



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, January 4, 2021

Time: 5:30-7:30 pm

Location: Virtually via Zoom

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

Board Members in Attendance:

Kenya Adams
Putter Bert
Megan Clark (tardy)
Sheree Cooks
Amanda Figueroa
Jason Gamboa
Roxane Hreha
Connar Mon (tardy)
Dominica Myers (tardy)
Liesl Santkuyl
Davon White

Staff Present:

Lisa Jaret
Clarissa Gines
Amy McBride
Naomi Strom-Avila
Kim Bedier
Tammi Bryant
Adam Cook

Board Members Absent:

Michael "Tony" Hudson

1. Call to Order; Roll Call

Lisa Jaret

Tacoma Creates Program Manager Lisa Jaret called the TCAB meeting to order at 5:32pm.

2. Warm-up / Check-ins

TCAB Members, Staff

TCAB members and staff addressed the check-in prompt: What is something related to arts, culture, heritage, or science that was a highlight for you during the holiday season, and/or an ongoing part of how you ring in the new year?

3. Program Updates

Lisa Jaret, Clarissa Gines

Clarissa shared updates about December reports, and highlighted Tacoma Tree Foundation, Chinese Reconciliation Project Foundation, Tacoma Little Theatre, and Foss Waterway Seaport's work that they're currently doing with Tacoma Creates funding, as well updates on the first newsletter that was sent out last month. Lisa also informed TCAB members that Colemon & Associates will be tentatively joining the March meeting to share information about the work they are doing with Tacoma Creates.

4. TCAB Operations

TCAB Members, Staff

Clarissa thanked members who did complete their Open Public Meetings Act (OPMA) Training by December 31, and reminded those who haven't completed it to do so, in order to be in compliance with state law.

Lisa covered information about upcoming panelist positions that will be needed for the Comprehensive Organizational Support and Impact Funding applications, including sharing a slide with a panel timeline, and the panel process. She also shared other upcoming opportunities to engage in other committees within TCAB, which include a sub-committee for rules and procedures, and eligibility review.

Clarissa mentioned a couple of upcoming meeting dates in July and September that will be rescheduled as well.

In the selection of Chair and Vice Chair, Lisa briefly covered the selection process, then gave nominees Davon White and Amanda Figueroa the opportunity to speak to the rest of TCAB about why they want to serve in these leadership positions.

Lisa asked for a motion to approve the nominations, with Davon White for Chair, and Amanda Figueroa for Vice Chair.

There was a motion, "I'd be happy to make a motion that we nominate Davon and Amanda to Chair and Vice Chair of TCAB as our new leadership."

Motion: Putter Bert

Seconded: Dominica Myers

Motion: Carried

5. 2021-2022 Funding

TCAB Members, Staff

Lisa discussed process updates regarding guidelines, confirming updates with partners, and our next steps. She also talked through application eligibility review, and establishing an eligibility review sub-committee. There was discussion around Expanded Learning Opportunities (ELO) information that Lisa shared, and Tacoma Public Library updates.

Clarissa also shared information about upcoming application workshops that will be offered for interested applicants.

6. OACV Staff Reports

Naomi Strom-Avila, Amy McBride

Naomi Strom-Avila and Amy McBride shared information about the Tacoma Artist Initiative Program (TAIP) Funding and Poet Laureate opportunities that are currently open, as well as the virtual PARC project event happening on January 13 at 12pm.

7. Closing Comments

Lisa Jaret

Lisa offered the opportunity for members to share of any Tacoma Creates-supported events that they have attended, or looking forward to; she mentioned the Tacoma Light Trail, which includes a handful of funded organizations participating. She also reminded members that they are able to share suggestions for facilitating and engaging in future meetings.

8. Adjourn

Lisa Jaret

The meeting was adjourned at 7:25pm.

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We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public. Written comments are welcome to be submitted in advance of each meeting.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at tacomacreates@cityoftacoma.org. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.
