTION: Council Member Hunter moved to recommend the Power Note Purchase Agreement to the full City Council for consideration.**

**SECONDED BY: Council Member Thoms.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Hines, Hunter, Thoms and Walker

5. [21-0701](#) Manitou Annexation  
[Lihuang Wung, Senior Planner, Planning and Development Services]

At approximately 10:59 a.m., Lihuang Wung, Senior Planner, Planning and Development Services, presented on the proposed Manitou Potential Annexation Area, including an agenda, areas of applicability, a Manitou area snapshot, the process and timeline, change in service impacts, land use and zoning, fiscal impacts to property owners and the City of Tacoma, the Interlocal Agreement, and next steps.

Discussion ensued regarding whether Council Member Beale, of District 5, was briefed on this annexation proposal.

**MOTION: Council Member Hunter moved to recommend the Manitou Potential Annexation Area proposal to the full City Council for consideration.**

**SECONDED BY: Council Member Walker.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Hines, Hunter, Thoms and Walker

6. [21-0702](#) Monthly Budget Update  
[Hayley Falk, Lead Budget Analyst, Office of Management & Budget]

At approximately 11:14 a.m., Hayley Falk, Lead Budget Analyst, Office of Management and Budget, presented a monthly budget update, including General Fund revenues and expenses, business taxes, the May budget, and the mid-biennium modification process.

Discussion ensued regarding the timeline for the mid-biennium modification process, utility bills and taxes, and preliminary sales tax revenues.

## Topics for Upcoming Meetings

7. [21-0704](#) August 3, 2021 - House Bill 1091; Public Notification Processes;  
American Rescue Plan Act Updates  
August 17, 2021 - 2020 Exit Audit Conference; Deferred Maintenance  
and City Facilities; City Reserve Policy; Monthly Budget Update

Ted Richardson, Committee Liaison, stated the next meeting will be on August 3, 2021, and will include presentations on Washington House Bill 1091, public notification processes, and American Rescue Plan Act updates.

Chair Hines reminded Council Members to review the TPU rate changes with Lewis County Police Department and Bonneville Power Administration memorandum included in the Committee packet.

## Other Items of Interest

There were no other items of interest.

## Public Comment

There was no Public Comment.

## Adjournment

There being no further business, the meeting adjourned at 11:23 a.m.



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John Hines, Chair



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Jered Lobban, City Clerk's Office